

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Michaelmas Term was held on Thursday, 7 October 2021.

The Meeting was held virtually by Video Conference in Microsoft *Teams* as a result of the Coronavirus (COVID-19) pandemic.

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|----------------|-----------------------------------|---|
| Present: | The Principal (Chair) | Dr Parkin |
| | Dr Kuhn | Professor Husband |
| | Professor Getzler, Vice-Principal | Professor Ballentine |
| | Professor Wong | Professor Eidenmüller |
| | Professor Stellardi | Professor Oberhauser |
| | Professor McDonald | Professor Saupe |
| | Mrs Vainker | Professor Morisi, Library and Archive Fellow |
| | Professor Grainger | Professor Cousins |
| | Professor Macnair | Professor Cont |
| | Professor Wilson | Dr Taylor |
| | Professor Rood | Professor Abate |
| | Dr Perkins | Professor Kocsis |
| | Professor Martin | Dr Clifford |
| | Professor Marshall | Professor Vilain, Senior Tutor |
| | Professor Leach | Dr Jenkins, Dean |
| | Professor Loutzenhiser | Mr Prior, Bursar |
| | Professor Mann | |
| | Dr Sanders (Acting Secretary) | |
| In attendance: | Professor Chalker | Mr Lawrence, Director of Development |
| | Professor Blunsom | Professor Bui |
| | Professor Bentley | Dr Miller |
| | Dr Large | Dr Vandi |
| | Dr Hein | Dr Smyth |
| | Professor Alemany | |

Mr de Luca e Tuma, MCR President, represented the MCR and Mr Bakare, JCR President, represented the JCR. They attended for items 1-5, 33-38, 40, 43, 63, 65-71, 73-74 and 77-79.

Professor Turner, Belcher Visiting Fellow in Victorian Studies for Michaelmas Term 2021, attended for items 1-2 and 33.

1. Apologies for Absence

Apologies were received from: Professor Duncan, Professor Harnden, Professor Perera, Mr Marshall, Professor Conway, Professor Doyle (Governing Body Secretary), Professor Jérusalem, Professor McMahan, Professor Cook and Ms Aitken (Professor Moore, Professor Garnett, Professor Mitchell, Professor Stevens, Professor Powell, Professor Biro and Professor Carvalho on leave).

2. Welcome to New Members of Governing Body

The Governing Body welcomed new Fellows Professor Robert Vilain (Senior Tutor), Mr Gareth Prior (Bursar), Professor Ngoc Son Bui (APNTF in Asian Law), Dr Jack Miller (Fellow by Resolution in Physics) and Professor Mark Turner (Belcher Visiting Fellow in Victorian Studies for this term) to their first meeting of the Governing Body.

The Governing Body also welcomed Professor Joshua Getzler (new Vice-Principal), Dr Damian Jenkins (new Dean) and Professor Ève Morisi (new Library and Archive Fellow) who had started new College Officerships.

3. The Vice-Principal

The outgoing Vice-Principal, Professor Garnett, was thanked for his support of the Principal and for all his work as Vice-Principal during the past year, including chairing the Student Support Committee.

4. Voting at Governing Body

The Principal reminded the Governing Body that only full Fellows, as Trustees of the College, can vote in formal votes of the Governing Body. Fellows by Resolution, Career Development Fellows and Junior Research Fellows may attend all items of Governing Body business, reserved and unreserved, and may take a full role in the discussion, but may not take part in formal votes.

5. Governing Body Secretary

Resulting from the unavoidable absence of the Governing Body Secretary, it was agreed that Dr Sanders should act as Secretary for this meeting.

6. New Bursar (Circ Bus 23.06.21) (GB 457, 16.06.21)

It was noted that it had been agreed by circulation, in a formal vote, that the new Bursar, Mr Gareth Prior, should be elected to a Fellowship.

7. Library and Archive Fellow (Circ Bus 24.06.21)

It was noted that it had been agreed by circulation, on the recommendation of the Nominations for Vacancies Committee, that Professor Ève Morisi should become the Library and Archive Fellow from Michaelmas Term 2021.

