

ST HUGH'S COLLEGE, OXFORD

The Third Stated Meeting of the **GOVERNING BODY** in Hilary  
Term was held on Wednesday 10 March 2010

Present:	The Principal	Professor Westbrook
	Professor Morris	Dr Pasetta
	Dr Iles	Dr Macnair
	Professor Robertson	Dr Rood
	Dr Holland	Ms Kerr
	Mrs Clapinson	Dr Emerson
	Dr Kuhn	Professor Gershuny
	Professor Chalker	Dr Capelli
	Dr Kathirithamby	Professor Marshall
	Dr Getzler	Dr Leach
	Dr Stellardi	Mr Loutzenhiser
	Professor Mitchell	Dr Friedman
	Dr McDonald	Dr Hammond
	Professor Burrows	

Mr Perdue represented the MCR and Mr O'Connor and Mr Dobbs the JCR. They attended for Items 146, 147, 155, 156, 157, 160, 161, 162, 171 and 172.

139. Apologies for Absence

Apologies were received from Mrs Vainker, Professor Duncan, Dr Wilson, Dr Harnden, Dr Besson, Dr Perera, Mr Marshall, Dr Conway and Dr Blunsom (Dr Robertson, Professor Moore, Dr Garnett, Dr Grainger, Dr Perkins, Dr Martin and Dr Tarres on leave).

140. Secretaryship of Governing Body

The Principal reminded members of Governing Body that Miss Barton was at the meeting to take the Minutes, but it was agreed that Dr Rood would act as Secretary in Dr Conway's absence.

141. The Minutes of the Second Stated Meeting in Hilary Term held on 10 February 2010 were approved and signed.

142. Visiting Student Programmes (Circ Bus 17.02.2010) (GB 119)

A summary of the views that had been expressed by members of Governing Body had been circulated and were received. This summary had been sent to the Conference of Colleges on Friday 19 February 2010.

143. Teaching in Human Sciences (Circ Bus 01.03.2010)

On the recommendation of the Academic Committee, it was agreed to offer a College association with a forthcoming fixed-term, two-year Departmental Lectureship in Palaeoanthropology based in ISCA from October 2010. Two additional undergraduate places in Human Sciences would be offered for entry in 2011, for one year in the first instance. It was further agreed that in Michaelmas

Term 2011, the position would be reviewed. If a further fixed-term post or a permanent University Lectureship were to be proposed for filling from 2012 and association with such a post remains in the College's interest, a further association would be considered, together with the question of whether undergraduate numbers in Human Sciences should remain at six per year beyond the academic year 2011-12.

144. Conference of Colleges (Circ Bus 03.03.2010)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 18 February 2010 had been circulated and were received. It was agreed that members of Governing Body would discuss in more detail the SPRIG proposals at the meeting of Governing Body in 0<sup>th</sup> week of Trinity Term.

145. Conflict of Interest

It was noted that a significant number of members had a potential conflict of interest in the discussion of Emeritus Fellowships.

146. Report and Recommendations from Finance Committee

The Minutes of the Finance Committee held on 3 March 2010 had been circulated and were received. The Principal advised that the bottom of Page 1 had been omitted from the Minutes and the paragraph in question should therefore read:

“Overall expenditure is £34k over budget. Underlying figures show staff costs nearly £20k below budget as a result of some vacancies and the delay in academic pay rises. This is offset by increased costs of temporary staff in catering, reflecting the increased conference business and in administration to cover vacancies and maternity leave. ‘Other’ operating expenses are nearly £48k over budget, mainly due to increased expenses related to the Conference business and the OOB payments.”

147. Management Accounts (FC 4)

The Management Accounts show that the year to date operating result is £167k ahead of budget.

148. Beryl Chitty's Legacy

The Principal reported that it would be necessary to apply to the court for rectification to Beryl Chitty's Will in order to change the purpose of the legacy from scholarships to fellowships.

149. Capital Expenditure (FC 5)

On the recommendation of the Finance Committee, it was agreed that future plans should be based on a prioritised list of capital spending and the works carried out should reflect the outturn for the previous year.

150. Funds for Modern Languages (FC 6)

On the recommendation of the Finance Committee, it was agreed that the Statutes and Bylaws Committee should now review the College Statutes in view of the proposed changes concerning the current arrangements for use of named College funds relating to Modern Languages.

151. Carbon Reduction Commitment (FC 7)

On the recommendation of the Finance Committee, it was agreed that the College should join a consortium of colleges which would distribute gains and losses according to performance as measured by some variant of the CRC metric.

152. Estates Committee (FC 8)

It was agreed that the interim plans, which only show the general lay-out for the proposed new Fellows' Garden, would be put into the SCR, with the final plans being made available once these are received.

