

ST HUGH'S COLLEGE, OXFORD
The Third Stated Meeting of the **GOVERNING BODY** in Trinity
Term was held on Wednesday 18 June 2014

Present:	Principal	Dr Emerson
	Professor Moore	Professor Capelli
	Dr Garnett	Mr Marshall
	Professor Chalker	Professor Leach
	Professor Getzler	Professor Loutzenhiser
	Professor Stellardi	Professor Conway
	Professor Mitchell	Professor Friedman
	Professor McDonald	Professor Mann
	Professor Duncan	Dr Sanders
	Dr Paseta	Ms Stott
	Dr Rood	Professor Biro
	Dr Perkins	

Mr Flint represented the MCR and Mr Kondragunta the JCR. They attended for Items 291-296, 300, 307-312, 321, 322 and 327-330.

284. Apologies for Absence

Apologies were received from Professor Watts, Dr Kuhn, Professor Plunkett, Mrs Vainker, Professor Westbrook, Professor Grainger, Professor Macnair, Professor Wilson, Professor Harnden, Professor Martin, Professor Tarres, Professor Lewis, Professor Perera, Professor Baker, Professor Kim, Dr Parkin, Professor Husband and Professor Sullivan (Dr Holland, Professor Hammond and Professor Blunsom on leave).

285. Career Development Fellowship in Palaeoanthropology: Dr Iain Morley (Circ Bus 11.04.14)

It was noted it had been agreed by circulation on the recommendation of the Academic Committee to renew Dr Morley's appointment for a further one year.

286. Non-stipendiary Junior Research Fellowship in Mathematical Finance (Circ Bus 11.04.14)

It was noted it had been agreed by circulation on the recommendation of the Academic Committee to offer a non-stipendiary Junior Research Fellowship in Mathematical Finance.

287. Draft Strategy (Circ Bus 23.05.14)

It was noted an updated draft Strategy Paper had been circulated for consideration by members of the Governing body ahead of the 8th week meeting.

288. Conference of Colleges (Circ Bus 16.05.14)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 29 May 2014 had been circulated and were received.

289. The Minutes of the Second Stated Meeting in Trinity Term held on 21 May 2014 were approved and signed.

290. Conflict of Interest

The Principal and a number of Fellows declared a potential conflict with Items 297-299 and with Item 303.

291. Report and Recommendations from Finance Committee

The Minutes of the meeting of the Finance Committee held on 11 June 2014 had been circulated and were received.

292. Report and Recommendations from Investment Committee (FC 4)

The Minutes of the meeting of the Investment Committee had been circulated and were received. On the recommendation of the Investment Committee, it was agreed to drawdown from the endowment at 3.77%.

293. Report and Recommendations from Student Support Committee (FC 5)

The Minutes of the meeting of the Student Support Committee held on 4 June 2014 had been circulated and were received.

294. Report and Recommendations from Estates Committee (FC 6)

The Minutes of the meeting of the Estates Committee held on 4 June 2014 had been circulated and were received. It was agreed that the Bursar and Head of Estates would consider alternative places to move the bike racks currently situated on the West Lawn and that a proposal would be submitted to members of Governing Body for their final approval.

295. Draft Budget 2014/15 (FC 7)

The draft budget for 2014/15 had been circulated and was received.

296. Teaching Fund in Modern Languages (FC 8)

On the recommendation of the Finance Committee, it was agreed that £10,577 of monies from the Ethel Herdman legacy be used towards the £1.2 million target for the Teaching Fund in Modern Languages, in order to secure the release of matched funding from September 2015.

297. Report and Recommendations from Remuneration Committee (FC 9)

The Minutes of the Remuneration Committee held on 27 May 2014 had been circulated and were received.

298. Fellows' Allowances (RC 4)

On the recommendation of the Remuneration Committee, the following allowances for Fellows were agreed:

- Entertainment Allowance – to increase the allowance by 1.6% to £17.25 per capita
- Research Allowance – increase by CPI of 1.6% but rounded to £1,250
- Housing Allowance- increase by CPI of 1.6% but rounded to £7,600

- Computer Equipment allowance to remain unchanged

299. Principal's and Bursar's Remuneration (RC 6)

On the recommendation of the Remuneration Committee, it was agreed that the Principal's and Bursar's salaries should increase by 2%.

300. Strategy Paper

A further draft strategy paper with suggested amendments from both Academic and Finance Committees had been circulated and was received. It was agreed that the Principal and Bursar would work on this further over the long vacation prior to submitting a final draft to members of Governing Body early in Michaelmas Term.

301. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 4 June 2014 had been circulated and were received.