8. Report and Recommendations from Academic Committee (Circ Bus 27.07.21)

It was noted that the unconfirmed Minutes of the Meeting of the Academic Committee held by circulation on 7 July 2021 had been circulated and were received.

9. Early Career Fellowship Reports (AC 1) (Circ Bus 27.07.21)

It was noted that annual reports from the College's Career Development Fellows and Junior Research Fellows, that had been considered by the Academic Committee, had been circulated and were received.

10. Teach First Reports (AC 2)_(Circ Bus 27.07.21)

It was noted that reports from the 2020-21 Teach First Widening Participation Fellows, that had been considered by the Academic Committee, had been circulated and were received.

11. Fellows for Renewal (AC 3) (Circ Bus 27.07.21)

It was noted that on the recommendation of the Academic Committee, the following Fellows would be renewed at the end of September 2021:

| | |
|---------------------|-----------------|
| Professor Abate | for four years |
| Professor Kocsis | for four years |
| Professor Mitchell | for seven years |
| Professor Moore | for seven years |
| Professor Morisi | for seven years |
| Professor Rood | for seven years |
| Professor Saupe | for seven years |
| Professor Stellardi | for seven years |
| Professor Wong | for seven years |

12. Teaching in Ancient History (AC 4) (Circ Bus 27.07.21) (GB 105, 04.11.20)

It was noted that following the resignation of Mr Marcus Chin, the Academic Committee had noted the appointment by Lady Margaret Hall of Dr Hannah Mitchell to a shared Non-Stipendiary Lectureship, for the second year of Professor Kuhn's buyout.

13. Teaching in Biology (AC 5) (Circ Bus 27.07.21) (GB 12, 08.10.20)

It was noted that Dr Christopher Pull had been appointed In September 2020 to a six-hour Stipendiary Lectureship in Biology for 2020-21 and 2021-22, during Professor Biro's unpaid leave. Professor Biro now wished to extend her leave for a third year (see Minute 18i, below). It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to extend Dr Pull's College appointment similarly; concluding in September 2023, at the same time as his three-year Departmental Lectureship in Zoology.

14. Teaching in Chemistry (AC 6) (Circ Bus 27.07.21)

It was noted that had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Zoe Smallwood to a two-hour Stipendiary Lectureship in Chemistry, for three years from October 2021 to September 2024.

15. Teaching in Human Sciences (AC 7) (Circ Bus 27.07.21)

It was noted that had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Ms Lucy Baehren to a two-hour Stipendiary Lectureship in Human Sciences for the 2021-22 academic year, to meet teaching needs created by Dr Carvalho's British Academy Fellowship (see Minute 18ii, below).

16. Teaching in Mathematics (AC 8) (Circ Bus 27.07.21) (GB 6, 08.10.20)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to reappoint Mr Csaba Toth to a Non-Stipendiary Lectureship in Mathematics for Michaelmas Term 2021.

17. Teaching in Medicine (AC 9) (Circ Bus 27.07.21)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Laura Watts to a two-hour Stipendiary Lectureship in Medicine.

18. Buyouts and Leave (AC 10) (Circ Bus 27.07.21)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to grant:

- i. To Professor Biro, her request for a year's extension to her unpaid leave, on account of the way the pandemic has restricted travel. Professor Biro will return to the College in Michaelmas Term 2023 (see Minute 13, above).
- ii. To Dr Carvalho, who has been awarded a British Academy Fellowship; research leave to run from September 2021 until August 2022 (see Minute 15, above).
- iii. To Professor Leach, who is to serve as Faculty Board Chair for the Faculty of Music from October 2021 to September 2024; a four-hour teaching buyout, which the role carries (see Minute 28, below).

19. OxCort and TMS (AC 11) (Circ Bus 27.07.21)

It was noted by circulation that the new 'Tutorial Management System' (TMS), the planned replacement for OxCort, was due to be launched in August 2021 after a further delay last summer. OxCort will remain 'read only' for a year, before being archived by the University.