153. Student Support Committee Minutes (FC 9)

On the recommendation of the Student Support Committee, it was agreed that it would be appropriate only to consider individual requests in respect of exchange costs rather than agreeing to fund these exchanges more widely.

154. Fine Art Grants (FC 10)

On the recommendation of the Finance Committee, it was agreed that final year undergraduates reading Fine Art should be eligible to apply for funds of up to £400 each as a contribution towards the costs of the final degree show.

155. Anna Haxworth Competition

The Principal reported that this year's Anna Haxworth Prize had been awarded to Ms Aumna Iqbal (1<sup>st</sup> year MSt Music).

156. Avril Bruton Creative Writing Competition

The Principal reported that this year's Avril Bruton Creative Writing Prize had been awarded to Emina Hadziosmanovic (1<sup>st</sup> year MSc Experimental Psychology).

157. Request from British Academy for Loan of Portrait of Dame Kathleen Kenyon

Following a request from the Executive Head of Academic matters at the British Academy, it was agreed to offer on loan the portrait of Dame Kathleen Kenyon for a period of at most two years, provided that the British Academy covered all costs, including insurance and removal costs.

158. UL in Medicine (Neuroscience)

The Senior Tutor reported that interviews had taken place for this post, but that no decision had been made. She was hopeful that a decision would be brought to the Governing Body in 0<sup>th</sup> week of Trinity Term.

159. Fixed-Term Tutorial Fellowship and Departmental Lectureship in English

On the recommendation of the Selection Committee, it was agreed to appoint Dr Rebecca Bullard to a Fixed-Term Tutorial Fellowship and Departmental Lectureship in English, subject to the approval of the Humanities Divisional Board, from 1 October 2010.

160. Smoking

The Dean asked the MCR and JCR Presidents to remind their members that smoking in study bedrooms is against the law. He further asked them to use what influence they had to remind students that setting off fire alarms unnecessarily is unacceptable.

161. College Ball

The Dean expressed his and the Junior Dean's thanks to the Ball Committee, with whom they are most impressed, and advised that he is happy with the proposed security arrangements.

The JCR President advised that 1,900 tickets had now been sold, with 600 people on a waiting list.

162. New Librarian

The Library/Archive Fellow reported that the new Librarian, Ms Laura Wilkinson, had now started and that she was keen to meet as many Fellows and students as possible.

163. Conference of Colleges

Dr Iles reported that, contrary to student newspaper reports, Conference had not invited the police to attend to discuss the issue of preventing extremism, but rather that the police had asked to attend.

164. Report and Recommendations from Statutes and Bylaws

The Minutes of the Statutes and Bylaws Committee held on 17 February 2010 had been circulated and were received.

165. Academic Discipline

On the recommendation of the Statutes and Bylaws Committee, it was agreed that the revised Academic Disciplinary procedure would now replace the existing Appendix C of the Bylaws.

166. Emeritus Fellowships

It was agreed that any category of Fellow, as opposed to just an Official Fellow, can be elected to an Emeritus Fellowship. It was further agreed that it would no longer be necessary for a person to have been a Fellow of the College for 15 years before he or she could be elected to an Emeritus Fellowship. The Statute would therefore be amended to read:

*“Emeritus Fellowships to which the College may elect by a vote of not less than two-thirds of those present and voting any person who has retired, after a period of service as a Fellow of the College.”*

167. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 24 February 2010 had been circulated and were received.

168. Open Days (AC 5)

On the recommendation of the Academic Committee, it was agreed that Open Days in College for 2010 would move away from a structured programme and from booking for attendees. Instead, shorter but repeated welcome talks and College tours would be offered throughout the morning only.

169. Ethnicity Statistics (AC 6)

The Senior Tutor advised that it was not possible to draw firm conclusions at the College level from the statistics because of the proportion of our students not declaring their ethnicity. Fellows should contact the Senior Tutor if they would like to receive an electronic breakdown of the statistics.

170. Professor Andrew Burrows

The Principal advised that Professor Andrew Burrows, Norton Rose Professor of Commercial Law, had resigned his post with effect from 30 September 2010. The Principal thanked Professor Burrows for his commitment to College and wished him well with his new post at All Souls.

171. MCR Debate

Mr Perdue advised members of Governing Body that the MCR was holding a debate, 'Government Regulation Caused the Economic Crisis', in the Mordan Hall on 11 March 2010 and all were very welcome to attend.

172. JCR Constitution

The Bursar and Senior Tutor have reviewed the amendments made by Mr Dobbs. However, further amendments will need to be incorporated once changes to the College objects have been ratified. The final Constitution will therefore need to be ratified by members of Governing Body at a meeting in Trinity Term.

This ended the business of the meeting.