302. Principal's Collections (AC 4)

On the recommendation of Academic Committee it was agreed to keep the format of Principal's Collections the same as currently and that tutors and students be reminded that the primary purpose of the meetings is to review academic progress.

303. Determination of Appointments (AC 8)

On the recommendation of the Academic Committee, the following reappointments were agreed for the length of time shown in brackets:

Professor Blunsom	Tutorial Fellow in Computing Science	(7 years)
Professor Friedman	Tutorial Fellow in Palaeobiology	(7 years)
Professor Mitchell	Tutorial Fellow in Archaeology	(7 years)
Professor Stellardi	Tutorial Fellow in Italian	(7 years)
Professor Wong	Tutorial Fellow in Inorganic Chemistry	(7 years)*
Dr Morley	Career Development Fellow in Palaeoanthropology	(1 year)
Dr Soilleux	Fellow by Resolution in Histopathology	
Dr Xiang	Fellow by Resolution in Anthropology	
Professor Banks	Non-Stipendiary Lecturer in Anthropology	(1 year)
Dr Stanley	Stipendiary Lecturer in Biochemistry	(1 year)
Dr Bird	Non-Stipendiary Lecturer in Biochemistry	(1 year)
Dr Laidlaw	Stipendiary Lecturer in Chemistry	(1 year)
Dr Stewart	Stipendiary Lecturer in Chemistry	(1 year)
Dr Ford	Stipendiary Lecturer in Chemistry	(1 year)
Dr Fowler	Non-Stipendiary Lecturer in Classics	(1 year)
Dr Stylianou	Non-Stipendiary Lecturer in Ancient History	(1 year)
Dr Cotton-Barratt	Stipendiary Lecturer in Mathematics	(1 year)
Dr Fletcher	Stipendiary Lecturer in Applied Mathematics	(1 year)
Dr Schofield	Stipendiary Lecturer in Applied Mathematics	(1 year)
Mr Virtanen	Non-Stipendiary Lecturer in Mathematics	(1 year)
Professor Morris	Stipendiary Lecturer in Medicine	(1 year)
Dr Jenkins	Stipendiary Lecturer in Medicine	(1 year)

Dr Soilleux	Non-Stipendiary Lecturer in Histopathology	(1 year)
Dr Holdsworth	Non-Stipendiary Lecturer in Medicine	(1 year)
Dr Thompson	Non-Stipendiary Lecturer in Clinical Medicine	(1 year)
Dr Palmer	Non-Stipendiary Lecturer in Medicine	(1 year)
Dr De Luca	Non-Stipendiary Lecturer in Medicine	(1 year)
Dr Kothari	Non-Stipendiary Lecturer in Medicine	(1 year)
Mr Murphy	Non-Stipendiary Lecturer in Surgery	(1 year)
Mrs Adams	Non-Stipendiary Lecturer in French	(1 year)
Dr Kaiser	Non-Stipendiary Lecturer in Modern Languages	(1 year)
Dr Harper-Scott	Non-Stipendiary Lecturer in Music	(1 year)
Dr Bell	Non-Stipendiary Lecturer in Philosophy	(1 year)
Mr Harper	Non-Stipendiary Lecturer in Physics	(1 year)
Dr K Cohen Kadosh	Stipendiary Lecturer in Psychology	(1 year)
Dr Popplewell	Non-Stipendiary Lecturer in Psychology	(1 year)

* From 1 October 2013

The following appointments terminate on 30 September 2013 and will not be renewed:

Dr Alexander	Non-Stipendiary Lecturer in Anthropology
Dr R Cohen Kadosh	Non-Stipendiary Lecturer in Psychology

304. Teaching in Human Sciences (AC 10)

On the recommendation of Academic Committee it was agreed to appoint Dr George Busby to a Non-Stipendiary Lectureship in Human Sciences for the academic year 2014/15 to cover teaching needs during Professor Capelli's period of sabbatical leave.

305. Non-Stipendiary Junior Research Fellow in Biochemistry (AC 12)

On the recommendation of Academic Committee it was agreed that College offer an association with a Non-Stipendiary JRF in Biochemistry for three years from January 2015.

306. Report and Recommendations from Nominations for Vacancies

The Principal advised she was still approaching a number of the fellows proposed by Nominations for Vacancies to ascertain their willingness to serve on College committees and she was hopeful of being able to circulate these recommendations over the long vacation.

307. New Building Update

The Bursar gave an oral update on the progress of the building works, which now relate mainly to snagging items. The Bursar gave a further update with regard to liquidated damages, which currently stand at £489,000.96 and the lease negotiations with the University.

