

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Trinity
Term was held on Thursday 28 April 2011

Present:	Dr Iles	Dr Wilson
	Professor Robertson	Dr Rood
	Professor Moore	Dr Perkins
	Dr Garnett	Ms Kerr
	Dr Kuhn	Dr Emerson
	Professor Chalker	Dr Capelli
	Professor Plunkett	Professor Marshall
	Dr Kathirithamby	Dr Perera
	Dr Getzler	Mr Marshall
	Dr Stellardi	Dr Leach
	Professor Mitchell	Dr Conway
	Dr McDonald	Dr Blunsom
	Professor Quah	Dr Baker
	Mrs Vainker	Dr Gazzard
	Professor Duncan	Dr Pattenden
	Professor Westbrook	Dr Mann
	Dr Paseta	
	Dr Grainger	

Mr Pomerantz represented the MCR and Mr Greenstreet the JCR. They attended for Items 198, 201–3, and 206. The Estates Manager attended for item 198.

192. Apologies for Absence

Apologies were received from Professor Watts, Professor Giles, Dr Macnair, Dr Harnden, Mr Ovenden and Dr Friedman (the Principal, Dr Holland, Dr Wong, Dr Stevens, Professor Powell, Dr Martin, Dr Tarres, Dr Lewis and Dr Hammond on leave).

193. The Minutes of the Third Stated Meeting in Hilary Term held on 9 March 2011 were approved and signed.

194. Principalean Duties (Circ Bus 21.03.2011)

A paper detailing the main tasks undertaken by the Principal, together with suggested replacements for the duration of his three months' sabbatical leave, had been circulated and was received.

195. Conference of Colleges (Circ Bus 28.03.2011)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 17 March 2011 had been circulated and were received.

196. New Building Presentation (Circ Bus 21.04.2011)

A link to the Architect's presentation, made to members of Governing Body during the 0th week meeting, had been circulated.

197. Conflict of Interest

None was declared.

198. New Building – Presentation by the Architect

A presentation on the latest plans for the Dickson Poon China Centre Building was given by the architect, David Morley. Key points to emerge from this included:

- i) The current plans were a remodelled version to bring the project back into budget. The aim was to submit them for planning approval in June 2011. Summer 2012 was the earliest date at which building on the site would start.
- ii) Many of the energy-saving and efficiency features originally proposed in the designs were now legal requirements. The building was planned to use heat recovery, air circulation, PV tiles, and a ground source heat pump to minimize energy usage.
- iii) The building was now conceived as a series of linked pavillions, with roof outlines that subtly referenced Chinese pavillions, but also matched the Maplethorpe Building. The new building had ‘bookends’ using materials that matched the style and colour of MTB.
- iv) The plans included new gates for entry onto the College site, so that people entering the China Centre would not automatically be able to enter College. Some areas of the new building were set aside for the China Centre, some for College use, and some as shared use. Swipe card or fob key access would be used to allow or prevent people moving from one area to another.
- v) The planned bedrooms were of similar size to those in MTB. They would use a circulating air/heat recovery system as an efficient way to provide heat and fresh air.
- vi) The China Centre spaces were now envisaged as very flexible, allowing for reassessment of their use as necessary.
- vii) The building was designed to allow light into the centre of the space through its sunken garden. This would also provide an additional area for social events. The roof design included a terrace that could also be used for events.
- viii) In the most recent plans, the ‘Middle Garden’ between the new building and the Library was envisaged to be less formal than in previous plans, with some trees retained, and the ground levels adjusted to create a terrace at the north-west corner of the new building, making a feature of the Barbara Hepworth sculpture there.
- ix) Planners had been concerned about the narrowness of the gap between the new building and MTB. The revised plans make this larger, allowing a good view of the spire of St Philip and St James Church.
- x) Planners had also encouraged the College to remove the extension(s) at the back of The Lawns. Doing this might allow space for a single tennis court to be placed there, to partially replace the loss of the current tennis courts, but this

would also add expense to the plans, and there had been complaints about noise from the current courts, especially when used for basketball.

- xi) It was likely that local residents would complain about a possible increase in traffic and pedestrian use of the Canterbury Road entrance. Permission has previously been given, however, for another building in this area of College, and the entrance would now be controlled with a new set of gates and a lodge.
- xii) Parking was another issue that the planners were likely to scrutinize. The plans allowed for c. 20 parking spaces to the south of the new building, with some overflow onto a grassed area for special events etc. The College would need to produce a travel plan as part of the planning process.

