

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Michaelmas Term was held on Thursday, 8 October 2020.

The Meeting was held virtually by Video Conference in Microsoft *Teams* as a result of the Coronavirus (COVID-19) pandemic.

Present:	The Principal (Chair)	Professor Perera, Dean
	Professor Moore	Mr Marshall
	Professor Garnett, Library and Archive Fellow	Professor Leach
	Dr Kuhn	Professor Loutzenhiser
	Professor Plunkett	Professor Conway
	Professor Getzler	Professor Mann
	Professor Wong	Dr Sanders
	Professor Mitchell	Dr Parkin
	Professor McDonald	Professor Husband
	Mrs Vainker	Professor Biro
	Professor Duncan	Professor Doyle (Secretary)
	Professor Westbrook, Senior Tutor	Professor Jérusalem
	Professor Grainger	Professor Saupe
	Professor Macnair	Professor Morisi
	Professor Wilson	Professor Cont
	Professor Rood	Dr Taylor, Tutor for Equality
	Dr Perkins	Professor Kornmann
	Professor Powell	Mr Myring, Bursar
	Professor Martin	Professor Abate
	Professor Marshall	Professor Kocsis
In attendance:	Professor Blunsom	Professor Alemany
	Professor Bentley	Dr Nichols
	Professor McMahan	Dr Vandi
	Dr Large	Dr Smyth
	Dr Jenkins	Mr Lawrence, Director of
	Professor De Luca	Development

Mr Brandts represented the MCR and Mr O'Hanlon the JCR. They attended for items 1-3, 15-20, 27-30, 45-55, 58-59 and 61-63.

1. Apologies for Absence

Apologies were received from: Professor Harnden, Professor Baker, Professor Eidenmüller, Professor Chalker, Professor Thompson, Professor Cook, Dr Hein and Ms Aitken (Professor Stellardi, Professor Stevens, Professor Oberhauser, Professor Cousins and Professor Carvalho on leave).

2. Professor Chalker

The Principal advised that Professor Chalker was ill, and that it may be some time before he is able to return to College. The Principal agreed to write to Professor Chalker on behalf of the Governing Body to wish him a speedy and full recovery.

3. Governing Body Meeting , 9 September 2020 (Circ Bus 01.09.20) (GB 446, 29.07.20)

It was noted that it had been agreed that the proposed Extraordinary Governing Body meeting originally tentatively scheduled for Wednesday, 9 September 2020 had been cancelled.

4. Report and Recommendations from Academic Committee (Circ Bus 11.09.20)

It was noted that the unconfirmed Minutes of the Meeting of the Academic Committee held by circulation on 8 September 2020 had been circulated and were received.

5. Teaching in Classics (Circ Bus 11.09.20) (AC 1)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Laura Miguélez-Cavero to a four-hour Stipendiary Lectureship for 2020-21, while Professor Rood continues as Sub-Faculty Chair.

6. Teaching in Mathematics (Circ Bus 11.09.20) (AC 2)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr George Johnson to an eight-hour Stipendiary Lectureship for the 2020-21 academic year.

It was also noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Yue Liu to a five-hour Stipendiary Lectureship for Michaelmas Term 2020 to meet second year teaching needs in Metric Spaces and Complex Analysis during Professor Oberhauser's term of leave.

It was further noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint two Non-stipendiary Lecturers for 2020-21: Mr Patric Bonnier, teaching a second year course in Differential Equations; and Mr Csaba Toth, teaching the second year course in Linear Algebra.

7. Teaching in Chemistry (Circ Bus 11.09.20) (AC 3)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Malcolm Stewart to a three-hour Stipendiary Lectureship, Dr Craig Campbell to a two-hour Stipendiary Lectureship, and Mr Jonathan Moloney to a one-hour Stipendiary Lectureship, to meet teaching needs in Organic Chemistry. It was also noted that on the recommendation of Academic Committee, the appointment of Dr Mark Ford to a six-hour Stipendiary Lectureship in Physical Chemistry had been agreed by circulation.

8. Teaching in History (Circ Bus 11.09.20) (AC 4)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to renew Dr Sophie Nicholls as a Stipendiary Lecturer in History, undertaking eight hours of teaching and administration for 2020-21. It was noted that it had also been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Alex Middleton to a six-hour stipendiary Lectureship for the year.

