



## Department of Economics

Manor Road Building  
Oxford OX1 3UQ

### Job description and selection criteria

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|--------------------------|--|
| <b>Job title</b>         | Ptarmigan Postdoctoral Research Fellowship,<br>in association with St Hugh's College |
| <b>Division</b>          | Social Sciences  |
| <b>Department</b>        | Economics  |
| <b>Location</b>          | Oxford   |
| <b>Grade and salary</b>  | Grade 7: £29,099 - £35,788 (scale bar)   |
| <b>Hours</b>             | Full time  |
| <b>Contract type</b>     | Fixed-term (3 years)   |
| <b>Reporting to</b>      | Head of Department   |
| <b>Vacancy reference</b> | CU/11/019 – SSD/340/E  |
| <b>Closing date</b>      | 13 <sup>th</sup> March 2012 (12:00 GMT)  |
| <b>Interview date(s)</b> | To be announced  |

#### Overview of the role

The Department of Economics, in association with St Hugh's College, offers the Ptarmigan Postdoctoral Research Fellowship for candidates who have recently been awarded a doctoral degree or will have by December 2012. Fellows enjoy the freedom and facilities to develop their research portfolios, so strengthening their positions in the academic job market.

Oxford provides a vibrant environment for postdoctoral researchers: over twenty researchers currently hold postdoctoral positions within the Department. Many previous fellows have moved on to permanent faculty positions at major universities in the US and Europe.

Fellowships are tenable for a fixed term of three years from October 2012; shorter appointments are considered in exceptional circumstances. Fellows gain teaching experience via a teaching load for both the college and department.

Consideration will be given to any field of specialization.

## Responsibilities/duties

The postholder is required to perform the following duties to the satisfaction of the Head of Department:

- (i) to engage in research in the Department of Economics under the direction of the Head of Department;
- (ii) to provide up to 15 hours<sup>1</sup> of graduate teaching per annum within the areas covered by the Department of Economics, as requested by the Head of Department;
- (iii) to provide up to 48 hours<sup>2</sup> of undergraduate teaching per annum for the college, under the direction of the Principal of St Hugh's College;
- (iv) to co-operate in the administrative work of the department under the direction of the Head of Department;
- (v) to examine as required by the appropriate committee for the nomination of examiners

## Selection Criteria

1. doctorate or equivalent from a major research university
2. ability to present research findings effectively to fellow professionals and other informed members of the public
3. ability to play a major part in developing the department's research programme
4. ability to innovate and work effectively with colleagues; and
5. ability to teach high-achieving and challenging graduate students, including doctoral students, to carry out student assessments, and to contribute to the delivery of Economics degree programmes.

## Terms and Conditions of Service

All appointments are subject to the relevant provisions of the *Statutes and Regulations* of the University in force from time to time, as published from time to time in the *University Gazette*.

**Remuneration:** £29,099 - £35,788 (scale bar) subject to experience. The post is on the University's Academic-Related scale. Increments become payable annually on 1 October.

**Research Allowance:** £1,500 per annum provided by the Department.

The Department will provide open plan desk space and IT facilities; members of College may eat in Hall and share the Common Room.

**Pension:** The University operates a generous final salary pension scheme, the Universities Superannuation Scheme, which eligible staff may join. Details are available on the website

<sup>1</sup> This equates to 30 units of teaching, typically either 10 hrs of lectures or 15 hrs of graduate class teaching.

<sup>2</sup> This is typically 8 x 2 hour undergraduate tutorials in each of the three terms during the academic year.

at <http://www.admin.ox.ac.uk/finance/pensions/>. The successful candidate will have the option of becoming or remaining a member of the Universities Superannuation Scheme (USS). The research fellow contributes 6.5% of their stipend and the Department contributes a sum equal to 16% of the stipend.

