ST HUGH’S COLLEGE, OXFORD

The Third Stated Meeting of the GOVERNING BODY in Trinity Term was held on
Wednesday, 19 June 2019

Present: The Principal (Chair)  Professor Martin
Professor Moore  Professor Perera
Professor Garnett  Professor Leach
Professor Chalker  Professor Mann
Professor Plunkett  Dr Sanders
Professor Getzler  Ms Stott
Professor Stellardi  Dr Parkin (Secretary)
Professor Mitchell  Professor Biro
Professor McDonald  Professor Doyle
Mrs Vainker  Professor Jérusalem
Professor Westbrook  Professor Oberhauser
Professor Grainger  Professor McMahon
Professor Macnair  Professor Cousins
Professor Wilson  Professor Kornmann
Dr Perkins

In attendance: Ms Carthew  Dr Atack
Ms Aitken

Ms Powell and Mr Brandts represented the MCR and Ms Worsley the JCR. Ms Worsley, the JCR Vice-President, was welcomed to the meeting in place of Ms O’Callaghan, the JCR President, who had sent her apologies for absence. They attended for items 386-402, 409-410, 412, 417-421, 428-435, 437-438 and 441-446.

386. Apologies for Absence

Apologies were received from Dr Kuhn, Professor Duncan, Professor Harnden, Professor Capelli, Mr Marshall, Professor Conway, Professor Ballentine, Professor Eidenmüller, Professor Saupe, Dr Taylor, Professor Thompson, Dr Hein, Professor De Luca and Ms O’Callaghan (JCR President) (Professor Wong, Professor Stevens, Professor Rood, Professor Powell, Professor Marshall, Professor Loutzenhisser, Professor Husband and Professor Morisi on leave).

387. MCR President

Mr Alex Brandts was congratulated on becoming the newly-elected MCR President, taking office from 1 August 2019, and was welcomed to the meeting. Ms Powell, the current MCR President, was thanked for her work on Governing Body and for the College, particularly over the past year.

388. Governing Body Membership

The Principal advised that this would be the final Governing Body meeting for Dr Atack, Tutor for Equality and Diversity, who is leaving College at the end of the academic year. Dr Atack was thanked for her service to College and to Governing Body and wished well in her future career. A Dinner will be held in College at the beginning of Michaelmas Term to bid farewell to Fellows and Tutors leaving College this academic year.
389. **Governing Body Secretary**

The Principal advised that this would be Dr Parkin’s final Governing Body meeting as Secretary. Dr Parkin was thanked for his excellent service to Governing Body since October 2016.

390. **Cintra and Payslips (Circ Bus 28.05.19)**

It was noted that information about the introduction of Cintra, the new College HR and payroll system, and changes to payslip production had been circulated by the Bursar and received.

391. **St Hugh’s Research Fund: Call for Bids (Circ Bus 29.05.19)**

It was noted that information about the St Hugh’s Additional Research Fund had been circulated by the Senior Tutor and received.

392. **Call for Participation: Oxford Equality and Diversity Research Study (Circ Bus 04.06.19)**

It was noted that information about the study funded by the Oxford-Wellcome Institutional Strategic Support Fund, that hopes to learn from individual academic experiences about the mechanisms that can foster a diverse academic community at the University of Oxford, had been circulated by the Senior Tutor and received.

393. **Refurbishment of Main Building Working Group (Circ Bus 14.06.19)**

It was noted that the unconfirmed Notes of the second meeting of the Refurbishment of Main Building Working Group held on 7 June 2019 had been circulated and were received.

394. **The Minutes of the Second Stated Meeting in Trinity Term held on 22 May 2019 were approved and signed.**

395. **Conflicts of Interest**

Fellows declared potential conflicts of interest with regard to nominations for vacancies for College officerships and committee memberships (minute 416) and leave and buyouts (minute 424).

396. **Report and Recommendations from Finance Committee**

The unconfirmed Minutes of the Second Stated Meeting of Finance Committee in Trinity Term held on 12 June 2019 had been circulated and were received.

397. **Management Accounts, Period 10 - Ten Months to 31 May 2019 and Forecast to 31 July 2019 (FC 5)**

The Management Accounts for Period 10 (1 August 2018–31 May 2019) and the Forecast to 31 July 2019, together with a Commentary on the Management Accounts, had been circulated and were approved.