It was also noted that Professor Christina Kuhn intends to take leave from her Lady Margaret Hall and Faculty duties for Trinity Term 2021. Her teaching for Ancient and Modern Undergraduates will be conducted by a lecturer appointed by Lady Margaret Hall.

9. Teaching in Law (Circ Bus 11.09.20) (AC 5)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to recruit a Stipendiary Lecturer in Law for 2020-21.

10. Teaching in Modern Languages (Circ Bus 11.09.20) (AC 6)

It was noted that for 2020-21, Portuguese teaching provided through Wadham College by Dr Gui Perdigao Murta will be covered by Professor Claudia Pazos-Alonso.

11. Yvonne Winkler Career Development Fellowship in Psychology (Circ Bus 11.09.20) (AC 7)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Jelena Sučević, who took on the role during Dr Chow's maternity leave, for the remaining term of the Fellowship at 0.5fte. It was noted that it had also been agreed by circulation, on the recommendation of the Academic Committee, for Dr Jelena Sučević to be appointed to the four-hour Stipendiary Lectureship previously approved for Dr Chow for Hilary Term 2021.

12. Teaching in Biology (Circ Bus 11.09.20) (AC 9)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Chris Pull to a six-hour Stipendiary Lectureship in Biology for 2020-21 and 2021-22, during Professor Biro's leave. Dr Pull will also begin a three-year Departmental Lectureship in Zoology this October.

13. Vice-Principal Re-election from 1 October 2020 (Circ Bus 21.09.20)

It was noted that a proposal to consider the re-election of the current Vice-Principal by circulation had been postponed to allow fuller discussion of the matter at Governing Body on 8 October.

14. Audit Plan from the Auditors (Circ Bus 25.09 20)

The Audit Plan from the College Auditors, Critchleys Audit LLP, outlining the plan for the Audit of 2019-20 College finances had been circulated and was received.

15. Admission of Fellows

The following made their Declarations and were admitted to their Fellowships:

a. Fellowship

Professor Bence Kocsis (Tutorial Fellowship in Physics)

b. Fellowship by Resolution

Dr Claire Nichols (APNTF in Planetary Geology)

c. Senior Research Fellowship

Professor Michael McMahon (Senior Research Fellowship in Economics)

The Principal advised Governing Body of the extra duties that Professor McMahon had agreed to undertake while a Senior Research Fellow. These duties include looking after the progress of the College's Economics students, advising the Graduate Teaching Assistants (GTAs), who will be giving tutorials this year, continuing with Undergraduate admissions later this term, and continuing to serve on Investment Committee, where his input has been especially valued. Governing Body thanked Professor McMahon for this work, all of which is hugely appreciated.

d. Career Development Fellowship

Dr Amanda Smyth (Mary R Emerson Career Development Fellowship in Engineering Science).

16. The Minutes of the Extraordinary Meeting held on 29 July 2020 were approved.

17. Conflicts of Interest

None were declared.

18. Coronavirus (COVID-19) Pandemic Update (GB 431, 29.07.20)

The Bursar advised that the College was largely ready for the start of the new academic year and that a full range of measures had been put in place during the summer to make the College a COVID-19 secure environment ready for the return to site of Fellows, students and staff. Work undertaken had included bedroom conversions, supporting the installation of new kitchens and bathrooms to facilitate the formation of self-contained student households, the placing of signage around the College and the installation of protective screens in the Dining Hall and Wordsworth Room.

The success of these measures and the impact that COVID-19 will have on the College will now largely depend on the behaviour of individuals to follow the rules and provisions put in place and to observe the Government advice on social distancing, regular hand-washing, and wearing face coverings in all settings indoors in College, except in work offices when working alone or in households. It is certain, as with other institutions across the country, that Oxford will see a rise in cases as students return.

It was emphasised that teaching rooms must all be booked through the Conference Office. Strict cleaning regimes have been put in place and so it is imperative that no one simply drops into an empty room.

Many staff, including Catering and Housekeeping Teams are working in new and unfamiliar ways, with new systems and protocols in place, so Fellows are asked to be patient with any teething problems with the new systems and working practices.

The Bursar thanked the MCR and JCR Presidents, who had worked hard over the summer and had provided excellent co-operative support to the College during the preparations for the return of students to the College this term. 450 students are now on site and the College is 90% full. The University's EAS testing system is now fully operational and there had been eleven tests carried out for College students in the past seven days, all of which had been negative. Procedures and protocols are in place for student households to go into isolation as soon as a test is ordered.

