

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Michalemas
Term was held on Thursday 7 October 2010

Present:	The Principal	Dr Wilson
	Dr Iles	Dr Rood
	Dr Holland	Dr Perkins
	Professor Moore	Ms Kerr
	Dr Garnett	Dr Martin
	Professor Chalker	Dr Emerson
	Professor Plunkett	Dr Capelli
	Professor Giles	Professor Marshall
	Dr Kathirithamby	Dr Perera
	Dr Stellardi	Dr Leach
	Professor Mitchell	Mr Loutzenhiser
	Dr McDonald	Dr Conway
	Professor Quah	Dr Hammond
	Mrs Vainker	Dr Blunsom
	Professor Westbrook	Dr Baker
	Dr Pasetta	Dr Gazzard
	Dr Macnair	Dr Pattenden

Ms Moevius represented the MCR and Mr Dobbs the JCR. They attended for Items 3, 22, 26–32, 44.

1. Apologies for Absence

Apologies were received from Dr Wong, Professor Duncan, Dr Grainger, Dr Harnden, Professor Gershuny, Professor Marshall, Mr Marshall and Dr Friedman (Professor Robertson, Dr Kuhn, Dr Getzler, Dr Stevens, Dr Tarres, Dr Lewis and Dr Hammond on leave).

2. The Minutes of the Third Stated Meeting in Trinity Term held on 16 June 2010 were approved and signed.

3. Admission of Fellows and Career Development Fellow

The following made their declarations and were admitted to their

a. Fellowships:

Dr Ruth Baker (Tutorial Fellow in Mathematical Biology)
Dr Hugh Gazzard (Fixed-Term Tutorial Fellow in English)
Dr Miles Pattenden (Tutorial Fellow Early Modern History)

b. Career Development Fellowship:

Ms Sarah Bowden (Powys Roberts Research Fellow in European Literature)

4. Fixed Term Tutorial Fellowship and Departmental Lectureship in English (Circ Bus 23.06.2010)

It was noted it had been agreed by circulation, on the recommendation of the Selection Committee, to appoint Dr Hugh Gazzard to a Tutorial Fellowship and

Departmental Lectureship in English for two years with effect from 1 October 2010.

5. Recommendations from Nominations for Vacancies (Circ Bus 25.06.2010)

It was noted the following nominations had been agreed by circulation, on the recommendation of the Nominations for Vacancies Committee

Dean of Degrees Dr Jeya Kathirithamby

Library Committee Dr Nicholas Perkins

6. Four-Hour Stipendiary Lectureship in Mathematics (Circ Bus 2.07.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to appoint Mr Gareth Stevenson to a four-hour Stipendiary Lectureship in Applied Mathematics for one year with effect from 1 October 2010.

7. Conference of Colleges (Circ Bus 5.07.2010)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 24 June 2010 had been circulated and were received.

8. Non-Stipendiary Lectureship in English (Circ Bus 7.07.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to appoint Mr James Grande to a Non-Stipendiary Lectureship in English for one year with effect from 1 October 2010.

9. Election as an Honorary Fellow (Circ Bus 13.07.2010)

It was noted it had been agreed by circulation to take a vote at the first meeting of Governing Body in Michaelmas Term to elect Professor Kathryn Pritchard-Jones (Physiological Sciences 1980) to an Honorary Fellowship. A vote was held and the election of Professor Pritchard-Jones was unanimously approved.

10. Chairmanship of Commission (Circ Bus 15.07.2010)

[This item was taken as the last in the meeting.]

It was noted that the Principal had notified members of Governing Body of his appointment as Chair of an independent Commission on the future funding of long term care. The Principal explained that this appointment had been made on a tight time-scale, and thanked Governing Body for responding quickly and positively to the email that had been circulated. The post had involved some concentrated work during Summer 2010; would need approximately two days per week of his time between now and March, and he proposed to take unpaid leave from his post in April, May and June to complete the report. He indicated that he was willing to continue hosting some College events, such as lunches for students at the Lodgings.

The Principal left the meeting and as Vice Principal Dr Iles took the chair. Dr Iles reported that so far, the Principal had not needed to remit any of his duties, and that both he and Dr Emerson were willing to take on some of the tasks that would

otherwise fall to the Principal. He noted that overall Governing Body had been very supportive of the Principal accepting this important role, and the meeting agreed to convey its congratulations to the Principal on his appointment to this important role. The main issue was how to replace the Principal's duties during his period of unpaid leave.