398. **Final Budget 2019-20 and Five-Year Plan (FC 6) (GB 351, 22.05.19)**

The final Budget 2019-20 and Five-Year Plan had been circulated and was approved. The Bursar advised that continuing operations were now in surplus by £11k, in contrast to the £500k deficit in the draft Budget considered by Governing Body on 22 May 2019. The College Managers and the Finance Office Team were thanked for their work in achieving this positive outcome.
399. Dickson Poon China Centre Donations Investment (FC 8)

A proposal to ring-fence the excess funding raised specifically for the Dickson Poon University of Oxford China Centre Building and to add this funding into the Endowment funds, to increase its return, had been circulated and was approved on the recommendation of Finance Committee. It was agreed that the income generated annually by this investment should be used as a pool of working capital to offset against expenditure for maintenance and repairs to the Dickson Poon China Centre Building. It was noted that including funds for future maintenance expenses was a highly beneficial part of the fundraising process for new buildings.

400. Report and Recommendations from Investment Committee (FC 10)

The unconfirmed Minutes of the Stated Meeting of Investment Committee in Trinity Term held on 14 May 2019 had been circulated and were received.

a. College Investment Policy (FC 10b)

On the recommendation of Finance Committee, the draft College Investment Policy had been circulated and was approved.

401. Report and Recommendations from Infrastructure Committee (FC 11)

The unconfirmed Minutes of the Stated Meeting of Infrastructure Committee in Trinity Term held on 4 June 2019 had been circulated and were received.

a. Recommendations of the Custos Hortulorum (FC 11a)

The annual report from the Custos Hortulorum to Governing Body had been circulated and was received.

b. Proposal for a Water Feature (FC 11b)

The proposal for fundraising for a water feature to be installed in the paved area between the Main Building and the MGA Building had been circulated and was approved on the recommendation of Finance Committee, subject to donor funding being available. It was noted that Fundraising Committee (minute 439, below) had considered that this project might be included in the Main Building refurbishment scheme and if not, had agreed that the Development Team would look into whether a particular donor wished to fund this project, but that this would not be actively fundraised for at this time.

c. Report from the Head Gardener and Grounds Manager (FC 11c)

The Trinity Term report from the Head Gardener and Grounds Manager had been circulated and was received.

On the recommendation of Finance Committee, Governing Body approved the proposals:

i. to widen the left-hand side of herbaceous border, removing old shrubs and herbaceous plants infested with ground elder, replanting of tulips and alliums in autumn and replacing herbaceous plants at appropriate times; and

ii. to remove the two conifers encroaching on the “Tree of Heaven” and “Parrotia Persica”, and re-planting of Japanese Acers in the available gap. This work will coincide with annual tree work in the autumn.
d. **Head of Estates’ Report (FC 11d)**

The Trinity Term report from the Head of Estates had been circulated and was received. The report detailed work scheduled in the 2018-19 annual programme, with progress to date and work to be included in the five-year plan.

e. **Health and Safety Report (FC 11e)**

The Trinity Term Health and Safety report from the Head of Estates had been circulated and was received.

f. **Head of ICT for NOSCS’s Report (FC 11f)**

The Trinity Term report from the Head of ICT for NOSCS (North Oxford Shared College Services) had been circulated and was received. The report outlined progress against the 2018-19 ICT business plan and the planned programme of work for the year.

g. **Marquees in College (FC 11g)**

The Bursar had advised Finance Committee that any marquee being erected on the College lawns currently needed the approval of Governing Body, which was not thought to be the best use of Governing Body’s time. It had been agreed by Finance Committee that robust procedures were in place already for the vetting of proposals by the Head Gardener and Grounds Manager, the Head of Estates and the Domestic Bursar. On the recommendation of Finance Committee, the proposal that future requests for marquees should be considered and agreed by this team of Managers, rather than by Governing Body, was approved.

402. **Report and Recommendations from Student Support Committee (FC 12)**

The unconfirmed Minutes of the Stated Meeting of Student Support Committee in Trinity Term held on 5 June 2019 had been circulated and were received.

a. **Creation of a Welfare Fund (FC 12a)**

Student Support Committee had noted that in the unusual event that a case of student welfare support required financial input from College, this fell outside of the remit of both Student Support Committee and Welfare Committee and also needed to be dealt with in a more expeditious manner than at the termly meeting of a College committee. The proposal that such cases are dealt with by Chair’s action, by a group comprising the Student Support Committee Chair, the Senior Tutor, the Bursar and the Academic Registrar, and reported to the following meeting of Student Support Committee, was approved on the recommendation of Finance Committee.

