

ST HUGH'S COLLEGE, OXFORD
The First Stated Meeting of the **GOVERNING BODY** in Michaelmas
Term was held on Thursday 6 October 2011

Present:	Principal	Dr Perkins
	Dr Iles	Ms Kerr
	Professor Robertson	Professor Powell
	Dr Holland	Dr Martin
	Professor Moore	Dr Emerson
	Dr Garnett	Professor Gershuny
	Dr Kuhn	Dr Capelli
	Dr Kathirithamby	Professor Marshall
	Professor Getzler	Dr Perera
	Dr Stellardi	Professor Leach
	Professor Mitchell	Dr Loutzenhiser
	Professor McDonald	Dr Conway
	Professor Quah	Dr Blunsom
	Professor Duncan	Dr Baker
	Dr Paseta	Dr Gazzard
	Dr Grainger	Dr Pattenden
	Dr Macnair	Dr Mann
	Dr Rood	Dr Sanders

Mr Pomerantz and Ms Moevius represented the MCR and Mr Greenstreet the JCR. They attended for Items 2, 27, 31, 33, 36 and 45.

1. Apologies for Absence

Apologies were received from, Professor Watts, Professor Westbrook, Dr Wilson, Dr Harnden, Professor Halliday, Mr Marshall and Dr Friedman (Professor Chalker, Professor Plunkett, Dr Wong, Mrs Vainker, Dr Tarres, Dr Lewis and Dr Hammond on leave).

2. Admission of Fellows

The following made their declarations and were admitted to their Fellowships:

Dr Tom Sanders (Tutorial Fellow in Pure Mathematics)

Dr Ian Thompson (Supernumerary Fellow in English Education)

3. The Minutes of the Third Stated Meeting in Trinity Term held on 22 June 2011 were approved and signed.

4. Response to the Humanities Review (Circ Bus 23.06.2011)

A revised version of the College's response to the Humanities Review had been circulated and was received.

5. 5-Hour Stipendiary Lectureship in History (Circ Bus 11.07.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to appoint Mr Richard Sowerby to a 5-hour Stipendiary Lectureship in History for the academic year 2011/12.

6. 3-Hour Stipendiary Lectureship in Physics (Circ Bus 11.07.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to appoint Ms Moevius to a 3-hour Stipendiary Lectureship in Physics for the academic year 2011/12.

7. Teaching in Philosophy (Circ Bus 11.07.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to delay the formal arrangements for a permanent joint appointment with New College to October 2012 instead of October 2011.

8. Non-Stipendiary Lectureship in Philosophy (Circ Bus 11.07.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to appoint Dr Daniel Came to a non-stipendiary lectureship in Philosophy for the academic year 2011/12.

9. Determination of Appointment (Circ Bus 11.07.2011)

On the recommendation of the Academic Committee, the following reappointments had been agreed by circulation for the length of time show in brackets.

Mr J Schofield	6 hour stipendiary lecturer in Mathematics	(1 year)
Mr P Luk	3 hour stipendiary lecturer in Economics	(1 year)
Dr D Holdsworth	Non-stipendiary lecturer in Medicine	(1 year)
Mr C Lakner	Non-stipendiary lecturer in Economics	(1 year)
Ms L K Dyson	Non-stipendiary lecturer in Mathematics	(1 year)
Mr G Murphy	Non-stipendiary lecturer in Surgery	(1 year)

It was noted that the following appointments terminate on 30 September 2011 and will not be renewed:

Ms I Ko	Non-stipendiary lecturer in Economics
Mr F Dennig	Non-stipendiary lecturer in Economics
Mr T Behrndt	Non-stipendiary lecturer in Mathematics

10. Conference of Colleges (Circ Bus 11.07.2011)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 30 June 2011 had been circulated and were received.

11. 125th Anniversary Feedback (Circ Bus 19.07.2011)

A paper providing feedback from the 125th Anniversary weekend had been circulated and had been received.

12. Buy-Out in Economics (Circ Bus 21.07.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to approve a request for a two annualised hours buy-out.

13. Teaching in Economics (Circ Bus 21.07.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to reappoint Mr P Luk to a 2.5-hour Stipendiary Lectureship and Mr C Lakner to a 1.5-hour Stipendiary Lectureship in Economics, and to appoint Dr Dawei Fang to a 4-hour Stipendiary Lectureship in Economics LL for the academic year 2011/12.

14. 2-Hour Stipendiary Lectureship in Psychology (Circ Bus 10.08.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to appoint Dr Roi Cohen Kadosh to a 2-hour Stipendiary Lectureship in Psychology for the academic year 2011/12.

15. College Bylaws (Circ Bus 23.08.2011)

A note advising members of Governing Body that the amended Bylaws were now available to read on the website had been circulated and was received.