Dr Holland noted that there were two major options for this period: divide the duties between various senior members of GB, or appoint an Acting Principal for April, May and June. He favoured the latter because it was simpler, maintained a clear structure of roles, and could be managed by negotiating a buy-out of the Acting Principal's time. After some more discussion, it was agreed that members of Governing Body should send any views they had to the Secretary of GB, and the matter would be considered further in the 4th week meeting. If a buy-out was required, it would be beneficial to start discussing this with the relevant department soon.

11. Fixed-Term Tutorial Fellowship in History (Circ Bus 29.07.2010)

It was noted it had been agreed by circulation, on the recommendation of the Selection Committee, to appoint Dr Miles Pattenden to a Fixed-Term Tutorial Fellowship in History for one year with effect from 1 October 2010.

12. University Lectureship and Tutorial Fellowship in Medicine (Circ Bus 10.08.2010)

It was noted it had been agreed by circulation, on the recommendation of the Selection Committee, to appoint Dr Edward Mann to a University Lectureship and Tutorial Fellowship in Medicine with effect from 1 January 2011.

13. Buy-Outs (Circ Bus 17.08.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to grant

- a. a one hour buy out to Dr Paseta for the 2010/2011 academic year while she is Chair of the History Faculty; and
- b. a two hour buy out to Professor Moore for the 2010/2011 academic year while he is the Research Co-ordinator for Philosophy.

14. Randall McIver Junior Research Fellowship (Circ Bus 23.09.2010)

It was noted it had been agreed by circulation, on the recommendation of the Selection Committee, to appoint Ms Anna Elsner to the Randall McIver Junior Research Fellowship for two years with effect from 10 October 2010.

15. Nomura Junior Research Fellow in Mathematical Finance (Circ Bus 24.09.2010)

It was noted it had been agreed by circulation, on the recommendation of the Selection Committee, to appoint Dr Lukasz Szpruch to the Nomura Junior Research Fellow in Mathematical Finance for three years with effect from 1 October 2010.

16. Four two-hour Stipendiary Lectureships in Chemistry (Circ Bus 1.10.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to appoint the following for one year with effect from 1 October 2010:

- a. Dr Jeffrey Harmer to a two-hour Stipendiary Lectureship in Physical Chemistry;
- b. Dr Mark Ford to a two-hour Stipendiary Lectureship in Physical Chemistry;
- c. Dr Stephen Bell to a two-hour Stipendiary Lectureship in Inorganic Chemistry; and
- d. Dr Malcolm Stewart to a two-hour Stipendiary Lectureship in Organic Chemistry

17. Six-Hour Stipendiary Lectureship in Medicine (Circ Bus 1.10.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to appoint Dr Damian Jenkins to a six-hour Stipendiary Lectureship in Medicine for one year with effect from 1 October 2010.

18. Non-Stipendiary Lectureship in Medicine (Circ Bus 1.10.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to appoint Dr David Holdsworth to a Non-Stipendiary Lectureship in Medicine for one year with effect from 1 October 2010.

19. Non-Stipendiary Lectureship in Philosophy (Circ Bus 1.10.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to appoint Dr Corine Besson to a Non-Stipendiary Lectureship in Philosophy for one year with effect from 1 October 2010.

20. Stipendiary Lectureships in Economics (Circ Bus 4.10.2010)

It was noted it had been agreed by circulation, on the recommendation of Academic Committee, to appoint the following Economics Lecturers for one year with effect from 1 October 2010

- a. Mr Christoph Lakner to a two-hour Stipendiary Lectureship;
- b. Ms Ivy Ko to a one-hour Stipendiary Lectureship; and
- c. Mr Francis Dennig to a two-hour Stipendiary Lectureship.

21. Conflict of Interest

Other than the Principal's interest in item 10, none was declared.

22. Secretary's Business

The Secretary informed Governing Body that this year, the admission of scholars and exhibitioners on Wednesday of week 4 would take place shortly before the Governing Body meeting on that day, to give members of GB more opportunity to be present to support their students. Further details would be circulated in due course.

23. Election to Emeritus Fellowships

It was unanimously agreed to elect Professor John Morris and Mrs Mary Clapinson to Emeritus Fellowships.

24. Election to Honorary Fellowships

It was unanimously agreed to elect Professor John Robertson and Professor Andrew Burrows to Honorary Fellowships.