403. **Selected Staff Pay Reviews (FC 15)**

Proposals for staff salary reviews and one-off payments to individual members of College’s non-academic staff had been circulated and were approved on the recommendation of Finance Committee.

404. **Report and Recommendations from Remuneration Committee**

The unconfirmed Minutes of the Stated Meeting of Remuneration Committee in Trinity Term held on 12 June 2019 had been circulated and were received.
409. **Principal’s Report and Development Update**

The Principal’s Report and Development Update report had been circulated and was received.

The Principal advised that:

a. **Boston Garden Party, 15 June 2019**
   The Principal had attended this event for alumni and friends in Boston, hosted by Ms Claire Callewaert (Zoology, 1989) and her husband, Michael. The Principal had met a good number of alumni, some of whom had not been in contact with the College since their graduation. Many of the alumni were interested in supporting the College. Governing Body thanked Mr and Mrs Callewaert for hosting the garden party in Boston.

b. **Forthcoming events**
   i. Friday, 21 June 2019: Finalists and Parents Formal Hall
   ii. Saturday, 29 June 2019: St Hugh’s Garden Party. 550 alumni, Fellows and guests have booked to attend this garden party, which is now full.

410. **Fundraising**

The Principal advised that a significant number of donors would be visiting College in June and July.

412. **Dr John Iles**

The Principal advised that Dr John Iles, Former Vice-Principal and Emeritus Fellow, had passed away peacefully on 8 June 2019. There will be a private funeral in College for his family and close friends later this month, as well as a memorial service in the University Church in the autumn.

413. **St Hugh’s Future Project (GB 361, 22.05.19)**

The Principal advised that the Director of Development had met many existing donors and potential new contacts in Hong Kong on her most recent visit in May 2019 and that there continues to be much enthusiasm for the Future Project. The Principal and Director of Development will return to Hong Kong and Shenzhen in October 2019.

414. **The Chronicle**

The Principal advised that the production costs for The Chronicle had become increasingly expensive and there was little feedback to suggest that it was particularly well received by alumni. It was agreed that The Chronicle and the Magazine should be merged, but with the factual section from The Chronicle each year becoming an insert of the Magazine, so that the historical record is maintained. It was also agreed that The Chronicle might continue solely as a web-based document that could be edited and added to as and when required.

415. **Report and Recommendations from Nominations for Vacancies Committee**

The unconfirmed Minutes of the Stated Meeting of the Nominations for Vacancies Committee in Trinity Term held by circulation in May 2019 had been circulated and were received.
Changes to College Officers and Committee Memberships (NVC 5)

On the recommendation of the Nominations for Vacancies Committee, the following nominations were approved, subject to the consent of individuals to undertake the role. Anyone wishing to discuss their nomination was invited to do so with the Principal. Those Fellows whose term of office serving on College committees had come to an end were thanked for all their hard work and service to the work of the committees and the College.

a. **College Officers (NVC 5.1)**

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Officers to TT19</th>
<th>Proposed Officers from MT19</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Dean</td>
<td>Professor Perera</td>
<td>Renew for two more years</td>
</tr>
<tr>
<td>Governing Body Representative to the Alumni Association &amp; Fellow for Senior Member Relations</td>
<td>Professor Marshall</td>
<td>Renew</td>
</tr>
<tr>
<td>Computing/IT Fellow</td>
<td>Professor Martin</td>
<td>Professor Duncan (noted that he is on leave in MT19)</td>
</tr>
<tr>
<td>Tutor for Equality</td>
<td>Dr Atack (leaving College in September 2019)</td>
<td>Dr Taylor</td>
</tr>
<tr>
<td>Governing Body Secretary</td>
<td>Dr Parkin</td>
<td>Professor Doyle</td>
</tr>
<tr>
<td>Sports Fellow</td>
<td>Professor Perera</td>
<td>Professor Eidenmüller</td>
</tr>
<tr>
<td>Deans of Degrees</td>
<td>Dr Rood</td>
<td>Renew</td>
</tr>
<tr>
<td></td>
<td>Dr Kathirithamby</td>
<td>Renew</td>
</tr>
<tr>
<td></td>
<td>Professor Riddoch</td>
<td>Renew</td>
</tr>
</tbody>
</table>

