

ST HUGH'S COLLEGE, OXFORD

The Third Stated Meeting of the **GOVERNING BODY** in Hilary Term was held on
Wednesday, 9 March 2016

Present:	The Principal	Dr Perkins
	Professor Watts	Professor Marshall
	Dr Holland	Mr Marshall
	Dr Kuhn	Professor Loutzenhiser
	Professor Chalker	Professor Friedman
	Professor Getzler	Professor Mann
	Professor Wong	Dr Sanders
	Professor Stellardi	Ms Stott
	Professor Mitchell	Professor Ballentine
	Professor Duncan	Professor Biro
	Professor Westbrook	Professor Doyle
	Professor Pašeta	Professor Sullivan
	Professor Macnair	Professor Jérusalem
	Professor Rood	
In attendance:	Professor Llewellyn	Dr Subialka
	Dr Althaus	Dr Ohta

Ms Lyon represented the MCR and Mr Gibson the JCR. They attended for items 210-223, 226-234, 240, 242-243, 246-248 and 251.

210. Apologies for Absence

Apologies were received from the following members: Professor Moore, Professor Plunkett, Professor Harnden, Professor Perera, Professor Baker, Professor Husband and Professor Eidenmüller (Professor Garnett, Professor McDonald, Professor Quah, Professor Grainger, Professor Wilson, Professor Martin, Professor Lewis, Professor Leach, Professor Blunsom and Dr Parkin on leave).

211. Conference of Colleges (Circ Bus 03.03.16)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 18 February 2016 had been circulated and were received.

212. The Minutes of the Second Stated Meeting in Hilary Term held on 10 February 2016 were approved and signed.

213. Conflicts of Interest

None were declared.

214. Presentation (GB 139)

Ms Coe gave a short presentation as Head of the University's Equality and Diversity Unit.

215. Report and Recommendations from Finance Committee
- The Minutes of the Finance Committee held on 1 March 2016 had been circulated and were received.
216. Management Accounts for Period 6 (FC 5)
- The Management Accounts for Period 6 had been circulated and were approved.
217. 2015-16 Accounts Forecast Variances (FC6)
- A schedule of forecast variances, mainly one-off gains in 2015-16, with proposed expenditure in 2016, had been circulated and was approved.
218. Report and Recommendations from Student Support Committee (FC 8)
- The Minutes of the Student Support Committee held on 24 February 2016 had been circulated and were received.
219. Tutor Support for Vacation Residence, Travel Grant and Year-Abroad Grant Applications (FC8)
- It was agreed that the requirement for the tutor's support for vacation residence and travel grant applications should be removed. However, it was further agreed that the tutor's support would be retained as a requirement for Year-Abroad Grants for Modern Linguists.
220. Report and Recommendations from Infrastructure Committee (FC 9)
- The Minutes of the Infrastructure Committee held on 22 February 2016 had been circulated and were received.
221. College Contributions Committee 2016 Bid (FC 9)
- It was noted that the 2016 College bid to the College Contributions Committee would be to match-fund the replacement of failing pipework and to upgrade the electrics in 11, 12 and 13 Canterbury Road.
222. Student Rents (FC 10)
- It was agreed to increase student rents in 2016-17 by a total of 1.75%, raising the per night rent rate from £22.48 to £22.87.
223. Barclays Bank Loan: Options for Future Interest Rates (FC11)
- It was agreed that College should opt for the base rate + 0.5% option for the loan.
224. Report and Recommendations from Investment Committee (FC 13)
- The Minutes of the Investment Committee held on 2 February 2016 had been circulated and were received.
226. Academic Lecture

The Principal thanked Professor Pařeta, Professor McDonald and Professor Doyle for their Academic Lecture on 2 March entitled 'Easter 1916: Politics, Poetry and History in Revolutionary Ireland'.

227. Donors' Dinner

The Principal advised that 80 guests had attended the Donors' Dinner held in College on 5 March 2016. Governing Body members were thanked for their support of the event.

228. Election to a Visiting Fellowship (GB 77, AY 14-15)

The Principal reminded Governing Body that Professor Marc Silberman had been elected to a Visiting Fellowship for Trinity Term 2016 by Governing Body at its meeting on 5 November 2014.