16. 6-Hour Stipendiary Lectureship in Chemistry (Circ Bus 08.09.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to increase Dr Laidlaw's hours from a 2- to a 6-hour Stipendiary Lectureship in Inorganic Chemistry from January 2012.

17. 4-Hour Stipendiary Lectureship in Chemistry (Circ Bus 08.09.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to increase Dr Ford's hours from a 2- to a 4-hour Stipendiary Lectureship in Physical Chemistry for the academic year 2011/12.

18. Non-Stipendiary Lectureship in German (Circ Bus 08.09.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to appoint Dr Claudia Kaiser to a non-stipendiary lectureship in German for the academic year 2011/12.

19. Professor Fiddian: Sabbatical Leave (Circ Bus 08.09.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to pay one third of the salary costs of the lectureship to be offered to Ms Florence Curtis by Wadham College to cover teaching needs while Professor Fiddian is on sabbatical leave in Hilary Term 2012.

20. 3-Hour Stipendiary Lectureship in Medicine (Circ Bus 23.09.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to reappoint Professor Morris to a 3-hour Stipendiary Lectureship in Medicine for the academic year 2011/12.

21. Non Stipendiary Lectureship in Anthropology (Circ Bus 23.09.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to appoint Dr Patrick Alexander to a non stipendiary lectureship in

Anthropology for the academic year 2011/12.

22. 6-Hour Stipendiary Lectureship in Chemistry (Circ Bus 30.09.2011)

On the recommendation of the Academic Committee, it had been agreed by circulation to increase Dr Laidlaw's hours from a 2- to a 6-hour stipendiary lectureship in Inorganic Chemistry with effect from 1 October 2011 as opposed to from 1 January 2012 following the resignation of Dr Bell earlier than originally anticipated.

23. Conflict of Interest

None was declared.

24. Recognition of Distinction

The Principal reported that Doctors Getzler, Leach and McDonald had all received the title of Professor under last year's Recognition of Distinction Exercise and warmly congratulated them.

25. Trustee Training

The Principal reminded members of Governing Body that under charity legislation, all members of Governing Body have duties and responsibilities of a trustee of the Charity. He further reminded members of Governing Body that guidance has been issued in the form of Charity Commission publications CC3 and CC3a.

26. Declaration of Interests

A copy of the College's Conflict of Interest policy had been circulated and was received. The Principal reminded members of Governing Body that it is a Charity Commission requirement that each member completes an annual declaration of interests' form, a copy of which had been circulated. Members of Governing Body should return the completed form to the Bursary prior to Finance Committee in 2nd week at which the auditors will be signing off the accounts.

27. Domus Dinner

The Principal reminded members of Governing Body that the Domus Dinner will take place on Tuesday 11 October.

28. Philanthropic Fellowships

It was agreed that the Development Office would prepare a proposal for consideration by members of Governing Body to enable the College to honour significant donors by electing them to Foundation Fellowships.

29. Chairmanship of UK Statistics Authority

The Principal advised that he had 'thrown his hat' into the ring for the Chairmanship of the UKSA, a post currently held by Sir Michael Scholar. If he was selected for the post, the position would probably become effective from April 2012, before which time the Principal would speak further to members of

the Governing Body about the time commitment involved.

30. Dean's Report 2010/11

A copy of the Dean's report for 2010/11 had been circulated and was received. The Principal thanked Professor Robertson and the members of the Disciplinary Committee for their contributions over the previous academic year.

31. Dean's Business

The Dean asked the MCR and JCR Presidents to remind their members that smoking in College buildings, excessive noise or defacing College property would not be tolerated.

32. Business of the Library Fellow

The Library Fellow advised that the new cataloguing system, SOLO, was now operational in the Library. Any problems experienced by fellows of their students should be discussed with the Library Fellow.

33. Business of the Computing/IT Fellow

The Computing/IT Fellow advised that the IT Committee had met at the end of last term, the minutes from which would be distributed with papers for the meeting of Governing Body in 4th week. He further advised that there have been several infrastructure changes over the summer on which he will report at the next meeting of the Governing Body.

34. Admissions Business

The Senior Tutor advised that the annual update for admissions would be circulated prior to the meeting of the Governing Body in 4th week, which would include confirmation of the standard offer for each subject.

35. SCR AGM

The SCR President advised members of Governing Body that the SCR AGM would take place over a sandwich lunch on Monday of 4th week, 31 October 2011.

36. New Building Steering Group

The Bursar advised that the planning application is now due to be considered in November. Steering Group has meanwhile considered and agreed some changes to both the north and south elevations as a result of initial feedback from the planners. The Principal updated Governing Body on the fundraising efforts to date.

37. Education Committee Minutes

The Minutes of the Education Committee held on Thursday 6 October had been tabled and were received.

