

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Michaelmas Term was held on  
Thursday, 10 October 2019

Present:	The Principal (Chair)	Dr Perkins
	Professor Moore	Professor Capelli
	Professor Garnett	Professor Marshall
	Dr Kuhn	Professor Perera
	Professor Plunkett	Professor Loutzenhiser
	Professor Wong	Professor Mann
	Professor Stellardi	Professor Husband
	Professor Westbrook	Professor Biro
	Professor Grainger	Professor Doyle (Secretary)
	Professor Macnair	Professor Saupe
	Professor Wilson	Professor Morisi
	Professor Rood	Professor Cont
	Professor Harnden	Professor Kornmann
In attendance:	Professor Large	Professor Bentley
	Ms Carthew	Dr Vandl

Mr Brandts represented the MCR. He attended for items 1, 22-27, 29-37, 50-61 and 65-66. Ms O'Callaghan sent her apologies and there was no representation from the JCR.

1. Apologies for Absence

Apologies were received from: Professor Getzler, Professor Mitchell, Professor McDonald, Mrs Vainker, Mr Marshall, Professor Leach, Dr Sanders, Ms Stott, Professor Cousins, Dr Taylor, Professor Thompson, Professor Cook, Professor Riddoch, Dr Hein, Professor De Luca, Ms Aitken and Ms O'Callaghan (JCR President) (Professor Chalker, Professor Duncan, Professor Conway, Professor Baker, Dr Parkin, Professor Eidenmüller, Professor Jérusalem and Professor Oberhauser on leave).

2. Minutes of Conference of Colleges Meeting, 30 May 2019 (Circ Bus 21.06.19)

The unconfirmed minutes of the meeting of Conference of Colleges held on 30 May 2019 had been circulated and were received.

3. Academic Committee – St Hugh's Research Fund (Circ Bus 05.07.19)

It was noted that on the recommendation of Academic Committee, the proposals for disbursing the St Hugh's Research Fund had been received and approved by circulation.

4. Report from Student Disciplinary Committee (Circ Bus 10.07.19)

The report of 9 July 2019 of a Student Disciplinary Committee hearing held on 25 June 2019 had been circulated and was received.

5. Letter to Ms Elena Sorochina on Outreach Efforts (Circ Bus 12.07.19)

The letter presented to Outreach Officer Ms Elena Sorochina by the Head Teacher of Hartsdown Academy, one of 14 schools Ms Sorochina visited during one week at the beginning of July during her 130km outreach run along the Kent coast had been circulated and was received. The Principal advised that she had offered her warmest thanks and congratulations to Ms Sorochina on this extraordinary project.

6. Resignation of the Bursar (Circ Bus 26.07.18)

Notification from the Bursar concerning her resignation from College with effect from 1 November 2019 had been circulated and was received.

7. Minutes of Conference of Colleges Meeting, 27 June 2019 (Circ Bus 31.07.19)

The unconfirmed minutes of the meeting of Conference of Colleges held on 27 June 2019 had been circulated and were received.

8. Date of the Second Meeting of Governing Body, MT19 (Circ Bus 17.09.19)

The proposal to move the second meeting of Governing Body in Michaelmas Term to Wednesday, 13 November 2019 (5<sup>th</sup> Week) at 2.00pm in the Mordan Hall had been received and was approved by circulation.

9. Report and Recommendations from Academic Committee (Circ Bus 01.10.19)

It was noted that the unconfirmed Minutes of the Meeting of the Academic Committee held by circulation on 27 September 2019 had been circulated and were received.

10. Teaching in Engineering (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Dr Christopher Willman to a four-hour Stipendiary Lectureship in Engineering for the 2019-20 academic year.

11. Teaching in Mathematics (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Ms Serte Donderwinkel to a three-hour Stipendiary Lectureship in Mathematics for the 2019-20 academic year.

12. Teaching in Mathematics (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Ms Christina Zou to a Non-Stipendiary Lectureship in Mathematics.

13. Teaching in Chemistry (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Dr Andrew Worrall to a two-hour Stipendiary Lectureship in Chemistry for the 2019-20 academic year.

14. Teaching in Chemistry (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Dr Malcolm Stewart to a two-hour Stipendiary Lectureship in Chemistry for the 2019-20 academic year.

15. Teaching in Chemistry (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Dr Craig Campbell to a two-hour Stipendiary Lectureship in Chemistry for the 2019-20 academic year.

16. Teaching in German (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Dr Benjamin Schaper to a five-hour Stipendiary Lectureship in German.