308. New Building Opening Ceremony

A progress report on the administration for the Opening Ceremony had been circulated and was received.

309. Colin Matthew Fund

The Minutes of the Colin Matthew Fund had been circulated and were received.

310. Professor Capelli's Leverhulme Trust Award

The Principal congratulated Professor Capelli on his recent award of a research project grant from the Leverhulme Trust to study the human genetic landscape of southern Africa.

311. Dr Jenkins' Birthday Honours Award

The Principal congratulated Dr Jenkins on his recent award of an MBE for services as a Major in the Royal Army Medical Corps.

312. College Contribution Committee

The Principal advised that she and the Bursar attended the College Contribution Committee to make a bid for £47,136 to cover the cost of repairing the Maplethorpe roof. The Committee will make recommendations to Council in June or July, after which the College will be informed whether we were successful or not.

313. Professor Westbrook

The Principal advised that Professor Westbrook would be retiring from his fellowship at the end of the calendar year.

314. Freshfields Chair in Commercial Law

The Principal advised that we now have a firm candidate but as discussions are ongoing, we cannot yet release the name. It was agreed that members of the Governing Body would consider the candidate's CV and the recommendation to elect them to this fellowship by circulation over the long vacation.

315. Honorary Fellowship

The Principal advised the Mr Ovenden had accepted his Honorary Fellowship with great delight.

316. Caroline Kukura

The Principal advised that Mrs Kukura's maternity leave would commence on Monday 28 July.

317. Conference of Colleges - College Funding Formula for 2014-15 and 2015-16

The Principal advised that at its recent meeting, Conference had voted for the GXi model for the College Funding Formula.

318. Freshers Week

The Senior Tutor advised that she would soon be circulating a draft timetable of events during Freshers Week to fellows and tutors.

319. Home Office Right to Work Checks

The Senior Tutor advised that the Home Office has made a number of changes to how Right to Work checks must be carried out. Draft proposals on how these changes might

be recorded would be circulated to members of Governing Body over the long vacation.

320. Lecturer in Classics

The Senior Tutor advised that interviews for the Lectureship in Classics had just taken place and that the CV and references for the preferred candidate would be circulated to members of Governing Body for them to approve the appointment.

321. Decanal Team

On the recommendation of the Dean, it was agreed to reappoint Solomon Pomerantz as Assistant Dean from Michaelmas Term 2014 and to appoint Ms Supatra (Patty) Sachamitr and Mr Peter Tudor as Junior Deans from Michaelmas Term 2014. Jack Fuller and Andrea Grant would continue in their roles as Junior Deans.

322. College Map

An updated map of the College site had been circulated and was received. It was agreed that this new map, which shows the Dickson Poon Building and removes reference to the Principal's Lodgings, should be used henceforth in place of the current map.

323. Reserved and Unreserved Governing Body Agendas

The Bursar proposed that students be in attendance for more items discussed during Governing Body meetings and that only items relating directly to named individuals should be considered under reserved business. This was agreed with the proviso that fellows could ask for a matter to be raised again during reserved business.

324. Update on Recruitment

The Bursar advised that the new Finance Bursar, Ms Jessica Kennedy, and Head of Estates, Mr Colin Bailey, were both now in post. The Bursar further advised that Morgan Hunt were soon to submit applications from further candidates for the post of Director of Development, albeit that fewer people had expressed an interest in the role this time around.

325. SCR President's Business

The SCR Secretary, reminded fellows of the dinner to be held on Monday of 9th week to mark the retirement of Professor Iles, Dr Kathirithamby and Professor Riddoch and the leaving of Dr Hammond, Mr Ovenden and Professor Tarres.

326. Wine Fellow's Business

Dr Sanders, on behalf of the Wine Fellow, advised fellows that there would be a termly dinner to discuss the wine cellar; to make recommendations about which wines to buy, to propose a budget to allow wines to be purchased for the cellar and to agree which wines should be offered for sale at the end of each term.

327. Welfare Committee

The Minutes of the Welfare Committee held on 10 June 2014 had been circulated and were received.

328. Nurse's Surgery (WC 6)

On the recommendation of the Welfare Committee, it was agreed to look at the level of sound-proofing of the Nurse's Surgery in MGA.

329. Interim MCR Committee

A note on the interim MCR Committee had been circulated and was received.

330. College Ball Proposal

A proposal to hold a College Ball in May 2015 had been circulated and was received. It was agreed in principle that a Ball could be held in 2015 but that a more detailed proposal would need to be considered by Governing Body prior to formal consent being granted.

This ended the business of the meeting.