**Relocation costs:** Removal expenses and travelling expenses in connection with the move to Oxford of the successful candidate are generally paid in full in appropriate cases. Professional expenses of up to £8,000 also are available where appropriate to cover solicitors' and other costs in connection with relocation. The University's rules and guidance on expenses, advances and relocation are contained within these web-pages: <http://www.admin.ox.ac.uk/finance/expenses/>

The University has a range of facilities and benefits for its staff. This includes family support (maternity, paternity and adoption leave arrangements, nursery placements and childcare voucher scheme etc) and discounted private health care. Potential applicants from outside the UK will find additional information about health services in the UK here: <http://www.admin.ox.ac.uk/uohs/services-overseas/>

**Medical questionnaire and the right to work in the UK:** The appointment will be subject to the satisfactory completion of a medical questionnaire, and the provision of proof of the right to work in the UK.

**Immigration:** Applicants who would need a work visa if appointed to the post are asked to note that under the UK's new points-based migration system they will need to demonstrate that they have sufficient points, and in particular that:

(i) they have sufficient English language skills (evidenced by having passed a test in basic English, *or* coming from a majority English-speaking country, *or* having taken a degree taught in English)

*and*

(ii) that they have sufficient funds to maintain themselves and any dependents until they receive their first salary payment.

Further information is available at:

<http://www.ukba.homeoffice.gov.uk/visas-immigration/working/tier2/general/>

For further information about working at Oxford, please see:

[http://www.ox.ac.uk/about\\_the\\_university/jobs/academic/](http://www.ox.ac.uk/about_the_university/jobs/academic/)

## The University of Oxford

The University of Oxford enjoys an international reputation as a world-class centre of excellence in research and teaching. It employs over 10,000 staff and has a student population of over 21,000.

Most staff are directly appointed and managed by one of the University's 130 departments or other units within a highly devolved operational structure - this includes 5,900 'academic-related' staff (postgraduate research, computing, senior library, and administrative staff) and 2,820 'support' staff (including clerical, library, technical, and manual staff). There are also over 1,600 academic staff (professors, readers, lecturers), whose appointments are in the main overseen by a combination of broader divisional and local faculty board/departmental structures. Academics are generally all also employed by one of the 38 constituent colleges of the University as well as by the central University itself.

Our annual income in 2009/10 was £879.8m. Oxford is one of Europe's most innovative and entrepreneurial research universities: income from external research contracts exceeds £367m p.a., and more than 60 spin-off companies have been created.

For more information please visit [www.ox.ac.uk](http://www.ox.ac.uk)

## **Economics Department**

Oxford's department of Economics is one of Europe's leading research departments. It is a constituent department of the Social Sciences Division and its members include some of the world's most distinguished academic economists who have made major contributions to modern economic analysis. Amongst the current faculty, 14 are Fellows of the British Academy, four are Foreign Honorary Members of the American Academy of Arts and Sciences, 13 are Fellows of the Econometric Society and seven are Fellows of the European Economics Association. Six Nobel prize winners in Economics – Sir John Hicks, Lawrence Klein, Sir James Meade, Sir James Mirrlees, Amartya Sen and Joe Stiglitz – are former members of the department. In the most recent UK Research Assessment, Oxford Economics had more research output graded as world-leading in terms of its originality, rigour, and significance than did any other economics department in the United Kingdom.

Oxford University has one of the strongest, largest, and most varied groups of economists in the world, and this is reflected in the diversity of our research which covers virtually every aspect of modern economic analysis and its applications. In our large Department, research activity is focused within smaller, specialized, research groups. See [http://www.economics.ox.ac.uk/index.php/research\\_groups](http://www.economics.ox.ac.uk/index.php/research_groups).

Research groups share the objectives of promoting and supporting high-quality research, and of providing an active and supportive research environment for faculty and research students in their field. Each group has one or more senior members of the Department as convenor with responsibility for coordinating activities, including regular seminars/workshops.

Emphasis is placed on providing a supportive environment in which less experienced researchers, research students and PDRFs, are able to present their research and obtain valuable feedback from a knowledgeable audience. Each group holds regular workshops where research by faculty and graduate students is presented and discussed; many distinguished researchers from outside Oxford also visit us to present their work at seminars.