20. In-Person Meetings in Michaelmas Term 2021 (Circ Bus 02.09.21)

It was noted that it had been agreed by circulation that meetings of the Governing Body and its sub-committees would continue to be held in Microsoft *Teams* during Michaelmas Term 2021.

21. Governing Body Away-Day: Admissions and Outreach – Monday, 4 October (Circ Bus 03.09.21) (GB 379, 19.05.21)

It was noted by circulation that a Governing Body Admissions and Outreach Away-Day for Tutors was to be held on Monday, 4 October.

22. Arrangements for Freshers' Dinner and Formal Halls (Circ Bus 16.09.21)

It was noted that in response to the latest situation regarding the pandemic, it had been agreed by circulation:

i. Freshers' Drinks, 6 October 2021

Depending on the weather, these would be held in the gardens with separate tables and location for each subject. Rooms would be reserved in the event of inclement weather.

ii. Freshers' Dinner, 6 October 2021

Freshers' Dinner would be split into two Dinners, one early evening and one later in the evening. Tutors would not be expected to attend Freshers' Dinners unless they wished to.

iii. Formal Halls, Michaelmas Term 2021

Formal Halls will take place in Michaelmas Term but for members of the College only. The numbers of tickets available will be reduced for each Hall.

It was considered that this approach balanced both the need to provide as good an experience as possible for students (particularly those in their 2nd and 3rd years) and concerns about the pandemic and the welfare of the wider College community.

23. Michaelmas Term Trustee Training: Thursday, 7 October (Circ Bus 21.09.21)

It was noted by circulation that the University would be holding its termly Trustee Training for new Fellows (and refresher training for Fellows who had previously taken the course) on Thursday, 7 October.

24. College Audit 2020-21: Plan from the Auditors, Critchleys Audit LLP (Circ Bus 21.09.21)

It was noted that the Audit Plan from the College Auditors, Critchleys Audit LLP, outlining the plan for the Audit of the 2020-21 College finances had been circulated and was received.

25. Report and Recommendations from Academic Committee (Circ Bus 21.09.21)

It was noted that the unconfirmed Minutes of the Meeting of the Academic Committee held by circulation on 15 September 2021 had been circulated and were received.

26. Teaching in Engineering (AC 1) (Circ Bus 21.09.21)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Ms Georgiana Dima and Mr Joshua Feis to three-hour Stipendiary Lectureships in Engineering for 2021-22, to meet teaching needs during Professor Stevens' unpaid leave.

27. Teaching in Medicine (AC 2) (Circ Bus 21.09.21)

It was noted that the following reappointments for 2021-22 had been agreed on the recommendation of the Academic Committee:

| | | |
|----------------------------|-----------------------------------|--|
| Dr Damian Jenkins | Stipendiary Lecturer (6hr) | Reappoint |
| Professor John Morris | Stipendiary Lecturer (4hr) | Reappoint |
| Dr David Holdsworth | Stipendiary Lecturer (2hr) | Reappoint |
| <i>Dr Laura Watts</i> | <i>Stipendiary Lecturer (2hr)</i> | <i>Approved July 2021 (see Minute 17, above)</i> |
| Professor Gabriele De Luca | Non-Stipendiary | Reappoint |
| Mr George Murphy | Non-Stipendiary | Reappoint |
| Dr Angela Hamblin | Non-Stipendiary | Reappoint |
| Dr Rebecca Palmer | Non-Stipendiary | Reappoint |
| Dr Jonathan Buckler | Non-Stipendiary | Reappoint |
| Dr Tom Cibulskas | Non-Stipendiary | Reappoint |
| Dr George Chapman | Non-Stipendiary | Reappoint |
| Dr Ed Sellon | Non-Stipendiary | Reappoint |
| Dr Amelia Davies | Non-Stipendiary | Reappoint |

28. Teaching in Music (AC 3) (Circ Bus 21.09.21)

It was noted that the Academic Committee had proposed the appointment to a two-hour Stipendiary Lectureship in Music for 2021-22 to meet teaching needs arising from Professor Leach's Chair of Faculty buyout (see Minute 18iii, above). This proposal had now been withdrawn; the teaching will instead be covered at hourly rates.