17. Teaching in Physics (Circ Bus 01.10.19)

It was noted that Bence Kocsis has accepted the offer of an APTF in Physics to succeed Professor Grainger.

18. Teaching in Physics (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint both Dr Sthitadhi Roy and Mr Sam Garratt to three-hour Stipendiary Lectureships in Physics.

19. Teaching in Management (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Professor Luisa Alemany to a three-hour Stipendiary Lectureship in Management.

20. Teaching in Classics (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to appoint Dr Sarah Harden to a Stipendiary Lectureship in Classics.

21. Fellowships for Renewal (Circ Bus 01.10.19)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to renew the following Fellowships from the end of September 2019:

Professor Thomas Cousins (for four years)  
Professor Joshua Getzler (for seven years)  
Professor Don Grainger (for seven years)  
Professor Benoît Kornmann (for four years)  
Professor Michael Macnair (to retirement)  
Professor Chris Stevens (for seven years)  
Dr David Taylor (for four years from 2017).

22. MCR President (GB 387, 19.06.19)

Mr Brandts was welcomed to his first Governing Body as MCR President in his own right.

23. Governing Body Secretary (GB 389, 19.06.19)

Professor Doyle was welcomed to his first meeting in the role of Governing Body Secretary.

24. Admission of Fellows

The following made their Declarations and were admitted to their Fellowships:

(a) Senior Research Fellowship

Professor M Bentley (Senior Research Fellow in History).

(b) Junior Research Fellowship

Dr S Vandi (Powys Roberts Research Fellowship in European Literature).

25. The Minutes of the Third Stated Meeting in Trinity Term held on 19 June 2019 were approved and signed.

26. Business Arising from the Minutes

(a) Governing Body Meeting Dates 2019-20 (GB 444, 19.06.19)

It was noted that in a change to the meeting schedule for Michaelmas Term 2019, made subsequently to the Governing Body held on 19 June 2019, the second stated meeting of the term would now be held in 5<sup>th</sup> Week, on Wednesday, 13 November at 2.00pm.

27. Conflicts of Interest

None were declared.

28. St Hugh's Future Project (GB 413, 19.06.19)

The Principal advised on the Future Project fundraising position and there was discussion regarding the progress of the current programme of fundraising relative to tabled data on recent Oxford projects of a similar scale. This showed that the St Hugh's project was well on course. It was agreed that the current programme should continue to be actively pursued.

The Principal and the Director of Development were warmly thanked for all their outstanding fundraising work.

29. Principal's Report and Development Update

The Principal's Report and Development Update report had been circulated was received.

The Principal advised that:

Recent Events:

- i. Reunion Dinner 1992-1995, 21 September 2019  
79 guests had attended this dinner, including alumni, MCR Committee members, Fellows and staff.
- ii. Jubilee Lunch, 22 September 2019  
The Lunch had attracted more than 50 alumni.
- iii. Clara Schumann Celebration, 5 October 2019  
An evening of music and words had been held with internationally-renowned performers James Gilchrist (tenor) and Anna Tilbrook (piano). More than 100 guests attended.

The Principal thanked all those Fellows who had joined these events and helped make them successful.

Forthcoming Events:

- iv. Afternoon Reunion for Alumni, Saturday, 2 November 2019  
This reunion is for alumni who matriculated between 1996 and 1999.
- v. Law Society AGM and Dinner, Monday, 4 November 2019  
This annual dinner will be held in London with The Rt Hon Lord Reed, Deputy President of the Supreme Court, the guest speaker.
- vi. Freshers' Lunch, Saturday, 9 November 2019  
This is an annual lunch, hosted by the Principal, for new students and their families.
- vii. Reunion Dinner, matriculation between 2002 and 2005, Saturday, 23 November 2019  
50 guests have currently signed up for this Dinner.

30. Legacies and Donations

An update was received from the Principal.

31. Refurbishment of Main Building (GB 411, 19.06.19)

The Principal advised that one of the donors for the Project, would be visiting College again in December 2019.

32. The Bursar (GB 6, 10.10.19)

The Principal advised that the Bursar is to leave her post in College on 1 November 2019. Governing Body wished to express its thanks to the Bursar for her outstanding work over 7.5 years in College.

It was agreed that the Domus Dinner on 29 October is an appropriate time to say farewell to the Bursar. The Principal also noted that the Virtual Marathon will be held on 31 October and invited all to join this event which will include the staff's farewell to the Bursar.

The Principal confirmed that College has obtained the services of Mr Kevin Knott as interim Bursar from 5 November 2019 until the end of February 2020.