Most students have understood and readily complied with what is being asked of them and it has been a good start to the term so far. Most of the COVID-related regulations in place for students follow Government advice; the only exception is that College households are not allowed to mix. It was noted that this has the full support of the MCR and JCR.

The Bursar also advised that COVID restrictions have led the loss of many work stations in the Library, but that students can book teaching rooms for study groups through the Conference Office.

Information about COVID-related activity in College is all being published in one place on the website for Fellows, staff and students. This can be found on the main website at <https://www.st-hughs.ox.ac.uk/currentstudents/coronavirus-covid-19-guidance/>.

There has also been much non-COVID-related activity over the summer, including completion of the work on the refurbishment of the Wolfson Building (GB 378d ii, 17.06.20) and work on 9 and 10 Canterbury Road (GB 380, 17.06.20), now that the properties have returned to the College at the end of a long external lease. The Estates and Housekeeping Teams have worked very hard over the past six weeks, since the properties were vacated, to create more than 20 additional student rooms for this autumn, which have helped absorb the College's high recruitment resulting from the events over the summer.

19. SCR Meals

The Bursar reminded Fellows to sign in for all SCR meals in the Wordsworth Room in Main Building, using the new Upay booking system, by no later than noon on the day before each meal. Take-away meals are also available from the Wordsworth Tea Room 12.30-7.00pm Mondays to Fridays.

20. SCR Common Room

The Bursar advised that the SCR Common Room is now open again, but only to make and take away hot drinks from the coffee machine. The Principal advised that her study in College, next to the SCR, could be used by Fellows if required. The key to the room would be available from a member of the Principal's Team.

24. The Vice-Principal

Professor Garnett was appointed as Vice-Principal from Michaelmas Term 2020.

The outgoing Vice-Principal, Professor Moore, was thanked for his support of the Principal and for all his work as Vice-Principal during the past three years, including chairing the Student Support Committee.

25. Election to an Honorary Fellowship

Professor Cristian Capelli was elected to an Honorary Fellowship.

27. Principal's Report and Development Update

The Principal's Report and Development Update report had been circulated was received.

The Principal advised that:

Recent Events:

- i. The Principal had hosted the following events in the Principal's Lodgings:
  - A virtual tea and birthday celebration with major Hong Kong donors and their families in August.
  - Dinner in the Lodgings with an alumni donor in September.
  - A farewell dinner for Professor Cristian Capelli and his family in September.
  - Lunch and tea for retired academic colleagues.

Forthcoming Events:

- ii. Webinar with alumna Ms Kalli Purie, Friday, 9 October 2020 at 4.00pm  
Professor Roy Westbrook will be in conversation with Ms Kalli Purie, Vice Chairperson of the *India Today* Group. This will be a virtual session on running a media organisation during the pandemic. Everyone is welcome to register and attend this event.
- iii. Events Programme for Michaelmas Term 2020
  - A virtual Academic Lecture with Professor Erin Saupe will be held on Monday, 23 November.
  - The Alumni Association virtual AGM is to take place on Thursday, 26 November.
  - The virtual Advent Carol Service will be held on Sunday, 29 November.

28. Legacies and Donations (GB 401b, 19.06.19)

An update was received from the Principal.

The Principal advised that the *Custos Hortulorum*, Professor Green, had generously pledged funds for a new water feature to be located between the Main and MGA Buildings, outside of the Link Corridor and the Bursar's Office.

29. European Court of Auditors

The Principal advised that Professor Eidenmüller has joined a panel of external experts who are tasked with evaluating and discussing the key messages of the European Court of Auditors' (ECA) draft Special Report on the European Union Capital Markets Union.

30. Statutes and Bylaws

The Principal advised that a review of the current Statutes and Bylaws by Professor Macnair had shown that there is an urgent need for a major review, which will be embarked upon this year. The College plans to hire a qualified Barrister to review the Statutes and Bylaws and ensure that the Statutes and Bylaws comply with all legal requirements and legislation, and that they are fit for purpose.

32. Report and Recommendations from Academic Committee

The unconfirmed Minutes of the Emergency Meeting of the Academic Committee held on 17 August 2020 had been circulated and were received.