29. Teaching in Politics (AC 4) (Circ Bus 21.09.21)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Ms Jamie Shenk to a three-hour Stipendiary Lectureship in Politics for 2021-22; Professor Doyle has a buyout while serving as Director of Research for the DPIR.

30. Teaching in Psychology (AC 5) (Circ Bus 21.09.21)

Following the news that Dr Fanshawe will not be available to teach during 2021-22, it was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Professor Rafael Perera to a two-hour Stipendiary Lectureship in Psychology to provide teaching in Statistics.

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to appoint Dr Nir Shalev to a six-hour Stipendiary Lectureship in Psychology for the 2021-22 academic year. The post will meet teaching needs arising from the gap between Professor Plunkett's departure and Professor Majid's arrival.

31. Teaching in Archaeology (AC 6) (Circ Bus 21.09.21)

In light of increased teaching need due to staffing changes elsewhere, it was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, that Mr Gonzalo Linares Matas' post as a Stipendiary Lecturer in Archaeology for the 2021-22 academic year be increased from three to four hours.

32. Leave (AC 7) (Circ Bus 21.09.21)

It was noted that it had been agreed by circulation, on the recommendation of the Academic Committee, to grant:

- i. To Professor Powell, sabbatical leave, according to entitlement, for Michaelmas Term 2021, to run concurrently with his departmental sabbatical.

33. Admission of Fellows

The following made their Declarations and were admitted to their Fellowships:

a. Fellowship

- i. Professor Robert Vilain (Senior Tutor)
- ii. Mr Gareth Prior (Bursar)
- iii. Dr Damian Jenkins (Dean)

b. Fellowship by Resolution

- i. Professor Ngoc Son Bui (APNTF in Asian Law)
- ii. Dr Jack Miller (Fellowship by Resolution in Physics)

c. Visiting Fellowship

- i. Professor Mark Turner (Belcher Visiting Fellow in Victorian Studies, for Michaelmas Term 2021)

34. The Minutes of the Third Stated Meeting held in Trinity Term on 16 June 2021 had been circulated and were approved.

35. Conflicts of Interest

No conflicts of interest were declared.

36. Coronavirus (COVID-19) Pandemic Update (GB 427, 16.06.21)

The Bursar advised that the College was largely ready for the start of the new academic year and was returning as close as possible to normality.

Students were back in residence and staff were mainly back working in College, although some were working remotely or a blend of remote and in-person. All pre-pandemic activities were now operating or planned to run in some form. Catering was running closer to the pre-pandemic pattern, but with reduced capacities in the Dining Hall, including for Formal Halls, to allow for social distancing and to reduce the risk of transmission.

Site-wide restrictions were no longer in place, but could be brought back quickly if required by a change in the pandemic or new Government regulations.

Strong encouragement remained for everyone to socially distance, use hand sanitisers and to wear face masks in public spaces indoors, in the Library and, if requested, during in-person teaching. It was noted that it is hard to enforce the use of face masks in the College as this is no longer a legal requirement. The Dean noted that any strict policy and regulation would be almost impossible to enforce and that strong encouragement and reminding of non-wearers was key. It was agreed that there should be clear signage in College regarding the wearing of masks in public spaces and that anyone not wearing a mask (unless clearly exempt) should be challenged politely. Everything possible must be done to keep the College both safe and running effectively. Tutors noted that there was often little or no back-up should a member of the teaching staff fall sick and that a number of staff were older and/or had background conditions that needed to be borne in mind.

The College will continue to keep students informed of the laws regarding self-isolation.

Meetings will continue to be held remotely this term, although smaller groups can meet in person in offices and rooms, so long as everyone is content to meet in person. It was emphasised that good ventilation has proven to be crucial in limiting the spread of the virus.

It was noted that College was not requesting vaccination statuses due to GDPR concerns around sensitive personal data. However, it is strongly recommended that everyone is fully vaccinated and this should be emphasised to students at every opportunity.

