Present:  
The Principal               Professor Martin  
Professor Watts             Professor Capelli  
Dr Holland                  Professor Marshall  
Professor Moore             Professor Perera  
Professor Garnett           Mr Marshall  
Dr Kuhn                     Professor Loutzenhisser  
Professor Plunkett          Professor Conway  
Professor Getzler           Professor Friedman  
Professor Wong              Professor Mann  
Professor Stellardi          Dr Sanders  
Professor Quah              Ms Stott  
Professor Duncan            Professor Husband  
Professor Pašeta            Professor Sullivan  
Professor Rood              Professor Jérusalem  
Dr Perkins  

In attendance:  
Professor Llewellyn         Dr Ohta  
Dr Althaus                  Ms Carthew  

Ms Lyon and Mr Bull represented the MCR and Mr Gibbons the JCR. They attended for items 317-333, 336-345, 361-370, 373 and 375-383. Mr Leighton represented the JCR May Ball Committee and attended for item 370.

317. **Apologies for Absence**

Apologies were received from the following members: Professor Chalker, Professor Mitchell, Professor Westbrook, Professor Macnair, Professor Harnden, Professor Powell, Professor Biro, Professor Doyle, Professor Eidenmüller and Professor Oberhauser (Professor McDonald, Mrs Vainker, Professor Grainger, Professor Wilson, Professor Lewis, Professor Leach, Professor Blunsom and Dr Parkin on leave).

318. **Governing Body Membership**

The Principal advised that this was Dr Holland’s final Governing Body meeting prior to retirement. This was also the final Governing Body meeting for Professor Quah, Professor Friedman, Dr Althaus, Dr Patterson and Dr Subialka, who are leaving College at the end of the academic year. All were thanked for their service to College and to Governing Body and wished well in their retirement or future careers. A dinner is being held in College on 23 June to mark this occasion.

319. **USS Pension Scheme Changes** (Circ Bus 18.05.16)

It was noted that guidance about the USS pension scheme changes had been circulated.

320. **Conference of Colleges** (Circ Bus 08.06.16)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 26 May 2016 had been
circulated and were received.

321. **Cascade of Offices for 2016-17, 2nd Round** (Circ Bus 10.06.16)

It was noted that further information concerning the cascade of offices had been circulated.

322. **Flying the LGBTQ Flag in College** (Circ Bus 13.06.16)

It was noted that the Principal had approved a request from the JCR to fly the LGBTQ flag in College until 18 June, as a mark of respect for the fifty people who were murdered in a LGBTQ nightclub in Orlando, Florida the previous weekend.

323. **The Minutes of the Second Stated Meeting in Trinity Term held on 18 May 2016** were approved and signed.

324. **Conflicts of Interest**

Conflicts of interest with regard to nominations for vacancies for College officerships and committee memberships (minute 337) were recorded by members of Governing Body.

325. **Report and Recommendations from Finance Committee**

The Minutes of the Finance Committee held on 7 June 2016 had been circulated and were received.

326. **Report and Recommendations from Student Support Committee** (FC 5)

The Minutes of the Student Support Committee held on 1 June 2016 had been circulated and were received.

327. **Report and Recommendations from Infrastructure Committee** (FC 6)

The Minutes of the Infrastructure Committee held on 31 May 2016 had been circulated and were received.

328. **JCR and MCR Subscriptions 2016-17** (FC 7)

The proposal that grants to the MCR and JCR should be increased by 1% for 2016-17 had been circulated and was approved.

329. **Management Accounts for the year to 30 April 2016 (Periods 1-9)** (FC 8)

The Management Accounts for Period 9 had been circulated and were approved.

330. **2016 Conference Business, Sales and Marketing Report** (FC 10)

The Conference Business, Sales and Marketing Report, May 2016 had been circulated and was approved. It was likely that the ambitious income target for 2015-16 would not be met, partly the result of the closure of the kitchens for renovation during the Christmas vacation. The Conference and Events team was thanked for the Report and for responding to the feedback from Governing Body about last year’s Report.

331. **Cash Flow Forecast to the end of 2016-17** (FC 11)
The consolidated Cash Flow Statement 2016-17 had been circulated and was **received**.

332. **Amendments to Bank Account Signatures (FC 12)**

The proposal for amendments to bank account signatures had been circulated and was **approved**.