33. Kofoworola Moore Memorial Prize

It was agreed that College should host a Dinner and establish a prize for English Language and Literature, subject to fundraising, to recognise the achievement of St Hugh's alumna Lady Kofoworola Ademola MBE, MFR (née Moore, English and Education, 1931) as the first black woman to graduate from the University of Oxford.

34. College Publications (GB 414, 19.06.19)

It was agreed that the College publication of the newly merged *Chronicle* and *Magazine* should henceforth be called *The Chronicle*.

35. Formal Halls and SCR Meals

The Principal reminded Fellows to sign in for Formal Hall by no later than noon on the day before each dinner. An e-mail reminder will be sent to Fellows one working day before each deadline. Fellows should also sign in for all other High Table meals by no later than 10.30am on the day.

36. Domus Dinner

The Principal reminded Fellows of the Domus Dinner, to be held in 3<sup>rd</sup> Week on Tuesday, 29 October.

37. St Hugh's Night Dinner

The Principal reminded Fellows of the St Hugh's Night Dinner, to be held in 6<sup>th</sup> Week on Tuesday, 19 November.

38. Election to Fellowship by Resolution (GB 19, 10.10.19)

Professor Luisa Alemany was elected to a Non-Stipendiary Fellowship by Resolution in Entrepreneurial Finance for an initial term of three years from October 2019.

39. Academic Committee

Information previously considered by Education Committee, now subsumed into Academic Committee, had been circulated and was received. This included information and recommendations to Governing Body about Student Changes of Circumstances at the beginning of Michaelmas Term 2019, the Report on Academic Disciplinary Matters, College Prize proposals, Scholarship and Exhibition proposals, examination results, University Prizes, Graduate Scholarships starting in Michaelmas Term 2019 and the 2019 Norrington Table based on interim data.

40. Withdrawals (AC 1)

A list of withdrawals was noted.

41. Suspensions (AC 1)

A list of students whose status is currently suspended was noted.

42. Returns (AC 1)

A list of students scheduled to return to study this term was noted.

43. Change of Course (AC 1)

A list of students who had changed course was noted.

44. Report on Academic Disciplinary Matters 2018-19 (AC 2)

An anonymised report on academic disciplinary matters had been circulated and was received.

45. Awards and Prizes (AC 3)

On the recommendation of Academic Committee, the following proposals were approved:

(a) Scholarships

Ethan Wong	Archaeology and Anthropology
James Fenner	Biological Sciences
Katie Jones	Biological Sciences
Rachel Williams	Chemistry
Abra Ganz	2 <sup>nd</sup> year Classics
Chuanye Chen	Computer Science
Rebecca Aspin	Earth Sciences
Stephanie Halwa	Earth Sciences
George Wedlake	Earth Sciences
Wah Wilfred Cheng	Economics and Management
Chenhui Li	Economics and Management
Isaiah Yeo	Economics and Management
Sergiu-Flaviu Berghe	Engineering
Katarina Vukosavljevic	Engineering
Daniel Knight	English Language and Literature
Mimi Pattinson	English Language and Literature
Ivo Ligeti	European and Middle Eastern Languages
Joseph Amies	Fine Art
Luke Buckley Harris	History
Maria Gureeva	History
James Jackson Jessel	History
Daniel Murphy	History
Haersh Sahita	History
Jiaxu Yao	History and Politics
Danielle Watts	Law
Luke Ashford	Mathematics
Letizia Issini	Mathematics
Jocelyn Russell	Mathematics
Oliver Jones	Mathematics and Computer Science
Yuhan Wu	Mathematics and Statistics
Megan Fisher	Medicine
Ufuk Parildar	Medicine
Govind Randhawa	2 <sup>nd</sup> year Medicine
Sophie Hardy	Modern Languages

William Emery	Music
Jonathan Watt	Music
Gerard O'Hanlon	Philosophy, Politics and Economics
Benjamin Seymour	Philosophy, Politics and Economics
Kyeong Min Kim	Physics
John Slattery	Physics
Denis Chung Lim Lan	Psychology

(b) Exhibitions

Thomas Wates	2 <sup>nd</sup> year Archaeology and Anthropology
Lucy Humphries	English & Modern Languages
Cai Langstaff	Chemistry
Otto Weisselberg	EMEL
Steven Dierksmeier	2 <sup>nd</sup> year Medicine
Imogen Lancaster	2 <sup>nd</sup> year Psychology

It was noted that there is perhaps an under-awarding of Exhibitions.

