

ST HUGH'S COLLEGE, OXFORD

The Third Stated Meeting of the **GOVERNING BODY** in Trinity  
Term was held on Wednesday 22 June 2011

Present:	Dr Iles (Acting Principal)	Dr Wilson
	Professor Watts	Dr Rood
	Professor Moore	Dr Perkins
	Dr Garnett	Ms Kerr
	Professor Chalker	Dr Emerson
	Dr Getzler	Dr Capelli
	Dr Stellardi	Dr Perera
	Professor Mitchell	Mr Marshall
	Dr McDonald	Dr Leach
	Professor Westbrook	Dr Conway
	Dr Pasetta	Dr Friedman
	Dr Grainger	Dr Baker
	Dr Macnair	Dr Pattenden

Mr Pomerantz represented the MCR and Mr Greenstreet the JCR. They attended for Items 250–6, part of 257, 258, 262, 264, 266, 269, 279

243. Apologies for Absence

Apologies were received from Professor Plunkett, Dr Kathirithamby, Mrs Vainker, Professor Duncan, Dr Harnden, Professor Marshall, Dr Blunsom and Dr Gazzard (the Principal, Dr Holland, Dr Wong, Professor Powell, Dr Martin, Dr Tarres, Dr Lewis and Dr Hammond on leave).

244. The Minutes of the Second Stated Meeting in Trinity Term held on 25 May 2011 were approved and signed.

245. Book Prizes (Circ Bus 02.06.2011)

On the recommendation of the Education Committee, it had been agreed by circulation to award Book Prizes to Paul Rosefield and Harry McDowell (both 3<sup>rd</sup> year History) for achieving marks of 75 and 80 respectively in their Trinity Term collections.

246. Conference of Colleges (Circ Bus 10.06.2011)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 2 June 2011 had been circulated and were received.

247. The Idea of a University in the 21<sup>st</sup> Century (Circ Bus 14.06.2011)

A paper giving details of a University-wide project set up by OUSU and the Assessor to discuss 'The idea of a university' in the twenty-first century, had been circulated and was received.

248. Review of Humanities Division: Draft Response (Circ Bus 14.06.2011 and 21.06.2011)

The full texts of the 'Report on Humanities', the Division's Response ('Response

- by Humanities’) and Conference’s one-page draft of a possible response on behalf of all colleges (‘Draft Conference Response’) had been circulated and were received. A draft response from the College summarising responses sent to the Senior Tutor had also been circulated and was received.
249. Conflict of Interest
- It was noted that all fellows had a potential conflict of interest in the discussion on the Remuneration Committee minutes.
250. Report and Recommendations from Finance Committee
- The Minutes of the Finance Committee held on 15 June 2011 had been circulated and were received.
251. Report and Recommendations from Investment Committee (FC 4)
- The Minutes of the Investment Committee held on 3 June 2011 had been circulated and were received.
252. Income Drawdown from Endowment
- On the recommendation of the Finance Committee, it was agreed that the 2011/12 drawdown should be £777.1k, which represents 3.5% of the rolling average of the share value of the fund in 2006–10.
253. Equity Housing
- On the recommendation of the Finance Committee, it was agreed to increase the limit for Equity Housing investments from £1.5m to £1.75m.
254. Report and Recommendations from Student Support (FC 5)
- The Minutes of the Student Support Committee held on 8 June 2011 had been circulated and were received.
255. Report and Recommendations from Estates Committee (FC 6)
- The Minutes of the Estates Committee held on 8 June 2011 had been circulated and were received.
256. Management Accounts Period 5 (FC 7)
- The Management Accounts for Period 5 show the year-to-date operating surplus as £69k better than budget; income £558k behind budget and expenditure £111k lower than budget.
257. Draft Budget for 2011/12
- The draft budget considered by Finance Committee projected a deficit of £203k. Finance Committee felt unable to recommend the budget to Governing Body, and so more work will be undertaken to identify savings and to maximize income before circulating a revised budget to GB.