25. China Centre Gift

The Principal was delighted to report that the College had received a pledge of £10m towards the cost of the new China Centre building. A public announcement would be made at the end of October. The donor had been checked by the University vetting committee. The Principal reminded Governing Body that there was still perhaps £5 or £6 million still to find, but that this major gift essentially enabled the project to move forward, and it should be possible to break ground on the site in about 18 months' time. This was good news both because of the importance of the study of China and the academic benefits that could flow from the Centre being sited at the College, but also because of the new facilities the building would provide, and the annual income it would generate through rents on the student accommodation it was planned to include.

In answer to a question from Professor Quah, the Principal confirmed that the money from this donation would be going to the College for the building. The College would be in control of the commissioning and construction. It was agreed to review the membership of the steering group for the new building so that it was ready to continue its role in the process.

26. Domus Dinner

The Principal reminded members of Governing Body that Domus Dinner was taking place on Tuesday 12 October and presented an excellent opportunity to welcome new Fellows.

27. Lunch for Freshers and their Families

The Principal informed Governing Body that the Lunch for Freshers and their families would take place on Sunday 7 November, and he encouraged members to come if they could.

28. Margaret Jacobs' Funeral Service

Governing Body noted with great sadness the death of Miss Jacobs. The Principal informed GB that her funeral would take place on Tuesday 19 October at 1.00 pm at Goring Parish Church. A memorial service would take place on 12 March 2011 in the University Church, with a reception in College afterwards.

29. Senior Tutor's Business

The Senior Tutor reminded Fellows that the dinner for new graduate students and their advisers would be held on Thursday 14 October. A formal letter confirming allocations of students to advisors would be sent out at the start of 1st week.

30. Dean's Report 2008/09

A report from the Dean summarising decanal business over the 2009/10 academic year had been circulated and was received. The Dean further noted that but for a minor incident, the arrangements for Freshers seemed to be going smoothly, and he thanked the JCR and MCR for their cooperation.

31. Business of the Library/Archive Fellow

Dr Stellardi reported that many changes had taken place in the Library since the new Librarian had taken up her post. A security system had been installed, along with a new borrowing and stock-control system; the lobby area had been decorated and redesigned; the Law Library had moved; and with the help of some fellows, the stock had been pruned and new acquisitions made. The Librarian welcomes views and ideas from all members of College, and wishes to make the Library welcoming to all members of College, including College staff. The Principal conveyed Governing Body's thanks for all the work that had been undertaken, and for Dr Stellardi's efforts in facilitating it.

32. Business of the Computing/IT Fellow

Dr Perera informed Governing Body that over the Summer, the IT Officer had left his post. After discussions about the possible ways forward, it had been agreed to appoint a part-time IT manager as a joint position with another college, and to reorganize the responsibilities of the other two members of staff, who had done a good job over the Summer. In answer to a question from Dr McDonald, the Bursar informed Governing Body that the overall expenditure on salaries in the IT department might rise a small amount, but it was expected that the quality of service would improve significantly.

33. Barclays Bank PLC – Facility Letter

Governing Body considered a letter of variation (the Letter of Variation) from Barclays Bank PLC (the Bank) to the College (the Borrower) setting out the amendments to a facility agreement dated 10 March 1999 pursuant to which the Bank has offered the Borrower the Facility (as defined in the Letter of Variation).

IT WAS RESOLVED

1. That the amendments set out in the Letter of Variation are in the interests of and for the benefit of the Borrower and are most likely to promote the success of the Borrower for the benefit of the members as a whole and that such terms and conditions of the Letter of Variation be and are approved and accepted.

2. That Andrew Dilnot, Principal, and Mary Kerr, Bursar, are authorised to sign the Letter of Variation on behalf of the Borrower to indicate acceptance of the terms and conditions.
3. That the Bank is authorised to act in all matters concerning the Facility as amended by the Letter of Variation upon instruction from the Borrower, in its capacity as Borrower of the Facility, signed in accordance with the Bank's mandate for any of the accounts of the Borrower held with the Bank current from time to time.

34. USS Pension Scheme

The Bursar drew the attention of Governing Body to the proposed changes to the Universities Superannuation Scheme. These included a rise in the normal pension age, and an increase in member contributions. There will be a consultation period from 20 October to 23 December 2010 and USS expects feedback and comments to be made via a page of their website, accessible from 20 October.