38. Withdrawals

The following withdrawals were noted:

Hywel Evans (Chemistry)
Qixiang (Charlie) Gao (Maths & Statistics)

39. Migration

It was noted that Callum Monro Morrison (2nd year Archaeology and Anthropology) has migrated to Hertford College.

40. Suspensions

A number of suspensions were noted.

41. Returns

It was noted that the following students were scheduled to return:

Chimène Fitzgibbon (2nd year Classics)
King Mo (Michael) Leung (4th year Engineering)
Sarah Madden (3rd year Chemistry)
Lewis Newburn (2nd year Classics)
Claire Sutcliffe (3rd year History)

42. Change of Course

It was noted that the following students had changed course:

Edward Cutler from European and Middle Eastern Languages to Oriental Studies
Harry Darkins from European and Middle Eastern Languages to Oriental Studies
Qixiang (Charlie) Gao from Mathematics and Statistics to Mathematics and Statistics (BA)
Mohammad Jannoo from Physics to Physics (BA)

43. Awards and Prizes

On the recommendation of Education Committee it was agreed to award the following:

(a) Scholarships:

Archaeology & Anthropology	Sara Polakova
Biochemistry	Andrea Graziaei
Biochemistry	Carla Plasberg-Hill
Biological Sciences	Sofia Hauck
Chemistry	Luke Shoham
Classics	Daniel Di Francesco
Economics & Management	Shida Wang
European and Middle Eastern Languages	Charlotte Burrows
Engineering	Rebecca Fathers
Engineering	Benjamin Glover

Engineering	Ben Wedd
Engineering	Yujie Zhong
English	Sophie Jamieson
English	Adeela Khan
English	Thomas Moynihan
History	Charles Joseph
History	Emilyrose Scott
Human Sciences	Fred Hudson
Mathematics	Jonathan Harrison
Mathematics	David Hinton
Mathematics	William O'Donovan
Mathematics	Samuel Power
Mathematics	Wenqi Zhu
Mathematics and Computing	Gemma Bailey
Mathematics and Philosophy	Hector Keate
Medicine	Rachel Jenkins
Music	Michael Smith
Physics	Philip Crowley
Physics	Thomas Whitehead
Medicine (accelerated)	Tanya Haj-Hassan – to be backdated to MT10

(b) Exhibitions:

Archaeology and Anthropology	Grace Pollard
Archaeology and Anthropology	Ina Ruckstuhl
EEM	Luis Glaeser
Medicine	Calum Miller
Modern Languages	Samuel Gormley
Music	Rachel Ryan
Physics	Michael Wilson
Psychology	Sophie Bennett

(c) Other Awards and Prizes:

<i>Elizabeth Francis Prize</i>	
Modern Languages	Rachel Cohen
<i>Medicine Book Prizes</i>	
Medicine	George Chapman
	Sarah Clarke
	Laura Watts
	Kathryn Wright

(d) University Prizes

It was noted that the following students had won University prizes:

<i>Gibbs Prize</i>	
English	Adeela Khan
Mathematics and Philosophy	Oskari Virtanen
Physics	Krzysztof Suberlak

<i>Inorganic Chemistry Part II Thesis Prize</i> Chemistry	Heather Johnson
<i>Chemistry Part IB Book Prize</i> Chemistry	Aurimas Vysniauskas
<i>The Allen and Overy Prize for Corporate Finance</i> Law	Jonathan Morris
<i>The Wronker Prize for Administrative Law (joint)</i> Law	Jonathan Yap
<i>The Meyerstein Prize for Archaeology & Anthropology</i> Archaeology and Anthropology	Joseph King
<i>James Currey Dissertation Prize for Archaeology & Anthropology</i> Archaeology and Anthropology	Larissa Snow
<i>Oxbow Prize for Archaeology & Anthropology Fieldwork</i> Archaeology and Anthropology	Patrick Roberts

44. Nominations for Vacancies

On the recommendation of the Nominations for Vacancies Committee, it was agreed to elect Lord Brown of Eaton-Under-Heywood to the post of Visitor.

45. MCR Business

The MCR President reported on the high interest and enthusiasm being shown by its new members, particularly the business students.

46. 125th Anniversary

It was agreed that the Principal would write to Dr Laura Schwartz to thank her for her invaluable contribution to the 125th anniversary celebrations, by way of her book on the history of the College. Members of Governing Body also expressed their thanks to all involved in the successful weekend of celebrations held earlier in the summer.

47. Bursar's Resignation

The Principal confirmed that the Bursar had formally resigned her position with effect from the end of February 2012. Given the Bursar's request to reduce her hours over the forthcoming months, members of Governing Body agreed an interim structure with Nick French acting as Interim Domestic Bursar, the position to be reviewed once the new Bursar has been appointed. The Principal thanked the Bursar for her commitment and contribution to the College since she started over 7 years ago.

This ended the business of the meeting.