333. **Private Equity Placement (FC 13)**

A Report from the Senior Accountant regarding a fixed-rate Private Equity Placement for the St Hugh’s Future Project had been circulated and was **received**.

334. **Report and Recommendations from Investment Committee (FC 14)**

The Minutes of the Investment Committee held on 10 May 2016 had been circulated and were **received**.

335. **Selected Staff Pay Reviews (FC 15)**

Proposals for staff salary reviews and one-off payments to individual members of College’s non-academic staff had been circulated and were **approved**.

336. **Report and Recommendations from Nominations for Vacancies Committee**

The Minutes of the Nominations for Vacancies Committee held on 24 May 2016 had been circulated and were **received**.

337. **Changes to College Officers and Committee Memberships (NVC 5)**

On the recommendation of the Nominations for Vacancies Committee, the following nominations were approved, subject to the consent of individuals to undertake the role.

**College Officers**

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Holder, to TT16</th>
<th>Proposed, from MT16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean</td>
<td>Dr Perkins</td>
<td>Prof Perera</td>
</tr>
<tr>
<td>Sports Fellow</td>
<td>Prof Perera</td>
<td>Prof Perera (to continue in post)</td>
</tr>
<tr>
<td>Secretary to Governing Body</td>
<td>Dr Sanders</td>
<td>Dr Parkin</td>
</tr>
<tr>
<td>Computing/IT Fellow</td>
<td>Prof Loutzenhiser</td>
<td>Prof Martin</td>
</tr>
<tr>
<td>Fellow for SM Relations</td>
<td>Prof Morris</td>
<td>Combine into one role, to be filled by Professor Marshall</td>
</tr>
<tr>
<td>Rep to ASM</td>
<td>Ms Stott</td>
<td></td>
</tr>
</tbody>
</table>

**College Committees**

<table>
<thead>
<tr>
<th>Committee</th>
<th>Current Members, to TT16</th>
<th>Proposed, from MT16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Committee</td>
<td>Dr Holland</td>
<td>Prof McDonald</td>
</tr>
<tr>
<td></td>
<td>Prof Wong</td>
<td>Prof Macnair</td>
</tr>
<tr>
<td></td>
<td>Prof Getzler</td>
<td>Prof Biro</td>
</tr>
<tr>
<td>Academic Standards Committee</td>
<td>Prof Baker</td>
<td>As a committee meeting on an <em>ad hoc</em> basis, current members to continue until TT17.</td>
</tr>
<tr>
<td></td>
<td>Prof Stellardi</td>
<td></td>
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<tr>
<td></td>
<td>Prof Plunkett</td>
<td></td>
</tr>
<tr>
<td>Appeals Committee</td>
<td>Prof Rood</td>
<td>Prof Rood to continue in post</td>
</tr>
<tr>
<td></td>
<td>Dr Holland</td>
<td>Dr Kuhn</td>
</tr>
<tr>
<td>Committee</td>
<td>Chair</td>
<td>Vice-Chair</td>
</tr>
<tr>
<td>---------------------------------------</td>
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</tr>
<tr>
<td>Disciplinary Committee</td>
<td>Prof Loutzenhiser</td>
<td>Dr Perkins</td>
</tr>
<tr>
<td></td>
<td>Prof Pašeta</td>
<td>Prof Biro</td>
</tr>
<tr>
<td></td>
<td>Prof Plunkett</td>
<td>Prof Sullivan</td>
</tr>
<tr>
<td>Infrastructure Committee</td>
<td>Prof Loutzenhiser</td>
<td>Prof Martin</td>
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<td></td>
<td>Prof Moore</td>
<td>Prof Jérusalem</td>
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<tr>
<td></td>
<td>Prof Plunkett</td>
<td>Prof Oberhauser</td>
</tr>
<tr>
<td></td>
<td>Dr Holland</td>
<td>Prof Chalker</td>
</tr>
<tr>
<td>Investment Committee</td>
<td>Prof Loutzenhiser</td>
<td>Prof Martin</td>
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<td></td>
<td>Prof Martin</td>
<td>Prof Moore</td>
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<td></td>
<td>Prof Moore</td>
<td>Prof Jérusalem</td>
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<td></td>
<td>Prof Plunkett</td>
<td>Prof Oberhauser</td>
</tr>
<tr>
<td></td>
<td>Dr Holland</td>
<td>Prof Oberhaus</td>
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<tr>
<td>Library Committee</td>
<td>Prof Baker</td>
<td>Prof Loutzenhiser</td>
</tr>
<tr>
<td>Nominations for Vacancies Committee</td>
<td>Dr Holland</td>
<td>Prof Wong</td>
</tr>
<tr>
<td></td>
<td>Prof Friedman</td>
<td>Prof Capelli</td>
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<tr>
<td>Remuneration Committee</td>
<td>Prof Esiri</td>
<td>To be determined</td>
</tr>
<tr>
<td></td>
<td>Prof Mitchell</td>
<td></td>
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<tr>
<td></td>
<td>Prof Martin</td>
<td></td>
</tr>
<tr>
<td>Student Support Committee</td>
<td>Prof Stellardi (MT16 leave)</td>
<td>Prof Jérusalem (for MT16)</td>
</tr>
<tr>
<td>Welfare Committee</td>
<td>Prof Mann</td>
<td>Prof Rood</td>
</tr>
<tr>
<td>Gender Equality Working Group</td>
<td>Dr Althaus</td>
<td>Dr Hein</td>
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<tr>
<td></td>
<td>Dr Subialka</td>
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338. **Election as an Official Fellow of College** (NVC 5)

