JOB DESCRIPTION

Job Title: **Scout/Cleaner – June – September 2017**

Wage: **£8.45 per hour plus holiday pay**

Responsible to: **Head Housekeeper**

Overall Objective: **To provide the highest levels of housekeeping and cleaning services to all**

**College accommodation and office areas**

Key Relationships: **Senior Scouts, Domestic staff, students, College visitors and guests**

**Main Tasks:**

* Clean student and staff accommodation, which will include routine cleaning of bedrooms and communal areas to a high standard
* Bed making and servicing bedrooms for conference guests
* Changing beds and servicing accommodation and facilities
* Ensure that the proper use of chemicals is adhered to and COSHH regulations are followed
* Ensure that there is a good understanding of risk assessments and the importance of a safe working environment
* Reasonable duties as requested by the Head Housekeeper will be expected to be undertaken

**Competencies Required:**

* Experience in a scouting role or similar
* A friendly and approachable manner towards staff, students and visitors
* Good communication skills
* Commitment to quality and pride in standard of work
* The ability to work independently as well as part of a team

**Terms and Conditions:**

* Pay is monthly by BACS transfer
* Applicants should be able to work Saturdays and Sundays and some weekday evenings
* A 20 minute tea break will be provided whilst on duty for shifts
* A uniform and name badge will be provided
* Applicants must be physically fit as the site is widespread