

ST HUGH'S COLLEGE, OXFORD
The First Stated Meeting of the **GOVERNING BODY** in Trinity
Term was held on Thursday 23 April 2015

Present:	Principal	Dr Perkins
	Professor Watts	Professor Lewis
	Dr Holland	Professor Leach
	Professor Moore	Professor Loutzenhiser
	Dr Kuhn	Professor Baker
	Professor Chalker	Dr Sanders
	Professor Plunkett	Ms Stott
	Professor Stellardi	Dr Parkin
	Professor Mitchell	Professor Husband
	Mrs Vainker	Professor Ballentine
	Dr Paseta	Professor Biro
	Professor Macnair	Professor Doyle

Mr Flint represented the MCR and Miss Harvey the JCR. They attended for items 249, 252-254, 256, 259, 266, 267, 269-271 and 273-275. Ms Carthew, the Director of Development attended for items 249, 252-254, 256 and 259.

249. Apologies for Absence

Apologies were received from Professor Getzler, Professor Duncan, Professor Grainger, Professor Wilson, Professor Harnden, Professor Powell, Professor Martin, Professor Perera, Professor Conway, Professor Sullivan and Professor Eidenmüller (Professor Garnett, Professor McDonald, Professor Quah, Professor Rood, Professor Capelli and Professor Blunsom on leave).

250. Appointment of Lecturer in Spanish vice Fiddian (Circ Bus 26.03.15)

It was noted it had been agreed by circulation on the recommendation of the Selection Committee to appoint Dr Olivia Vazquez-Medina to a Stipendiary Lectureship in Spanish.

251. Conference of Colleges (Circ Bus 13.04.15)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 19 March 2015 had been circulated and were received.

252. The Minutes of the Third Stated Meeting in Hilary Term held on 11 March 2015 were approved and signed.

253. Matters Arising – Harassment Policy (GB 246)

The Dean advised that in order to complete the policy, he would contact other colleges to ascertain how they deal with the hypothetical situation of when an allegation of harassment is made against a Principal and hoped to report to Governing Body later this term.

254. Conflict of Interest

None was declared.

255. Student Number Planning

A letter addressed to the Principal from William James and Paul Madden had been circulated and was received.

256. Development Update

The Principal advised that:

- a. Wordsworth Heritage Campaign – 16 Fellows had attended two tours of the site with another tour being organised (with four Fellows already having expressed an interest in attending) by the Head of Estates and Director of Development so Fellows could get a sense of the extent of repairs and renovation required and therefore the importance of the upcoming Wordsworth Heritage Campaign.
- b. Fundraising Activity – a donation of £1.8m to name the Lecture Theatre in the new China Centre had recently been finalised; legacies totalling £369k had been received recently and the telethon had been very successful having achieved its target of £130k.
- c. Wordsworth Fellowship Ceremony – Mr Chan will be admitted to his Wordsworth Fellowship during a ceremony to be held on 26 May, ahead of Formal Hall. The Principal again encouraged Fellows to attend both the Ceremony and Formal Hall to mark this celebration.
- d. Mok Lecture – this had been a very successful event and she thanked those Fellows who had attended.
- e. University's European Reunion – on Friday 24 April, the Principal, Vice Principal and Director of Development are hosting an Alumni event in Vienna during the University's European Reunion event.
- f. Development Office Staff - Three new members of staff have joined the Development Office recently. Thomas Kidney, Regular Giving and Trusts Manager; Luke Bradshaw, Fundraising Manager; and Emily Anderson, Development Administrator.

257. Tutorial Fellowship in Probability *vice* Tarres

On the recommendation of the Selection Committee, it was agreed unanimously to elect Dr Harald Oberhauser to a Tutorial Fellowship in Probability with effect from 1 September 2015.

258. Career Development Fellowship in Philosophy

On the recommendation of the Selection Committee, it was agreed to appoint Mr Yuuki Ohta to a Career Development Fellowship in Philosophy subject to the condition that he has been given leave to supplicate for his doctorate by the start date of 1 October 2015.

259. Fundraising Committee

The Principal advised that Nominations for Vacancies Committee would soon be considering proposals for the make-up of the Fundraising Committee to make a recommendation to Governing Body and asked Fellows with an interest to notify her as

soon as possible.

260. Future Size of the St Hugh's Student Body

A paper from the Acting Senior Tutor on the Future Size and Shape of the College's Student Body had been circulated and was received. In the ensuing discussion support was expressed for developing graduate scholarships to increase the number of graduate research students applying to us directly.

261. Report and Recommendations from Education Committee

The Minutes of Education Committee had been circulated and were received.

262. Suspensions

A list of students who status was currently suspended had been circulated and was received.

263. Returns

A list of students who were scheduled to return had been circulated and was received.

264. Awards and Prizes

On the recommendation of the Education Committee it was agreed to award the following:

- a. Scholarship to Daniel Mullens (2nd year Classics)
- b. Exhibition to Elodie Powell (2nd year Classics)
- c. Edith McMorran Verse Translation Prize to David Watson (MSc Social Science of the Internet) with a secondary prize to Gaetan Maret (DPhil English)

265. Home Office Right to Work Checks

The Acting Senior Tutor reminded Fellows of the requirements under Home Office Right to Work legislation to check proof of eligibility to work in the UK of student out tutors prior to commissioning any teaching. The Acting Senior Tutor advised that the Home Office had clarified that out tutors who are not students should be treated as self-employed for tutorial teaching payments made directly to them and, as such, do not need to provide proof of eligibility to work in the UK.

266. Dean's Business

It was agreed that the College return to a previous practice for MCR elections, where candidates need to gain approval from their College graduate advisor to stand for election to the committee, as happens with the JCR.

267. Junior Deans

The Dean advised he would be recruiting two new Junior Deans since a number of the current team are due to finish their studies over the coming months.

268. Junior Dean Advertisements

It was agreed to waive the requirement that a Junior Dean be a student at St Hugh's, although all other things being equal preference is to be given to applicants who are St Hugh's students.

269. Recruitment of a Replacement Senior Accountant

The Bursar advised that Mr Graham White had been appointed to the post of Senior Accountant and the he was due to start on 1 June 2015.

270. New Building Update

The Bursar advised that she had been in contact with Galliford Try and was currently awaiting their response.

271. Shared Equity Update

The Bursar advised that the solicitors had incorporated the amendments agreed by Governing Body at its meeting on 19 March and that the new scheme was therefore now in place.

272. Admissions Business

The Acting Senior Tutor advised that all students who had received an offer in the last Admissions round had accepted, except five who had declined the offers made.

273. College Ball

The JCR President advised that arrangements for the College Ball were progressing well. The Principal advised that she would be hosting a dinner in the Lodgings that evening for a number of College donors.

274. Tutor for Women

It was agreed in principle to resurrect the position of Tutor for Women but that a more detailed proposal to include details of what the role would likely involve and suggestions on any buy out/stipend would be considered by Governing Body at its meeting in 4th week. As part of this process, it was agreed to find out which other colleges have a Tutor for Women and what their role entails.

275. Equality and Diversity Issues (GB 243)

The Principal reminded Fellows it had been agreed that all Committee agendas would have a standing item 'Equality and Diversity Issues'.

276. Equality In Selection Committee Reports

It was agreed that Selection Committee reports would include diversity data.

This ended the business of the meeting.