35. Employment Contracts

The Bursar informed members of Governing Body of the legal requirement to review all fellows' employment contracts and proof of eligibility to work in the UK.

36. Admissions Business

Fellows were asked to note that during the maternity leave of the Admissions Secretary, admissions matters would be handled by Mr Giles Robbins in the College Office. A note confirming details of the timetable for the 2010 admissions round would be circulated in due course.

37. SCR Events

Professor Moore informed Governing Body that the AGM of the SCR would take place as usual on the Monday of 4th week of Michaelmas Term, during which a buffet lunch will be served in the Wordsworth Room.

38. Education Committee

The Minutes of the Education Committee held on 7 October 2010 had been tabled and were received.

39. Withdrawals

Various withdrawals were noted.

40. Returns

It was noted that various students were scheduled to return.

41. Change of Course

It was noted that various students had changed course.

42. Probation

It was noted that various students were on probation.

43. Awards and Prizes

On the recommendation of Education Committee it was agreed to award the following:

(a) Scholarships:

Archaeology and Anthropology	Hester Carro
Archaeology and Anthropology	Joseph King
Archaeology and Anthropology	Patrick Roberts
Chemistry	Andrew Ball
Chemistry	Timothy Creedon
Chemistry	Andrei Ungureanu
Classics	Maximus Marenbon
Economics and Management	Sabreen Flores
Economics and Management	Liangji Qian
Economics and Management	Simon Raeside
Economics and Management	Johannes Seikowsky
Engineering Science	Thomas Griffiths
Engineering Science	Rona Mitchell
English Language and Literature	Harriet Ainsworth
English Language and Literature	Phoebe Nicholson
History	Robert Bourne
History	Alexander Jukes
History	Rebecca Smith
History	Angus Tindall
Human Sciences	Frances Bryant
Human Sciences	Noah Carl
Human Sciences	Estelle Cheuk
Jurisprudence	Conor Newman
Mathematics	Yu Chen
Mathematics	Thomas Meacher
Mathematics	Bryn Horsfield-Schonhut
Mathematics	Erik Thornblad
Mathematics and Philosophy	Stephanie Crampin
Medical Sciences	Rachel Jenkins
Medical Sciences	Christopher Travers
Modern Languages	Elliot Storey
Physics	Krzysztof Lorek

(b) Exhibitions:

Classics	James Weston
Engineering, Economics and Management	Anna Whayman
English	Rachael (Rosie) Wells
European and Middle Eastern Languages	Harry Darkins

(c) Other Awards and Prizes:

Mary Lunt Prize for Practical Biochemistry
Biochemistry Juliet Goldsmith

Elizabeth Francis Prize
Modern Languages Sarah Wright

(d) University Prizes

It was noted that the following students had won University prizes:

Matilda Tambyraja Prize in Obstetrics & Gynaecology
Medicine Kathryn Wright

Lovel Prize
Medicine Laura Watts

Jane Willis Kirkaldy Prize
History of Science, Medicine & Technology Etienne Stockland

George Webb Medley Prize for best performance in written papers
Law with Law Studies in Europe Elena Gordeeva

A.H. Halsey Prize for best M.Sc. Dissertation
Sociology Jasmine Kossmann

Slaughter and May Prize in Legal History
Law with Law Studies in Europe Elena Gordeeva

Vivien Leigh Prize 2010
Fine Art Josephine McInerney

Clinical Medical Award Hobson/Mann Memorial Scholarship
Medicine Kathryn Wright

Prize for results in Moderations in English Language and Literature
English Elizabeth Wright

Best Performance in Preliminary examinations in Modern Languages (joint award)
English and German Rosemary Tremlett

Meyerstein Prize for Archaeology and Anthropology
Archaeology and Anthropology Bryony Collis

James Currey Dissertation Prize for Archaeology and Anthropology (joint award)
Archaeology and Anthropology Bryony Collis

Wronker Grant for Medical Sciences
Medicine Nicholas Sunderland

Examiners' OSCE Prize
Medicine Tanya Haj-Hassan

*Gibbs Prize for best Library Dissertation for Experimental Psychology or
Psychology, Philosophy and Physiology*

Experimental Psychology

Catherine Manning

Prize for results in Quantitative Economics

Economics and Management

Junghans Tasani

44. JCR spending

The President of the JCR assured Governing Body that a story in the student press about spending on alcohol by the JCR was misleading.

This ended the business of the meeting.