(c) Other Awards and Prizes

*Elizabeth Francis Prize (best 2<sup>nd</sup> year improvement in French)*

French	Florence Toone (£300) and Kira Pisklova (£200) (both 2 <sup>nd</sup> year Modern Languages)
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*The Jonathan Boulter Award (top first BM performance)*

Medicine	Govind Randhawa (2 <sup>nd</sup> year Medicine)
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*The John Morris Medical Award (best Preclinical Finals)*

Medicine	Jedrzez Jaworski (3 <sup>rd</sup> year Medicine)
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*The Jones Award (best Clinical Finals)*

Medicine	Joseph Williams (3 <sup>rd</sup> year Clinical Medicine)
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*Lois Vernon Chemistry Prize (Part IA)*

Chemistry	Maxim Mallerman (2 <sup>nd</sup> year Chemistry)
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*Lois Vernon Chemistry Prize (Practical Work)*

Chemistry	Amelia Bond and Daniel Stedman (both 3 <sup>rd</sup> year Chemistry)
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*Mary Lunt Prize for Practical Biochemistry*

Biochemistry	Daria Iakovleva (4 <sup>th</sup> year Biochemistry)
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*Alison Sheppard Prize*

Mathematics	David Munha Canas Correia (3 <sup>rd</sup> year Mathematics)
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*Katherine Lawrence Prize*

Yuhan Wu (1<sup>st</sup> year Mathematics and Statistics)

*The Joseph and Nancy Burton FPE Prize*

Benjamin Seymour (1<sup>st</sup> year PPE)

*The Joseph and Nancy Burton FHS Prize*

Khalil Mair (3<sup>rd</sup> year PPE)



(d) Book Prizes

Harriet Binny and Matthew Waters (3<sup>rd</sup> year Engineering)

46. Graduate Scholarships

The following new Graduate Scholarships, starting in Michaelmas Term 2019, were noted:

Award	Scholar	Course	Stage
The Shepherd Family Graduate Scholarship	Anwar Malik	MSt World Literatures in English	One year
Richmond Graduate Scholarship	Caroline Taylor	MSt English (1550-1700)	One year
Cockshoat Halstead Scholarship (MSt/MPhil)	Sara Salloum	MSt Music Performance	One year
St Hugh's Clarendon Scholarship	Florence Smith	DPhil History	1 <sup>st</sup> of 3 years
St Hugh's Leverhulme Trust Doctoral Scholarship (CCC)	Aoife Ní Chroidheáin	DPhil Modern Languages	1 <sup>st</sup> of 3 years
The Oxford-Google DeepMind Graduate Scholarship at St Hugh's College	Qi Liu	DPhil Computer Science	1 <sup>st</sup> of 3 years

47. Norrington Table 2019

The Senior Tutor advised that the interim version of the 2019 Norrington Table was disappointing for St Hugh's, despite some strong results in College. It was agreed that Academic Committee should have a full discussion of College results and our placing in the Table.

48. Report and Recommendations from Nominations for Vacancies Committee

The unconfirmed Minutes of the Meeting of the Nominations for Vacancies Committee held by circulation on 1 October 2019 had been circulated and were received.

49. Committee Membership Vacancies (NVC 1)

On the recommendation of the Nominations for Vacancies Committee, the following nominations were approved, subject to the consent of individuals to undertake the role. Anyone wishing to discuss their nomination was invited to do so with the Principal. Those Fellows whose term of office serving on College committees had come to an end were thanked for all their hard work and service to the work of the committees and the College.

Committee	Current Members to TT19	Proposed Members from MT19
Academic Committee	Prof Capelli (on leave 2019-20) Term of office ends TT20	Prof Stellardi
Equality Committee	Dr Jenkins	Prof Husband
	Prof Carvalho (remains as a member in MT19 and HT20, until going on leave in TT20)	Dr Hein (from TT20)
Fundraising Committee	Prof Green	Prof Kornmann

50. Decanal Team

The Dean advised that the Decanal Team had been stable last year, which was very good. Two of the Junior Deans, Ms Julia Kotthaus and Mr Sam Lunn-Rockliffe, had now left College and were thanked for their work. Two new Junior Deans, Ms Joana Bessa and Mr Christopher Mason, have been appointed in their place. The Principal expressed her thanks to the Dean, the Assistant Dean, Mr James Coates, and the Junior Deans for all their work during the past year.

51. Dean's Report 2018-19

A report from the Dean summarising decanal business during the 2018-19 academic year had been circulated and was received.