34. Student Changes of Circumstances, Achievement and Awards

Information previously considered by Education Committee, now subsumed into Academic Committee, had been circulated and was received. This included information and recommendations to Governing Body about Undergraduate Changes of Circumstances at the beginning of Michaelmas Term 2020, Graduate and Undergraduate student numbers 2005-2020, the Report on Academic Disciplinary Matters 2019-20, College Prize proposals, Scholarship and Exhibition proposals, University Prizes and Undergraduate and Graduate results by subject.

35. Withdrawals (SCC 1)

A list of Undergraduate withdrawals was noted.

36. Suspensions (SCC 1)

A list of Undergraduate students whose status is currently suspended was noted.

37. Undergraduates Returning to Study (SCC 1)

A list of Undergraduate students scheduled to return to study this term was noted.

38. Change of Course (SCC 1)

A list of students who had changed course was noted.

39. College Graduate and Undergraduate Student Numbers 2005-2020 (SCC 2)

The report of College Graduate and Undergraduate Student Numbers 2005-2020 for comparison had been circulated and was received.

40. Report on Academic Disciplinary Matters 2019-20 (SCC 3)

An anonymised report on academic disciplinary matters had been circulated and was received.

41. Awards and Prizes (SCC 4)

On the recommendation of Academic Committee, the following proposals were approved:

(a) Scholarships

Thomas Redpath	Archaeology and Anthropology
Adam Gicgier	Biochemistry
Kezia Taylor	Biochemistry
Nancie Bowley	Biology
Shiyun Fu	Chemistry
Man Yi Lee	Chemistry
Elodie Harbourne	Chemistry (2 <sup>nd</sup> year)
Vlad Turcuman	Computer Science
Shannon Blackbourne	Earth Sciences
Raphael Decker	Economics and Management
Capucine Granchi	Economics and Management
John Hible	Engineering
James Mason	Engineering

Madeline Brown	English Language and Literature
Martha Wilson	English Language and Literature
Antonio Pattori	History
Cora Wilson	History
Patrick Coker	History (AMH)
Maya Thapa-O Faolain	History and Modern Languages (French)
Georgina Milner Day	Human Sciences
Freya Thomson	Law
Julia Bromiley	Mathematics (3 <sup>rd</sup> year)
Kevin Chen	Mathematics
Yanxing Hao	Mathematics
Zihong Lin	Mathematics
Zeyu Ren	Mathematics
Vlad Tuchilus	Mathematics
Ella Khulusi	Modern Languages (French) and Linguistics
Lucy Warm	Music
Abel Hofflin	Philosophy, Politics, and Economics
Isaac Jadav	Physics
Hugh Simmons	Physics
You Zhou	Physics
Oliver Dolin	Psychology, Philosophy, and Linguistics
Ella Markham	Psychology, Philosophy, and Linguistics

(b) Exhibitions

Sam Rubens	Archaeology and Anthropology
George Griffiths	Biology
Marcus Ham	EMEL (German and Arabic)
Zipei Liu	Engineering
Sasha Mills	English Language and Literature
Anna Bailey	History
Isabella Webber	History
Madeleine Wright	History (AMH)
Thomas Dervan	Modern Languages (Italian and Portuguese)
Edwin Michael	Modern Languages (Spanish) and Linguistics
Emilie Edelenbos	Music (2 <sup>nd</sup> year)

(c) Other Awards and Prizes

*The Elizabeth Francis Prize (best 2<sup>nd</sup> year improvement in French)*

French	Sophie Hardy (2 <sup>nd</sup> year Modern Languages)
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*The Lois Vernon Chemistry Prize (Part IA)*

Chemistry	To be carried over; two awards in TT21, for Part IA and Part IB
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*The Lois Vernon Chemistry Prize (Part IB Practical Work)*

Chemistry	Pending postponed exams
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*The Mary Lunt Prize in Practical Biochemistry*

Biochemistry	Jhanna Kryukova (4 <sup>th</sup> year Biochemistry)
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<i>The Alison Sheppard Prize for Mathematics</i> Mathematics	Alexandru Mihalcu (3 <sup>rd</sup> year Mathematics & Computer Science)
<i>The Katherine Lawrence Prize</i>	Vlad Tuchilus (1 <sup>st</sup> year Mathematics)
<i>The Joseph and Nancy Burton FPE Prize</i>	No award
<i>The Joseph and Nancy Burton FHS Prize</i>	Ibrahim Abdu (3 <sup>rd</sup> year PPE)
<i>The Hurry Prize (Most distinguished Finalist)</i>	Prize awaiting nomination
<i>The Hilary Haworth Prize (Student in the second or penultimate year of a Mathematics or Sciences degree)</i>	Prize awaiting nomination