In answer to questions from Governing Body members, David Morley gave the following replies:

- a) The lecture rooms had always been intended to hold 50 people each, and at this size they would be likely to have a reasonable natural acoustic. The current plans allowed for the two lecture rooms to be linked to provide a 100-seater lecture theatre.
- b) The main windows in the student rooms would be fixed, with a full-length opening section to the side with a grill, to give ventilation. The smaller window would open. It would be possible to give more illustrations of this or produce a mock-up.
- c) Now that the feed-in tariff was known, it would be possible to plan more effectively for the power systems and selling any excess back to the grid. The power systems would be tried and tested.
- d) The bedrooms were 'handed', allowing for left- or right-handers to have a desk position that suited them.
- e) It would be possible to allow for some car parking in front of The Lawns, and access to the side of The Lawns to the new building, although this was not optimal.
- f) Approximately 11 trees would be removed under the plans, and approx. 11 planted. Planting in the 'Middle Garden' would preserve the areas of Spring bulbs under the avenue of trees, and allow for another informally planted area on the west side, alongside MTB.
- g) The kitchens in the new building were smaller than previously envisaged, but still capable of serving the new building and events in MTB. Deliveries to the kitchens could be made from Main Building via electric buggy along the woodland path, so avoiding any large lorries having to deliver to the new building.
- h) [answered by the Bursar] The previous plans had included space for the College Archive, and also a gym. These plans had been scaled back to bring costs into line with the budget. However, it was not yet clear how much library space the China Centre would need, and so there was a chance that the College Archive could find a home in the new building. Dr Stellardi reminded GB that the current position of the Archive was not very suitable, and so finding a new

place for it would be of great advantage.

- i) [answered by the Bursar] There were no current plans to replace the fence along Banbury Road as part of this project, though it was something that Estates Committee could consider along with other desiderata.

Public consultation on the plans would take place on May 16, from 2.00pm. The presence of some members of GB to help field enquiries would be very welcome.

199. Funding for New Building

Dr McDonald asked about the current state of fundraising for the new building. The Bursar replied that £13.25m had been raised so far. It would be best to reach, or very nearly reach the total figure of £21m before starting to build, but if necessary, a small amount of borrowing set against future revenue from the building would be possible. The £21m figure for the cost of the project included an amount for contingencies.

200. Academic Registrar

The Senior Tutor reported that the appointment process for the Academic Registrar post was now complete, and that Ms Thea Crapper (currently Assistant Academic Administrator at Hertford College) would take up the post from 1 June 2011. Mrs McAllister would remain in the post of Academic Administrator until September 2011.

201. Decanal Team

The Dean informed Governing Body that Michael Mentink was joining the decanal team. He was now looking for someone to replace Patrick Alexander, and there would be a vacancy for a junior dean either at the start or end of Michaelmas Term.

202. May Day Celebrations

In answer to a question from the Bursar, the JCR President agreed that he would circulate a message reminding students of the dangers of jumping into the river on May Day.

203. Replacement for OLIS

Dr Stellardi reminded Governing Body that OLIS would be replaced by a new Library catalogue system in the Summer. A message would be circulated about this, along with information about recommending books for the Library before the changeover period.

204. Teaching Fund

The Acting Principal informed Governing Body that an interim report on the Teaching Fund had been produced, showing that it was working as expected so far.

205. New Building Steering Group

The Minutes of the New Building Steering Group Meetings held on 16 March 2011 and 13 April 2011 had been circulated and were received.

206. Network Improvements

Dr Perera informed Governing Body that IT Committee had recommended some significant changes to ensure the reliability of the network, to share backup facilities, and to improve the service provided by the IT office. In addition, Dr Perera noted that IT Committee would now meet termly. In answer to a question from Professor Chalker, Dr Perera confirmed that developing a system for Fellows to sign into lunch via the College's website was on the IT Manager's agenda.

207. Report and Recommendations from IT Committee

The Minutes of the IT Committee held on 24 March 2011 had been circulated and were received. The proposals for network improvements, which would incur significant costs, will be scrutinized by Finance Committee before coming to Governing Body for approval.

208. Report and Recommendations from Education Committee

The Minutes of the Education Committee held by circulation had been tabled and were received.

209. Withdrawals

It was noted that a 1st year Chemistry student had withdrawn from studies.

210. Returns

It was noted that the five students were scheduled to return.

211. Change of Course

It was noted that the four students had changed course.

212. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held by circulation had been tabled and were received.

213. Teaching in Philosophy (AC 1)

On the recommendation of the Academic Committee, it was agreed to offer a four-hour stipendiary lectureship in association with a Tutorial Fellowship at New College from October 2011.

214. Teaching in Chemistry (AC 2)

On the recommendation of the Academic Committee, it was agreed to increase from a two-hour to a four-hour stipendiary lectureship in Inorganic Chemistry for Dr Stephen Bell for Trinity Term 2011; and to appoint Dr Michael Laidlaw to a two-hour stipendiary lectureship in Inorganic Chemistry for four terms from Trinity Term 2011.

215. Dr Tagarielli: Fixed Term Extension to Career Development Fellowship (AC 3)

On the recommendation of the Academic Committee it was agreed to extend Dr Tagarielli's Career Development Fellowship for the academic year 2012-13.

216. University Lectureship in the Social Anthropology of Africa (AC 4)

On the recommendation of the Academic Committee, it was agreed that the bid for a University Lectureship in the Social Anthropology of Africa be associated with a Tutorial Fellowship, instead of, for example, a Supernumerary Fellowship.

217. Buyouts (AC 5/6)

On the recommendation of the Academic Committee, two buyouts were agreed.

218. Sabbatical Leave (AC 7)

On the recommendation of the Academic Committee, it was agreed to grant sabbatical leave to Dr Tarres for Michaelmas Term 2011 and Hilary Term 2012.

This ended the business of the meeting.