

ST HUGH'S COLLEGE, OXFORD

The Second Stated Meeting of the **GOVERNING BODY** in Hilary
Term was held on Wednesday 10 February 2010

Present:	The Principal	Dr Wilson
	Professor Morris	Dr Rood
	Dr Iles	Mr Ovenden
	Professor Robertson	Ms Kerr
	Dr Holland	Professor Powell
	Mrs Clapinson	Dr Emerson
	Professor Chalker	Professor Gershuny
	Professor Giles	Dr Besson
	Dr Stellardi	Dr Capelli
	Professor Mitchell	Professor Marshall
	Dr McDonald	Dr Lewis
	Professor Quah	Dr Perera
	Mrs Vainker	Mr Marshall
	Professor Westbrook	Mr Loutzenhiser
	Dr Paseta	Dr Conway
	Dr Macnair	

Ms Belen represented the MCR and Mr O'Connor the JCR. They attended for Items 112, 113, 115, 116, 120, 122, 134, 137 and 138.

107. Apologies for Absence

Apologies were received from Dr Kuhn, Dr Kathirithamby, Dr Wong, Professor Duncan, Dr Harnden, Professor Zhou, Dr Leach Dr Friedman, Dr Hammond and Dr Blunsom (Dr Robertson, Professor Moore, Dr Garnett, Dr Grainger, Dr Perkins Dr Martin and Dr Tarres on leave.)

108. The Minutes of the First Stated Meeting in Hilary Term held on 14 January 2010 were approved and signed.

109. Interim Report from the Strategic Plan Review Implementation Group (Cir Bus 27.01.2010)

The Interim Report had been circulated and was received. The Bursar reported that a sub-committee of Bursars would provide initial thoughts on the impact of the report and options moving forward.

110. Library Staffing: Senior Library Assistant (Circ Bus 05.02.2010)

On the recommendation of the Finance Committee, it was agreed to increase the resource within the Library to three full-time members of staff by offering a fixed-term three-year contract to the current Senior Library Assistant.

111. Conflict of Interest

None was declared.

112. Report and Recommendations from Finance Committee

The Minutes of the Finance Committee held on 27 January 2010 had been circulated and were received.

113. Management Accounts (FC 4)

The Management Accounts show that the year to date operating result is £185k ahead of budget.

114. Timing of Governing Body Meetings in 4th and 8th Weeks

The Secretary asked Governing Body if there was any support for moving the 4th and 8th week meetings of Governing Body from 2.00 pm to 1.30 pm. Overall it was felt that changing the time of the meetings was unnecessary and may cause conflicts with 12.00 pm lecture commitments.

115. Dr John Robertson: Resignation

The Principal advised that Dr Robertson, Tutorial Fellow in Modern History, had resigned his post with effect from 30 September 2010. The Principal thanked Dr Robertson for his loyalty and commitment to College and wished him well with his new Professorship in Cambridge.

116. Dr Mary Menton: Resignation

The Principal advised that Dr Menton, Career Development Fellow in Plant Sciences, had resigned her post with effect from 28 February 2010. The Principal wished her well with her new position.

117. Hurry Prize Committee

On the recommendation of the Hurry Prize Committee, it was agreed to award the Hurry Prize jointly to Romy Fursland (Modern Languages) and Shayam Srinivasan (Physics).

118. Secretaryship of Governing Body

The Principal asked members of Governing Body whether they were content for the Principal's/Bursar's Secretary to take the minutes at the next meeting of the Governing Body as Dr Conway is unavailable. There were no objections to this proposal.

119. Visiting Students

A summary of the recommendations of the review panel into the University's visiting and associate student programmes had been circulated and was received.

120. Freedom of Information Publication Scheme – Governing Body Minutes

The Bursar advised that the College is now required to publish Governing Body Minutes in order to comply with the Freedom of Information Act. In line with other colleges, it was agreed to publish Unreserved Minutes on the website with effect from today's meeting.

121. Open Days

The University is coordinating open days between colleges and departments and the Senior Tutor would welcome any suggestions on how to improve Open Days.

122. Report and Recommendations from Equalities Committee

The Minutes of the Equalities Committee held on 18 January 2010 had been circulated and were received.

123. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 27 January 2010 had been circulated and were received.

124. Teaching in History (AC 4)

On the recommendation of the Academic Committee, it was agreed to investigate the possibility of appointing a Titular CUF to cover teaching needs in History following the departure of Dr Robertson in September 2010.

125. Teaching in Mathematics (AC 5)

On the recommendation of the Academic Committee, it was agreed to change the terms of appointment for Dr Towers from an eight-hour stipendiary lecturer to a twelve-hour stipendiary lecturer for Hilary and Trinity Terms.

126. Non-Stipendiary Junior Research Fellowship in Archaeology (AC 6)

On the recommendation of the Academic Committee, it was agreed to the appointment of Dr Oliver Pryce to a Non-Stipendiary Junior Research Fellowship in Archaeology in association with his Leverhulme Trust Early Career Fellowship with immediate effect until the end of his Leverhulme Fellowship in September 2012.

127. Powys Roberts Research Fellowship (AC 7)

On the recommendation of the Academic Committee, it was agreed to advertise the Powys Roberts Research Fellowship for refilling from October 2010.

128. Review of Academic Disciplinary Procedures (AC 8)

On the recommendation of the Academic Committee, it was agreed to ask the Statutes and Bylaws Committee to consider the proposed new wording following revision to the College's academic disciplinary procedures taking into account 'Guidelines for Best Practice' proposed by the Senior Tutors' Committee.

129. Julia Wood Prize in History (AC10)

On the recommendation of the Academic Committee, it was agreed to increase the prize fund to £500 and to make general funds available for prize moneys where such prizes are likely to encourage potential applicants to St Hugh's.

130. Divisional Scholarship for 2010-11 (AC 11)

On the recommendation of the Academic Committee, it was agreed to offer a linked award for the academic year 2010-11 in association with the Humanities Division.

131. Sabbatical Leave (AC 12)

On the recommendation of the Academic Committee, it was agreed to grant sabbatical leave to two Fellows.

132. Buyouts (AC 13)

On the recommendation of the Academic Committee, it was agreed to grant two buyouts.

133. MCR Academic Events (AC 17)

On the recommendation of the Academic Committee, it was agreed to fund up to £400 to support a proposed academic seminar to be arranged by the MCR and to fund further events up to a maximum of £400 per event and an annual maximum of £3,000.

134. Report and Recommendations from Library Committee

The Minutes of the Library Committee held on 3 February 2010 had been circulated and were received.

135. Library Stacks

The Library and Archive Fellow reported that the Committee had considered a request to open the College stacks to users. However, on the grounds of safety and security, this will not be possible. The Library staff will investigate improved access to the stacks.

136. Book Prize

On the recommendation of the Education Committee, it was agreed to award Daniel Di Francesco (1st year Classics) a book prize for achieving 95% in his Faculty Elementary Latin collection (the joint highest mark in his University year group).

137. MCR Website

The MCR has been working with IT Services to improve their website which also includes a link to a Facebook page. In line with the Freedom of Information Act, they will be making available details of their committee meetings on line.

138. College Ball

The Ball Committee has received payment for 768 tickets and 324 further tickets have been reserved. They have increased the capacity of the Ball to 1,500. Sponsorship has been obtained from companies including Bristol Street Motors and Coca Cola. The Bursar commented that the College is impressed with the organisation of the Ball Committee.

This ended the business of the meeting.