229. Special Meeting of Governing Body in 0th Week, Trinity Term 2016

The Principal advised that a special meeting of Governing Body would be held in 0th Week on Thursday, 21 April, prior to the regular meeting, to formally approve changes to the Statutes before their submission to Privy Council. Members were strongly urged to attend the special meeting as a two-thirds majority of members is required in a paper vote.

230. Displaying Boat Club Honours in College

Following the success of the Men's 1st and 2nd crews and the Women's 1st boat in Torpids, it was agreed that honours could be chalked by the JCR (and MCR) on the walls of the East and West Lodges facing into College.

231. The Avril Gilchrist Brutten Award for Creative Writing

The Principal advised that the Avril Gilchrist Brutten Award for Creative Writing was decided on 4 March. The judge was Alison Brackenbury (English, 1975) and the winner was Jamie Gardiner (3rd year History).

232. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 24 February 2016 had been circulated and were received.

233. Undergraduate Admissions (AC 4.1)

The 2016 applications and offers summary for the College had been circulated and was received.

234. Collections Timetabling (AC 6.1)

On the recommendation of the Academic Committee, it was agreed that it was good practice to make sure before vacations that undergraduates know what papers will be set for them in 0th Week.

235. Tutor for Race Proposal (AC 6.2)

The JCR was thanked for bringing a thoughtful proposal on this matter to Academic Committee, and for conducting a survey of students' experiences at St Hugh's in relation to race. While many responses were positive and encouraging, there were also a small number of students who had

reported aspects of the College environment as unwelcoming. This is a concern, and will be taken up through Equality Committee and other relevant forums. It was noted that while Academic Committee did not recommend the creation of a Tutor for Race, minority-related issues are of concern to the whole College community, and that, for example, tutors, the Senior Tutor, the Dean, the harassment advisors and the Principal all had particular roles in this regard.

236. Academic Committee Away Day (AC 9.1)

The Senior Tutor advised that Academic Committee would meet, away from its statutory meetings, to discuss the broad and long-term academic strategy of the College at an Away Day, set for Thursday of 1st Week in Trinity Term (28 April) and that any interested member of Governing Body is welcome to attend.

237. Tutorial Fellowship in French - vice Dr Holland (AC 13)

The Senior Tutor advised that shortlisting had now taken place for the post, with interviews being held on Monday, 14 March.

238. Departmental Lectureship in English – during Professor Lewis’ Leave (AC 13)

The Senior Tutor advised that the post will be advertised on the University website from 10 March.

239. University Posts Circulated for Association (AC 14)

On the recommendation of the Academic Committee, it was agreed that College should make an expression of interest in an association with a Professorship in Human Disease Genomics and a shared association with an Associate Professorship in Linguistics (Syntax).

240. Report and Recommendations from Nominations for Vacancies Committee

The Minutes of the Nominations for Vacancies Committee held on 16 February 2016 had been circulated and were received.

241. Role of Dean from 2016-17 (NVC 5)

The Dean advised that the Statutes currently stated that the Dean “shall be chosen from among the Official Fellows who are also Tutors” and that not all the proposed nominations for the post fulfilled this requirement.

The Principal advised that any member of Governing Body interested in taking on this role should contact her.

242. Communications Manager (GB 199)

The Bursar advised that a new full-time Communications Manager, Mr William Griffiths, had been appointed and that a starting date was being confirmed.

243. Finance Officer (GB 200)

The Bursar advised that the new Finance Officer had been appointed and that a starting date was being confirmed.

244. Report and Recommendations from Fundraising Committee

The Minutes of the Fundraising Committee held on 18 February 2016 had been circulated and were received.

246. Report and Recommendations from Welfare Committee

The Minutes of the Welfare Committee held on 1 March 2016 had been circulated and were received.

247. Report and Recommendations from the Gender Equality Working Group

The Minutes of the Gender Equality Working Group held on 16 February 2016 had been circulated and were received.

248. Elections to Honorary Fellowship (GB 206)

It was agreed to elect Professor Lionel Tarassenko to an Honorary Fellowship.

250. Oxford Biotrans

Professor Wong was congratulated on the launch of the University of Oxford spin-out company, Oxford Biotrans, which was supported by his research.

251. Equality and Diversity Issues Arising

No issues were identified.

This ended the business of the meeting.

DR T SANDERS
Secretary