52. Assistant Dean

The Dean advised that the Assistant Dean, Mr James Coates, would be leaving College at the end of Michaelmas Term 2019. It was agreed that the recruitment of a new Assistant Dean should begin in the near future.

53. Bicycle Parking

The Dean advised that College received a number of requests each year concerning the secure storage of very expensive bicycles. It was agreed that the interim Bursar should be asked to look at a number of suggested options and report back to Governing Body in 8<sup>th</sup> Week.

54. Communications Manager

The Principal advised that Ms Tessa Wood had started in the Principal's Office, working as a half-time Communications Manager alongside Mr Ben Jones, who has reduced his hours to half-time while studying for a PhD. Ms Wood will work on Mondays, Tuesdays and Wednesday mornings; while Mr Jones will work on Wednesday afternoons, Thursdays and Fridays.

55. College Office Academic Administrator

The Principal advised that Ms Sinéad Adams has joined the College Office as Academic Administrator, overseeing graduations and matriculation, amongst other tasks.

56. Audit Plan from the Auditors

The Audit Plan from the College Auditors, Critchleys Audit LLP, outlining the plan for the Audit of 2018-19 College finances had been circulated and was received.

57. College Audit 2018-19: Economy, Efficiency and Effectiveness Letter

The Economy, Efficiency and Effectiveness Letter to the University had been circulated and was approved.

The Governing Body of St Hugh's College has considered the processes in place during the financial year ended 31 July 2019 and is satisfied that, with regard to public and publicly accountable funds received from the University of Oxford (out of grants from Office for Students and student fees) for the year ended 31 July 2019, the arrangements for achieving economy, efficiency and effectiveness were appropriate. In making this confirmation, members of the

Governing Body are cognisant of their obligations as Charity Trustees to ensure that funds are correctly applied, in line with the objects of the College.

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58. Admissions Business

The Senior Tutor advised that 119 new Undergraduate students had arrived this week for the start of Michaelmas Term 2019. College is also welcoming 216 new Graduate students this term, including 152 PGT students (140 last year), 45 PGR students (47 last year) and 19 PGCE students.

59. Disciplinary System for Dealing with Allegations of Sexual Misconduct by Students (GB 289, 06.03.19)

The new disciplinary system for dealing with allegations of sexual misconduct by students was discussed. It was noted that the University requires unanimous buy-in from colleges for the system to operate effectively.

60. Opportunity Oxford

The Principal advised that this bridging initiative had been announced and would be considered by Academic Committee at its meeting in 2<sup>nd</sup> Week.

61. MCR Interim Committee 2019 (GB 442, 19.06.19)

The complete list of interim MCR Committee members had been circulated and was received. It was noted that all the posts on the Committee had now been filled.

62. Student Cooking in College

The Principal advised that there had been a recent increase in the number of fire alarms often caused by incidents while students were cooking, especially late at night. In particular, one incident in the Rachel Trickett Building over the summer had been extremely serious and significant damage had been caused to the kitchen area. The Domestic Bursar had surveyed other colleges regarding their policies and safety measures and a number of them have timers which switch cookers off late at night. It was noted that the cost of installing timers could be in the region of £25,000.

It was agreed that consideration might need to be given to a prohibition on overnight cooking, except for microwave cooking, and the MCR and JCR were asked to give swift consideration to this. In the meantime, posters should be put up in kitchens and the Dean and Domestic Bursar were asked to remind students by e-mail to be careful when cooking. Governing Body will consider this issue again in 8<sup>th</sup> Week.

63. Professor Andrew Burrows QC

The Principal advised that Professor Andrew Burrows QC, Honorary Fellow of the College, had been appointed as Justice of the UK Supreme Court, with effect from 2 June 2020.

64. Theresa May MP

The Principal advised that alumna Mrs Theresa May MP (Geography, 1974) would be speaking at the Oxford Union this term. It was agreed that she should be invited to attend a meal in College at this time.

65. Equality and Diversity Issues Arising

No issues were identified.

66. Date of Next Meeting

The Second Stated Meeting of the Governing Body in Michaelmas Term will be held on Wednesday, 13 November 2019 (5<sup>th</sup> Week) at 2.00pm in the Mordan Hall.

A Special Meeting of the Governing Body will be held at 1.45pm on the same day in the Mordan Hall for Scholars and Exhibitioners to make their declarations and be admitted. This will be preceded by the Scholars' Lunch at 12.30pm.

This ended the business of the meeting.

PROFESSOR D DOYLE  
Secretary