It was agreed to elect Professor Perera as an Official Fellow of the College for the duration of his term of office as Dean.

339. **Legacies and Donations**

An update was received from the Principal.

340. **Development Report**

The Principal advised that:

i. **Donors’ Tea Party, 21 May 2016**
   60 alumni and guests had attended the Tea Party.

ii. **St Hugh’s at the British Museum, 13 June 2016**
   30 alumni and guests had attended an evening at the British Museum, hosted by the Deputy Director, Dr Jonathan Williams (Ancient History, 1990).

iii. **Leavers’ Brunch, 18 June 2016**
    129 leavers and their families are scheduled to attend the farewell brunch.

iv. **Garden Party for Fellows, Alumni and Staff, 19 June 2016**
    300 guests are expected to attend.

v. **‘Pop up’ cinema, 8 and 9 July 2016**
   ‘Pop-up’ cinema will take place in College in July for paying guests.

vi. **Festival of Anniversaries, 12-16 October 2016**
    A series of events will be held in 1st Week of Michaelmas Term celebrating 130 years of College, 100 years of Main Building, 80 Years of the Library, 50 years of the Kenyon Building and 30 years of being a mixed-sex college.
341. **Visits from Major Donors, 22 and 23 June**

The Principal advised that four major donors would be visiting College in 9th Week, to attend Encaenia as guests of the Principal.

342. **Academic Lecture**

The Principal thanked Professor Biro for her Academic Lecture on 8 June 2016 on ‘The Hows and Whys of Living in Groups: Perspectives from Birds and Apes’.

343. **Placement of Portrait of Baroness Castle of Blackburn, PC, GCOT in College**

The placing of a portrait of Baroness Castle in the corridor of Main Building was approved. It was agreed that there should be a plaque to indicate this donation by the TUC. It was hoped that this might be the first in a series of portraits of prominent alumni and also that College might instigate a Barbara Castle lecture. It was further agreed that the British Academy should be asked to return the portrait of Dame Kathleen Kenyon by Carel Weight, currently loaned by College.

344. **Report and Recommendations from Academic Committee**

The Minutes of the Academic Committee held on 1 June 2016 had been circulated and were received.

345. **Flora Welch Legacy (AC 7.2)**

On the recommendation of the Academic Committee, the proposal that the legacy should be placed into endowed funds and used to support graduate scholarships was approved.

346. **Teaching in French (AC 11)**

On the recommendation of the Academic Committee, the appointment of Mr Cameron Quinn to a four-hour Stipendiary Lectureship in French for Michaelmas Term 2016 was approved.

347. **Teaching in French (AC 11)**

On the recommendation of the Academic Committee, the appointment of Mrs Genevieve Adams to a five-hour Stipendiary Lectureship in French for the 2016-17 academic year was approved.

348. **Teaching in Psychology (AC 12)**

On the recommendation of the Academic Committee, the appointment of Dr Martin O’Neill to a three-hour Stipendiary Lectureship in Psychology for the 2016-17 academic year was approved.