(d) Book Prize

Artemis Loucaidou (1<sup>st</sup> year MSc Taxation)

42. University Prizes (SCC 4)

The following University Prizes were noted:

Megan Black	LIDL Prize for the best FHS performance in German sole
Benjamin Phillips	Arnold Ancient History Prize for the best thesis on an Ancient History topic
Georgia Bowen	George Ramsay Prize for the best Early Modern History thesis
David Munha Canas Correia	Gibbs Prize: Mathematics Part C

43. Graduate and Undergraduate Results by Subject (SCC 4)

Lists of Graduate and Undergraduate results by subject had been circulated and were noted.

45. Teaching in Michaelmas Term

The Senior Tutor wished all teaching staff well in the new term, especially with the new fresher students. The Senior Tutor will be pleased to receive feedback from any Fellows or lecturers about how their teaching is proceeding this term.

The Senior Tutor also thanked the JCR President and the JCR Committee, which had been exemplary in its advice and guidance to the College from the student body and had worked incredibly hard over the summer.

46. Dean's Report 2019-20

A report from the Dean summarising Decanal business during the 2019-20 academic year had been circulated and was received.

47. Decanal Team (GB 165, 04.12.19)

The Dean advised that the Decanal Team had worked very well last year. The Assistant Dean position had changed in Hilary Term 2020 with Mr James Coates leaving College to take a

research position at Harvard University. At the start of HT20, Ms Kim Fuellenbach had taken on the role of Assistant Dean, which she had performed admirably, particularly considering the situation faced in Trinity Term 2020. The rest of the Team was stable for the duration of the year with Ms Sile Johnson, Mr Leon Romano Brandt, Mr Christopher Mason, and Ms Joana Bessa staying in post for all of 2019-20. At the end of Trinity Term 2020 Ms Kim Fuellenbach, completed her DPhil studies and moved from Oxford. Mr Chris Mason has been appointed as the new Assistant Dean for 2020-21, with Ms Eri Ichijo as new Junior Dean to complete the Team.

The Principal expressed her thanks to the Dean, the Assistant Dean, Ms Kim Fuellenbach, and the Junior Deans for all their work during the past year, particularly during the pandemic.

48. Library

The Library and Archive Fellow advised that the Library had re-opened at the start of 0<sup>th</sup> Week and was now open 24 hours a day. The Library now provided scanning, fetching and book delivery services for Fellows as well as for students. Fellows were asked to contact the Librarian, if any teaching materials were required in the current circumstances.

It was noted that the Bodleian Library was also open, but had many fewer seats and that the click and collect service was taking longer than usual.

The Archivist is currently still furloughed, but will return to the College normally at the end of October.

49. Equality Task Force (GB 441, 29.07.20)

The Principal advised that the Equality Task Force had met again earlier in 0<sup>th</sup> Week and that the Tutor for Equality had taken over the Chairing of this group. The Task Force has been working over the summer and had made a number of key recommendations, including that all Fellows and staff undertake online refresher training in discrimination and bias.

50. Governing Body Advisory Fellows (GB 393, 17.06.20)

The Principal advised that she, the Senior Tutor and the Tutor for Equality had now produced a shortlist of candidates for these roles. The shortlist will be circulated to Governing Body to consider.

51. Equality Training

The Tutor for Equality advised that there are plans for a professionally-delivered Race Awareness workshop for all students, with a follow-up workshop for all staff, academic and non-academic. Everyone was also strongly encouraged to (re-)take the University's online training courses, delivered by the Equality and Diversity Unit at <https://edu.admin.ox.ac.uk/training>, particularly the short courses on *Implicit Bias in the Workplace* and on *Tackling Race Bias at Work*.

52. Supporting Students with Disabilities

The *Advisory for Colleges – Students and Staff with Disabilities*, from the Conference Disability Sub-Group and the Conference of Colleges' paper on *Implications and Mitigations of COVID-19 Measures for Disabled Students in 2020-21* had been circulated and were received. The Tutor for Equality advised that students with disabilities were often disproportionately affected by measures introduced to combat the COVID-19 pandemic. Everyone needs to be mindful of adverse impacts of the measures and to minimise these impacts where possible.