The department is home to the world's leading research Centre for the Study of African Economies (CSAE), to the Oxford Centre for the Analysis of Resource-Rich Economies (OxCarre), the Institute for New Economic Thinking (INETOMS) and the International Growth Centre (IGC). It also has close links with the Oxford-Man Institute of Quantitative Finance (OMI).

Members of the Department are involved in teaching for the Economics graduate and undergraduate degree courses. There are about 250 graduates and 1200 undergraduates studying economics.

The main undergraduate degrees that include a substantial component of economics are: Philosophy, Politics and Economics (PPE); Modern History and Economics; Engineering (or Materials), Economics and Management; and Economics and Management.

The graduate degrees programmes are the MPhil in Economics, which is a two-year general economics degree; the MSc degree in Financial Economics which is a one-year degree (joint with the Saïd Business School), the MSc in Economics for Development, which is a one-year degree; and the DPhil which is a degree by dissertation. About 50 graduates are admitted each year to read for the MPhil, 70 for the MSc Finance and about 30 to read for the MSc Development. A further 20 students a year are admitted to read for the MSc and MPhil in Economic and Social History within the Faculty of History. Approximately 30 students are admitted each year to the research degree (DPhil Programme), including many who proceed from the MPhil.

The Department of Economics is located in the Manor Road Building designed by Sir Norman Foster which houses three of the social sciences departments and related research centres.<sup>3</sup> Graduate teaching also takes place here. This building houses the Social Science Library, which brings together the various collections on one central location.

### **St Hugh's College**

St Hugh's College was founded in 1886 as a women's college and became fully mixed in 1986. The College has some 425 undergraduates and around 300 graduates, a fellowship of 53, 30 college lecturers and a non-academic staff of 90. From its beautiful site in North Oxford, St Hugh's promotes a thriving culture of research and intellectual engagement. The College has an established Tutorial Fellowship, as well as a supernumerary Fellowship, and this Career Development Fellowship in Economics. The College currently admits around 12 students each year to read for undergraduate degrees in Economics & Management and Philosophy, Politics, & Economics, and has some 7 students reading for graduate degrees in Economics. St Hugh's also has a large graduate community studying at the Saïd Business School.

The St Hugh's College website gives details of current Fellows and their research and teaching interests, as well as offering general information about the College: [www.st-hughs.ox.ac.uk](http://www.st-hughs.ox.ac.uk). Potential applicants for the post are welcome to contact the Tutorial Fellow in Economics, Professor John Quah ([john.quah@st-hughs.ox.ac.uk](mailto:john.quah@st-hughs.ox.ac.uk)).

<sup>3</sup> Economics, Politics and International Relations, Sociology; Centre for Criminology, and the Centre for Socio-Legal Studies.

## HOW TO APPLY

Applications must be submitted on-line via <http://www.econjobmarket.org>

Candidates will be asked to supply a CV, research papers, and three references.  
The deadline is **12:00 GMT on 13<sup>th</sup> March 2012**.

Applications will be considered by a selection committee containing representatives from the Department of the Economics and St Hugh's College. The selection committee is responsible for conducting all aspects of the recruitment and selection process.

Interviews will be held on a date to be arranged.

Candidates called for interview may be required to deliver a research seminar for the selection committee. Additionally a programme of informal meetings with members of the department may be arranged.

**Recruitment Monitoring:** This post is subject to recruitment monitoring to ensure that the selection process is consistent with the law and with the University's Equal Opportunity Policy and Code of Practice.

**Equality of opportunity:** The policy and practice of the University of Oxford require that all staff are offered equal opportunities within employment and that entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of his or her sex, marital status, racial group, disability, or sexual orientation. Where suitably qualified individuals are available, selection committees will contain at least one member of each sex.

**Data Protection:** All data supplied by applicants will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 1998 and the University's Data Protection Policy.