258. Rent Review (FC 10)

On the recommendation of the Finance Committee, it was agreed to increase student rents by 4% for the 2012/13 year. The Bursar noted the constructive way in which the JCR had engaged with the rent review. It was also noted that the JCR as a body had opted for a lower overall rise in rents, rather than a higher overall rise with more support available for those in financial need.

259. Report and Recommendations from Remuneration Committee (FC11)

The Minutes of the Remuneration Committee held on 17 May 2011 had been circulated and were received.

260. Fellows' Allowances

On the recommendation of the Finance Committee, the following increases to allowances were agreed:

- Entertainment Allowance of £15.47 per student to be increased from 1 August 2011 by the amount of the Consumer Price Index as recorded in July 2011; and
- Computer Equipment Allowance to be increased to £640.

261. Acting Principal's Remuneration

On the recommendation of the Finance Committee, it was agreed to pay an additional sum to the Vice-Principal during the three months over which he acted as Principal.

262. Colin Matthew Fund

The Notes from the Meeting of the Committee to Administer the Colin Matthew Fund had been circulated and were received.

263. Tutorial Fellowship in Mathematics

On the recommendation of the Selection Committee, it was agreed to appoint Dr Tom Sanders to a Tutorial Fellowship in Mathematics in association with the proposed post at the Mathematical Institute.

264. Secretary to Governing Body

The Acting Principal noted that today was the last meeting at which Dr Perkins would act as Secretary to Governing Body and thanked him for his assistance over the last three years.

265. Decanal Team

The Dean reported that Alexander Rhodes had been appointed Assistant Dean for 2011–12; Sol Pomerantz had been appointed as Junior Dean for 2011–12 from the start of Michaelmas Term 2011; and Jack Fuller Junior Dean for 2011–12 from the start of Hilary Term 2012. Continuing in office will be Sebastian Stein for Michaelmas Term 2011 only, Lisa Moevius for 2011–12 and Michael Mentink for 2011–12.

The Acting Principal and Dean expressed Governing Body's thanks to the Assistant Dean, Patrick Alexander, and Junior Dean, Gabriel Pereira, for their valued assistance and contribution to the Decanal Team.

266. Student Accommodation

The Bursar informed Governing Body that the College would be renting two properties outside the curtilage because of an increase in student numbers in the coming year. It was likely that these would be used for graduate accommodation.

267. Leaving Lunch

The SCR President reminded Fellows that there will be a Lunch on Monday 27 June, for academics leaving at the end of this academic year. He encouraged Fellows to sign up if they were able to attend.

268. Employer Justified Retirement Age

The Acting Principal informed Governing Body that an agreed position on an EJRA had in essence been reached.

269. New Building Steering Group

The Bursar reported that a planning application had been submitted and that the Steering Group had met on the morning of 22 June 2011 and that Minutes would be circulated with the papers for the Governing Body meeting in 0<sup>th</sup> week of Michaelmas Term 2011.

270. Nominations for Vacancies

The recommendations of the Nominations for Vacancies Committee following its meeting on 31 May 2011 had been circulated and were received. The following nominations were agreed:

College Officers

	Vice	Nominated
Library/Archive	Dr Stellardi	Dr Paseta – Archive Dr Perkins – Library
Secretary to GB	Dr Perkins	Dr Conway

College Committees

**Permanent** (By Rotation, Resignation or Leave of more than Two Terms)

	Vice	Nominated
Academic	Dr Rood Dr Grainger	Dr Iles Dr Baker
Computing/IT	Dr Perkins Dr Capelli	Dr Friedman Mr Marshall

Estates	Prof Chalker	Dr Capelli
Finance	Dr Harnden	Prof Duncan
	Mr Marshall	Dr McDonald
	Dr Conway	Prof Westbrook
Investment	Dr Grainger	Prof Quah
Stats & Bylaws	Dr McDonald	Prof Westbrook

271. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 8 June 2011 had been circulated and were received.

272. CUF Post in History (AC 2)

Dr McDonald asked whether there was an unequivocal guarantee from the Humanities Division that it would take up its share of costs for this post after the five-year titular period. The Senior Tutor confirmed that College would only go ahead with the post if such a guarantee was in place.