349. **Teaching in Psychology (AC 13.1, 15)**

On the recommendation of Selection Committee, the appointment of Dr Janette Chow to the role of Winkler Career Development Fellow in Experimental Psychology was approved.

350. **Teaching in Earth Sciences (AC 13.1, 15)**

On the recommendation of Selection Committee, the appointment of Professor Erin Saupe to the role of Tutorial Fellow in Palaeobiology was approved in a paper vote.
351. Randall MacIver JRF (AC 13.1, 15)

On the recommendation of Selection Committee, the appointment of Dr Maria Pavlova to the role of Randall MacIver Junior Research Fellow was approved.

352. Fellowships (AC 13.1)

On the recommendation of Academic Committee, the following Fellowships were approved for renewal:
- Professor Watts (for seven years from 1st October 2016)
- Professor Garnett (for seven years from 1st October 2016)
- Dr Kuhn (for seven years from 1st October 2016)
- Dr Perkins (for seven years from 1st October 2016)
- Professor Mann (for seven years from 1st January 2016)
- Dr Sanders (for seven years from 1st October 2016)
- Professor Oberhauser (for four years from 1st September 2016).

On the recommendation of Academic Committee, a list of Fellowships that are ending was noted:

353. Leave and Buyouts (AC 13.1)

On the recommendation of the Academic Committee, a list of Fellows taking Leave and Buyouts was noted:

354. Lectureships (AC 13.2)

On the recommendation of Academic Committee, the re-appointment of the following lectureships for one year from 30 September 2016 was approved:

- Archaeology & Anthropology: Dr Alexander, Stipendiary Lecturer (6hr)
- Biochemistry: Dr Stanley, Stipendiary Lecturer (4hr)
- Biochemistry: Dr Bird, Non-Stipendiary
- Chemistry: Dr Ford, Stipendiary Lecturer (4hr)
- Chemistry: Dr Laidlaw, Stipendiary Lecturer (2hr)
- Chemistry: Dr Stewart, Stipendiary Lecturer (2hr)
- Classics: Dr Stylianou, Non-Stipendiary
- Classics: Dr Fowler, Non-Stipendiary
- Economics: Mr Lanier, Stipendiary Lecturer (2hr)
- Engineering: Mr Camm, Non-Stipendiary
- English: Dr Gazzard, Stipendiary Lecturer (3hr)
- History: Dr Reid, Stipendiary Lecturer (5hr)
- Management: Dr Brooks, Stipendiary Lecturer (3hr)
- Mathematics: Mr Harrison, Stipendiary Lecturer (4hr)
- Mathematics: Dr Schofield, Stipendiary Lecturer (4hr)
- Medicine: Dr Jenkins, Stipendiary Lecturer (6hr)
- Medicine: Professor Morris, Stipendiary Lecturer (3hr)
- Medicine: Dr De Luca, Non-Stipendiary
- Medicine: Dr Holdsworth, Non-Stipendiary
- Medicine: Dr Kothari, Non-Stipendiary
- Medicine: Mr Murphy, Non-Stipendiary
- Medicine: Dr Soilleux, Non-Stipendiary
- Medicine: Dr Palmer, Non-Stipendiary
- Modern Languages: Dr Kaiser, Non-Stipendiary
Music  Dr Harper-Scott, Non-Stipendiary
Music  Professor Llewellyn, Stipendiary Lecturer (3hr)
Philosophy  Dr Bell, Stipendiary Lecturer (2hr)
Physics  Mr Povey, Non-Stipendiary
Physics  Dr Miller, Non-Stipendiary
Psychology  Dr Popplewell, Non-Stipendiary.

On the recommendation of Academic Committee, the following new appointments were noted:

Archaeology & Anthropology  Mr Pomerantz, Stipendiary Lecturer (4hr)
English  Dr Valladares, Departmental Lecturer (8hr)
English  TBC, Stipendiary Lecturer (6hr)
History  TBC, Stipendiary Lecturer (6hr)
Mathematics  TBC, Stipendiary Lecturer (6hr)
Mathematics  TBC, Non-Stipendiary
Medicine  Dr Buckler, Non-Stipendiary
Medicine  Dr Watts, Non-Stipendiary
Modern Languages  Mrs Adams, Stipendiary (5hr)
Psychology  Dr Martin O’Neill, Stipendiary Lecturer (3hr).

On the recommendation of Academic Committee, a list of appointments which will terminate on or before 30 September 2016 and which will not be renewed was noted.