Some students have exemptions from wearing face masks. There is a scheme to signal this in the form of having cards, badges or a phone app. The student Presidents are promoting this scheme among the student body.

There is a need to be flexible about teaching arrangements as some students are anxious about face-to-face teaching and others may have difficulties with online teaching. Tutors should discuss how online teaching and face-to-face teaching are working with their personal Tutees, so that issues can be raised and addressed as early in term as possible.

53. Making Access Fair

Worcester College's document, *Making Access Fair: Some Thoughts on this Year's Admissions Cycle*, had been circulated and was received. The Tutor for Equality advised that the paper had helped in reflecting on the admissions process and how the College conducts interviews. There is a need to make adjustments for students from disadvantaged backgrounds, for example making sure that interview materials are realistic and manageable so that the candidates can give a fair account of themselves. Further, the College should be pro-active in compiling data on admissions in January and not waiting for the University to do this. It would be good for the College to create its own statement to show what it is doing.

There was strong support for this from the Governing Body, noting that as adjustments were being made for online interviews this year, this provided the perfect opportunity to consider processes at the same time. That by being pro-active in this way, and by signalling our actions, the College should encourage more students from disadvantaged backgrounds to apply to the College.

54. Student Volunteer Tutoring Scheme (GB 442, 29.07.20)

The Principal advised that a number of students from the College had volunteered as tutors for this scheme and were proving to be excellent ambassadors for the College.

55. College Audit 2019-20: Economy, Efficiency and Effectiveness Letter

The Economy, Efficiency and Effectiveness Letter to the University had been circulated and was approved.

The Governing Body of St Hugh's College has considered the processes in place during the financial year ended 31 July 2020 and is satisfied that, with regard to public and publicly accountable funds received from the University of Oxford (out of grants from Office for Students and student fees) for the year ended 31 July 2020, the arrangements for achieving economy, efficiency and effectiveness were appropriate. In making this confirmation, members of the Governing Body are cognisant of their obligations as Charity Trustees to ensure that funds are correctly applied, in line with the objects of the College.

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57. Admissions Business

The Senior Tutor advised that the Law Faculty was pioneering a much revised admissions process whereby the department drove admissions, with college choice and the relative importance of interviews downplayed compared to current practice. This had the approval of the College Law

Fellows, as the scheme's aims of greater diversity, fairer access, and stronger students, would be of likely benefit for the College's own intake for the subject.

58. New Student Numbers

The Senior Tutor advised that 136 new Undergraduate students had arrived this week for the start of Michaelmas Term 2020, which was about 15 more than usual. The College is also welcoming 260 new Graduate students this term, 50 more than usual as a result of increased recruitment by the University.

59. Conference of Colleges

The Principal advised that the Conference of Colleges had met regularly throughout the summer and that the Secretariat had worked incredibly busily through the vacation. The Principal agreed to write to the Secretariat on behalf of the College, to thank them for working so diligently throughout the summer.

61. Equality and Diversity Issues Arising

No issues were identified, other than those raised by the Principal and the Tutor for Equality concerning Governing Body Advisory Fellows, Equality Training, Supporting Students with Disabilities, Making Access Fair and the Student Volunteer Tutoring Scheme (minutes 50-54).

62. Environmental Issues Arising

The Principal thanked the Gardening Team for the way they have looked after the gardens during the lockdown and over the summer and noted that they were using more environmentally-friendly methods of gardening, including the use of more natural fertilisers, the creation of wildflower meadows and not watering the lawns during the summer's dry period.

The Principal also thanked the Head of Estates and the Estates Team for all their work on preparing for the new academic year and putting all the COVID measures into place as well as for their work on the Wolfson refurbishment project and the return of 9 and 10 Canterbury Road to student accommodation (see minute 18, above).

63. Date of Next Meeting

The Second Stated Meeting of the Governing Body in Michaelmas Term will be held on Wednesday, 4 November 2020 (4<sup>th</sup> Week) at 2.00pm in Microsoft *Teams*.

A Special Meeting of the Governing Body will be held at 1.45pm on the same day in Microsoft *Teams* for Scholars and Exhibitioners to make their declarations and be admitted.

This ended the business of the meeting.

PROFESSOR D DOYLE, Secretary