b. **Committee Memberships (NVC 5.2)**

<table>
<thead>
<tr>
<th>Committee</th>
<th>Current Members to TT19</th>
<th>Proposed Members from MT19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Committee</td>
<td>Professor McDonald</td>
<td>Professor Cont</td>
</tr>
<tr>
<td></td>
<td>Professor Macnair</td>
<td>Dr Perkins</td>
</tr>
<tr>
<td></td>
<td>Professor Biro</td>
<td>Professor Kornmann</td>
</tr>
<tr>
<td></td>
<td>Professor Capelli (on leave 2019-20)</td>
<td>To be confirmed</td>
</tr>
<tr>
<td></td>
<td>Professor Conway (on leave 2019-20)</td>
<td>Professor Rood</td>
</tr>
<tr>
<td>Academic Standards Committee</td>
<td>Professor Sullivan (has left College)</td>
<td>Professor Baker</td>
</tr>
<tr>
<td></td>
<td>Professor Capelli (on leave 2019-20)</td>
<td>Professor Jérusalem</td>
</tr>
<tr>
<td>Appeals Committee</td>
<td>Dr Kuhn</td>
<td>Professor Carvalho</td>
</tr>
<tr>
<td>Disciplinary Committee</td>
<td>Dr Perkins</td>
<td>Professor Jérusalem</td>
</tr>
<tr>
<td></td>
<td>Professor Sullivan (has left College)</td>
<td>Mr Marshall</td>
</tr>
<tr>
<td></td>
<td>Professor Biro</td>
<td>Professor Oberhauser</td>
</tr>
<tr>
<td>Equality Committee</td>
<td>Dr Jenkins</td>
<td>Professor Getzler</td>
</tr>
<tr>
<td></td>
<td>Dr Hein</td>
<td>Professor Baker</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Professor Stevens</td>
<td>Professor Cont (joined Finance Committee in HT19)</td>
</tr>
<tr>
<td></td>
<td>Professor Doyle</td>
<td>Professor Husband</td>
</tr>
<tr>
<td>Fundraising Committee</td>
<td>Professor Ballentine</td>
<td>Professor Wong</td>
</tr>
<tr>
<td></td>
<td>Professor Green</td>
<td>Professor Leach</td>
</tr>
<tr>
<td>Fellowship to the Governing Body Preparation Group</td>
<td>Dr Kuhn</td>
<td>Professor Loutzenhisер</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>---------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Infrastructure Committee</td>
<td>Professor Jérusalem</td>
<td>Professor McDonald</td>
</tr>
<tr>
<td></td>
<td>Professor Oberhauser</td>
<td>Professor Plunkett</td>
</tr>
<tr>
<td></td>
<td>Professor Chalker</td>
<td>Professor Powell</td>
</tr>
<tr>
<td>Investment Committee</td>
<td>Professor McMahon</td>
<td>Renew (for three years)</td>
</tr>
<tr>
<td></td>
<td>Professor Capelli (on leave 2019-20)</td>
<td>No need to replace</td>
</tr>
<tr>
<td>Library Committee</td>
<td>Professor Mitchell</td>
<td>Professor Martin</td>
</tr>
<tr>
<td></td>
<td>Professor Biro</td>
<td>Renew</td>
</tr>
<tr>
<td>Nominations for Vacancies Committee</td>
<td>Professor Capelli</td>
<td>Professor Oberhauser</td>
</tr>
<tr>
<td>Welfare Committee</td>
<td>Professor Saupe</td>
<td>Professor Morisi</td>
</tr>
</tbody>
</table>

417. **Report and Recommendations from Statutes and Bylaws Committee**

The unconfirmed Minutes of the Stated Meeting of the Statutes and Bylaws Committee in Trinity Term held on 18 June 2019 had been circulated and were received.

421. **Report and Recommendations from Academic Committee**

The unconfirmed Minutes of the Second Stated Meeting of Academic Committee in Trinity Term held on 5 June 2019 had been circulated and were received.

422. **Teaching in Medicine (AC 13)**

On the recommendation of Academic Committee, the appointment of Dr Amelia Davies to a Non-Stipendiary Lectureship in Medicine was approved.