355. College Association with the New Head of the Humanities Division (AC 16)

On the recommendation of the Academic Committee, a College association with the new Head of the Humanities Division, Professor Karen O’Brien, was approved.

361. Report and Recommendations from the Prevent Working Group

The Notes of the Prevent Working Group meeting held on 18 May 2016 had been circulated and were received.

362. Code of Practice on Freedom of Speech

The amended Code of Practice on Freedom of Speech, to emphasise that freedom of speech and academic freedom remain primary objectives of the College, had been circulated and was approved. It was noted that the amended Code will need to be adopted in Appendix G of the College Bylaws.

363. IT Acceptable Use Policy

The College IT Acceptable Use Policy had been circulated and was approved.

364. PREVENT Report to HEFCE

The College’s Report to HEFCE regarding College arrangements regarding PREVENT, including the College’s PREVENT Risk Assessment, PREVENT Action Plan and amended Student Event Booking Form, was approved.

365. Report and Recommendations from Equality Committee
The Minutes of Equality Committee held on 6 June 2016 had been circulated and were received.

366. **Equality Policy (EC 5)**

The amended College Equality Policy, encompassing all the protected characteristics and superseding the existing Polices and Schemes for equality, disability, gender and race, was approved.


The Equality Report and Action Plan for Trinity Term 2016 had been circulated and was received.

368. **Gender Equality Working Group as a Permanent Sub-Committee of Equality Committee (EC 8)**

The proposal for the Gender Equality Working Group to become a permanent sub-committee of Equality Committee from Michaelmas Term 2016 was approved.

369. **Admissions Interviews (EC 14)**

It was agreed that best efforts should be made, so far as possible, for there to be female interviewers for admissions interviews.

370. **May Ball 2017**

The proposal for a May Ball to be held in Trinity Term 2017 was approved, with the proviso that the emphasis, especially in marketing and promotional materials, is on the ‘Garden of Eden’ rather than ‘the Fall’, which was considered to send the wrong message about the nature of the Ball. It was noted that close communication with College staff throughout the planning process is essential.

371. **Report and Recommendations from Statutes and Bylaws Committee**

The Minutes of Statutes and Bylaws Committee held on 25 May 2016 had been circulated and were received.

372. **Bylaw II R “Remuneration Committee” (SB 4)**

The amendment of Bylaw II R “Remuneration Committee” proposed by Statutes and Bylaws Committee was approved.

373. **Decanal Team**

The Dean advised that this was his last meeting of Governing Body in his role as Dean. He thanked the Decanal Team, the Welfare Team, as well as Ms Walker, Mrs Moss and Miss Barton, who had been Secretary to the Dean, for their support. The Dean was thanked for his immense contribution to College while in this role.

374. **Report and Recommendations from Fundraising Committee**

The Minutes of Fundraising Committee held on 26 May 2016 had been circulated and were received.

375. **Report and Recommendations from Welfare Committee**
The Minutes of Welfare Committee held on 7 June 2016 had been circulated and were received.

376. Report and Recommendations from Risk Committee

The Minutes of Risk Committee held on 8 June 2016 had been circulated and were received.

377. College Risk Register (RC 5)

The Updated College Risk Register for Trinity Tem 2016 was approved.

378. Report and Recommendations from the Gender Equality Working Group

The Minutes of the Gender Equality Working Group held on 8 June 2016 had been circulated and were received.

379. Report and Recommendations from the St Hugh’s Future Project Working Group

The Notes of the St Hugh’s Future Project Working Group held on 18 May 2016 had been circulated and were received. It was noted that interviews for a Project Manager will take place shortly, prior to the appointment of an architect.

380. Report and Recommendations from the Colin Matthew Fund Committee

The Notes of the Colin Matthew Fund Committee held on 31 May 2016 had been circulated and were received.

381. MCR Interim Committee

A list of the new MCR Interim Committee members, 1 August – 31 December 2016, had been circulated and was received. The outgoing President, Ms Lyon, was thanked for her support of Governing Body and other College committees.

382. Equality and Diversity Issues Arising

No issues were identified.

383. Date of Next Meeting

The First Stated Meeting of the Governing Body in Michaelmas Term will be held on Thursday, 6 October 2016 at 11.00 am in the Mordan Hall.

This ended the business of the meeting.

DR T SANDERS
Secretary