273. Determination of Appointments (AC 4)

On the recommendation of the Academic Committee, the following reappointments were agreed for the length of time shown in brackets:

Dr S Paseta	Tutorial Fellow in Modern History	(7 years)
Dr C Capelli	Tutorial Fellow in Human Evolution	(7 years)
Professor R Westbrook	Tutorial Fellow in Management Studies	(7 years)
Dr E Emerson	Senior Tutor	(7 years)
Dr P G Fowler	Non-Stipendiary Lecturer in Classics	(1 year)
Dr L E Bird	Non-Stipendiary Lecturer in Biochemistry	(1 year)
Dr E Soilleux	Non-Stipendiary Lecturer in Pathology	(1 year)
Mrs G L Adams	Non-Stipendiary Lecturer in French	(1 year)
Dr F Thompson	Non-Stipendiary Lecturer in Clinical Medicine	(1 year)
Dr R Morris	Non-Stipendiary Lecturer in Biological Sciences	(1 year)
Professor M Banks	Non-Stipendiary Lecturer in Archaeology & Anthropology	(1 year)
Mr N P Hale	Non-Stipendiary Lecturer in Mathematics	(1 year)
Mr A Fletcher	4 hour Stipendiary Lecturer in Applied Mathematics	(1 year)
Dr R Palmer	Non-Stipendiary in Medicine	(1 year)
Dr J P E Harper-Scott	Non-Stipendiary Lecturer in Music	(1 year)
Dr D Mladenovic	Non-Stipendiary Lecturer in Archaeology	(1 year)
Dr D Jenkins	6 hour Stipendiary Lecturer in Medicine	(1 year)
Dr G DeLuca	Non-Stipendiary Lecturer in Medicine	(1 year)
Ms L Moevius	Non-Stipendiary Lecturer in Physics	(1 year)
Dr J Harmer	2 hour Stipendiary Lecturer in Chemistry	(1 year)

Dr M Ford	2 hour Stipendiary Lecturer in Chemistry	(1 year)
Dr S Bell	4 hour Stipendiary Lecturer in Chemistry	(1 year)
Dr M Stewart	2 hour Stipendiary Lecturer in Chemistry	(1 year)
Dr S Bayley	3 hour Stipendiary Lecturer in English	(1 year)
Dr C Besson	Non-Stipendiary lecturer in Philosophy	(1 year)

The following appointments terminate on 30 September 2011 and will not be renewed:

Dr M Towers	12 hour Stipendiary Lecturer in Mathematics
Dr M Grasso	3 hour Stipendiary Lecturer in Politics
Dr S Peterson	5 hour Stipendiary Lecturer in Politics
Dr J Rosenblitt	Non-Stipendiary Lecturer in Classics
Dr C Ryland	Non-Stipendiary Lecturer in German
Dr J Grande	Non-Stipendiary Lecturer in English

274. Stipendiary Lectureship in Biochemistry (AC 6)

On the recommendation of the Academic Committee, it was agreed to appoint Dr John Stanley to a four-hour Stipendiary Lectureship in Biochemistry from 1 October 2011 for one year.

275. Stipendiary Lectureship in French Linguistics (AC 7)

On the recommendation of the Academic Committee, it was agreed to appoint Ms Louise Esher to a one-hour Stipendiary Lectureship in French Linguistics from 1 October 2011 for one year.

276. Stipendiary Lectureship in Physics (AC 8)

On the recommendation of the Academic Committee, it was agreed to appoint a three-hour Stipendiary Lecturer in Physics from 1 October 2011 to cover Professor Chalker's sabbatical leave.

277. Applications for Leave (AC 9)

On the recommendation of the Academic Committee, it was agreed to grant leave to:

- a. Dr Kuhn for Trinity Term 2012 and
- b. Professor Giles for Hilary Term 2012, and Hilary and Trinity Terms 2013.

278. Proposal concerning Sabbatical Leave

279. 2012 Ball Theme

The President of the JCR informed Governing Body that next year's ball was to have the theme of 'Odyssey', with a wide range of interpretations of the theme in different parts of the College.

This ended the business of the meeting.