423. **Teaching Arrangements for 2019-20 (AC 13)**

On the recommendation of Academic Committee, the re-appointment of the following lectureships for one year from 30 September 2019 were approved:

Archaeology and Anthropology: Dr Alexander, Stipendiary Lecturer (6hr)
Biochemistry: Dr Stanley, Stipendiary Lecturer (4hr)
Biochemistry: Dr Bird, Non-Stipendiary
Biology: Dr Phillips, Stipendiary Lecturer (3hr)
Chemistry: Dr Ford, Stipendiary Lecturer (6hr)
Classics: Dr Stylianou, Non-Stipendiary
Classics: Dr Fowler, Non-Stipendiary
Computer Science: Dr Abate, Stipendiary Lecturer (4hr)
Economics: GTA - Mr Rasooly, Stipendiary Lecturer (4hr)
Economics: GTA - Mr Waltmann, Stipendiary Lecturer (2hr)
Human Sciences: Dr Vázquez-Montes, Non-Stipendiary
Management: Dr Brooks, Stipendiary Lecturer (3hr)
Management: Dr Robertson, Stipendiary Lecturer (3hr)
Mathematics: Dr Crawford, Stipendiary Lecturer (8hr)
Medicine: Dr Damian Jenkins, Stipendiary Lecturer (6hr)
Medicine: Professor Morris, Stipendiary Lecturer (4hr)
Medicine: Dr Holdsworth, Stipendiary Lecturer (2hr)
Medicine: Professor De Luca, Non-Stipendiary
Medicine: Mr Murphy, Non-Stipendiary
Medicine  Dr Hamblin, Non-Stipendiary
Medicine  Dr Palmer, Non-Stipendiary
Medicine  Dr Watts, Non-Stipendiary
Medicine  Dr Buckler, Non-Stipendiary
Medicine  Dr Cibulskas, Non-Stipendiary
Medicine  Dr Turnbull, Non-Stipendiary
Medicine  Dr Chapman, Non-Stipendiary
Medicine  Dr Sellon, Non-Stipendiary
Medicine  Dr Leiblich, Non-Stipendiary
Modern Languages  Dr Dirscherl, Stipendiary Lecturer (5hr) (German)
Modern Languages  Dr Bateman, Stipendiary Lecturer (3hr) (French)
Modern Languages  Ms Schuchter, Lektorin (German)
Modern Languages  Dr Wolfe, Stipendiary Lecturer (1hr) (Linguistics)
Music  Dr Harper-Scott, Non-Stipendiary
Music  Dr Coombes, Stipendiary Lecturer (4hr)
Philosophy  Dr Bell, Stipendiary Lecturer (5hr)
Physics  Dr Povey, Stipendiary Lecturer (3hr)
Physics  Dr Miller, Stipendiary Lecturer (3hr)
Psychology  Dr O’Neill, Stipendiary Lecturer (3hr)
Psychology  Dr Fanshawe, Stipendiary Lecturer (2hr)

On the recommendation of Academic Committee, the following new appointments were noted:

Chemistry  TBC, Stipendiary Lecturer (2hr)
Chemistry  TBC, Stipendiary Lecturer (2hr)
Chemistry  TBC, Stipendiary Lecturer (2hr)
Engineering  TBC
English  Dr Malkin, Stipendiary Lecturer (6hr)
English  Dr Gazzard, Non-Stipendiary
History  Professor Bentley, Stipendiary Lecturer (2hr)
History  Dr Nicholls, Stipendiary Lecturer (7hr)
History  Dr Atkins, Stipendiary Lecturer (6hr)
Mathematics  TBC, Stipendiary Lecturer (5hr)
Medicine  Dr Davies, Non-Stipendiary
Modern Languages  Dr Violet, Stipendiary Lecturer (5hr) (French)
Modern Languages  Ms Savidan, Lectrice (French)
Modern Languages  Dr Perdigão, Non-Stipendiary (Portuguese)
Modern Languages  Dr Gerardi, Stipendiary Lecturer (4hr) (Spanish)
Physics  TBC, Stipendiary Lecturer (6hr)

On the recommendation of Academic Committee, a list of appointments which will terminate on or before 30 September 2018 and which will not be renewed was noted.

424. Leave and Buyouts (AC 15)

On the recommendation of Academic Committee, it was agreed to grant:

a. to Professor Baker sabbatical leave, according to entitlement, for Michaelmas Term 2019, and
b. to Professor Cousins sabbatical leave, according to entitlement, for Michaelmas Term 2020.
425. _Teaching in Physics_ (AC 16)

The Senior Tutor _advised_ that two equally good candidates had been interviewed for the Hooke Professor of Experimental Physics, and that the first choice candidate had declined the offer, while, the _proxime_ was now considering the offer, but would likely not be able to join College until 2020. Professor Chalker and the Senior Tutor were considering how to fill the probable interregnum.

426. _Nancy Burton Prize_

It was _noted_ that a number of very good entries had been received for the Nancy Burton Prize, which had been split evenly between two winners, Viola Fur (2\(^{nd}\) year PPE) and Sydney Vennin (2\(^{nd}\) year Human Sciences).

428. _Report and Recommendations from Equality Committee_

The unconfirmed Minutes of the Stated Meeting of Equality Committee in Trinity Term held on 10 June 2019 had been circulated and were _received_.

429. _Equality Report, Trinity Term 2020 and Review of Action Plan (EC 6)_

The Equality Report, Trinity Term 2020 and the Review of the Action Plan had been circulated and were _received_. It was _noted_ that while there were only a few changes to the Equality Report, there were a number of updates to the Action Plan. There were no particular items to be brought to the Governing Body’s attention.

430. _Equality and Diversity Fund (EC 6)_

Equality Committee had agreed that Equality and Diversity issues should be highlighted throughout the year and promoted particularly at various points during the College year, including Freshers’ Week. It was also suggested that an Equality and Diversity exhibition should be held on an annual basis, such as the Riot Squad photographs in 2018, to be focused on the period surrounding Admissions. It was estimated that a budget of up to £2,000 per annum to fund the proposed events would be sufficient.

The proposal was _approved_ in principle, but it was _agreed_ that Finance Committee should consider this further in Michaelmas Term 2019. It was _noted_ that this proposal is not in the Budget for 2019-20 and it was recommended that it is considered for the Forecast 5+7 if approved by Finance Committee.

431. _Art and Portrait Committee (EC 6) (GB 380, 22.05.19)_

The proposal that the Tutor for Equality should be a member of the newly-formed Art and Portrait Committee was _approved_.

432. _GDPR Training_

The Senior Tutor _thanked_ those Fellows who had completed the online GDPR training and asked Fellows to send him a copy of their online certificate for the course.

433. _Sexual Harassment Awareness Training_

There was discussion of the slow pace of this online training and the Bursar _agreed_ to look at the training to investigate whether anything could be done to make it more user-friendly.
434. **UCAS Online Results Embargo Training**

The Senior Tutor advised that Fellows were likely to be contacted soon about required training from UCAS concerning the online results embargo. This training would have to be completed prior to the release of “A” Level results in August.

435. **Cintra and Payslips (GB 389, 19.06.19)**

The Bursar advised that she had circulated information on 28 May 2019 regarding the new HR and payroll system that would be going live at the end of June. There would be no more physical payslips, but all Fellows would be provided with a link to access, and if desired, print their own payslip.

436. **Changes to the University Maternity Pay Policy and Associated Policies (GB 337, 25.04.19)**

The Bursar advised that as a result of discussions with the University’s Human Resources Team and with other Estates Bursars, it seemed that the new Maternity Pay Policy had not yet been fully approved by Congregation. It was agreed that once the University had adopted the Policy, College should also do so.

437. **Report and Recommendations from Risk Committee**

The unconfirmed Minutes of the Stated Meeting of Risk Committee in Trinity Term held on 28 May 2019 had been circulated and were received.

438. **Risk Matrix (RC 6)**

The updated College Risk Matrix had been circulated and was received.

439. **Report and Recommendations from Fundraising Committee**

The unconfirmed Minutes of the Stated Meeting of Fundraising Committee in Trinity Term held on 13 June 2019 had been circulated and were received.

440. **Report and Recommendations from the Colin Matthew Fund Committee**

The Notes of the Meeting of the Colin Matthew Fund Committee held on 13 June 2019 had been circulated and were received.

441. **Report and Recommendations from Welfare Committee**

The unconfirmed Minutes of the Stated Meeting of Welfare Committee in Trinity Term held on 11 June 2019 had been circulated and were received.

442. **MCR Interim Committee**

A list of the new MCR Interim Committee members, 1 August – 31 December 2019, had been circulated and was received. It was noted that elections for the five vacant posts were being held shortly.
443. **MCR Constitution**

The revised MCR Constitution, along with a summary of the changes, had been circulated and was received. The MCR President advised that the changes included clarification of the language to be more inclusive and gender neutral, the amended process for applying for MCR associate membership, greater definition of minor roles on the MCR Committee and the inclusion of the two new Committee positions, Equalities Representative and International Students Representative.

444. **Governing Body Meeting Dates 2019-20**

Meeting dates for Governing Body in the academic year 2019-20 had been circulated and were received.

445. **Equality and Diversity Issues Arising**

No issues were identified.

446. **Date of Next Meeting**

The First Stated Meeting of the Governing Body in Michaelmas Term will be held in 0th Week on Thursday, 10 October 2019 at 11.00am in the Mordan Hall.

This ended the business of the meeting.

DR J PARKIN
Secretary