37. Principal's Report and Development Update

The Principal's Report and Development Update report had been circulated was received.

The Principal advised that:

Recent Events:

- i. The Principal and Development Director continued to maintain relationships with major donors and prospects around the globe, particularly in Hong Kong and the USA.
- ii. Ms Lorraine Hare, the newly appointed Deputy Director of Development, had begun in College on 4 October.
- iii. Principal's Tea - 16 September 2021
This Afternoon Tea, for local donors and Emeritus Fellows, and their guests took place in the garden of the Principal's Lodgings. The Principal and the Development Team thanked all those Fellows who had attended to meet alumni and former Fellows in their subjects.

Forthcoming Events:

- iv. The Development Team would be collaborating with the Outreach and Partnerships Manager, Ms Lena Sorochina, on a hybrid event around the Nancy Sheung Photo Oxford exhibition from 15 October until 15 November 2021. Information about this exhibition had been circulated and was received.
- v. 10 November 2021 – Professor Michael McMahon will give an online lecture on 'COVID and the Economy', as a follow-up to his lecture in July 2020.

40. Tutors' Admissions and Outreach Away-Day, 4 October 2021 (GB 379, 19.05.21)

The Senior Tutor advised that the Away-Day had proven a very useful experience for colleagues to listen to others' views and share good practice and ideas. A paper would be presented to the Governing Body on lessons learned from the Away-Day and with proposals for future activity and policy. All colleagues who had attended the Away-Day were thanked for their time and participation.

41. Elections to Emeritus Fellowships (GB 421, 16.06.21)

Professor Kim Plunkett and Professor Jane Riddoch were elected to Emeritus Fellowships in formal votes.

42. Election as a Distinguished Friend of St Hugh's College

Mrs Elizabeth Treasure, who was retiring from her position as College Counsellor, was elected as a Distinguished Friend of St Hugh's College in a formal vote.

43. College Counsellor

The Principal advised that the new College Counsellor would begin working in College on Wednesday of 1st Week and would work an increased number of hours compared to Mrs Treasure.

44. Election to a Fellowship by Resolution in Mathematics

A *Curriculum Vitae* and covering information for Professor Álvaro Cartea had been circulated and were received. Professor Cartea was elected to a Fellowship by Resolution in Mathematics in a formal vote.

45. Election to a Fellowship by Resolution in the Anthropology of Migration (GB 472, 16.06.21)

The Selection Committee Report, *Curriculum Vitae* and references for the preferred candidate, Professor Madeleine Reeves, had been circulated and were received. Professor Reeves was elected to a Fellowship by Resolution (APNTF) in the Anthropology of Migration in a formal vote.

46. Student Changes of Circumstances, Achievement and Awards

Information previously considered by the Education Committee had been circulated and was received. This included information and recommendations to the Governing Body about Undergraduate Changes of Circumstances at the beginning of Michaelmas Term 2021, Graduate and Undergraduate student numbers 2005-2021, the Report on Academic Disciplinary Matters 2020-21, College Prize proposals, Scholarship and Exhibition proposals, Undergraduate and Graduate results by subject, University Prizes, new Graduate Scholarships and the College's 2021 Norrington Table data.

47. Withdrawals (SCC 1)

A list of Undergraduate withdrawals was noted.

48. Migrations (SSC 1)

A list of Undergraduate migrations was noted.

49. Suspensions (SCC 1)

A list of Undergraduate students whose status is currently suspended was noted.

50. Undergraduates Returning to Study (SCC 1)

A list of Undergraduate students returning to study this term was noted.

51. Change of Course (SCC 1)

A list of students who had changed course was noted.

52. College Graduate and Undergraduate Student Numbers 2005-2021 (SCC 2)

The report of College Graduate and Undergraduate Student Numbers 2005-2021 for comparison had been circulated and was received.

53. Report on Academic Disciplinary Matters 2020-21 (SCC 3)

An anonymised report on academic disciplinary matters had been circulated and was received.

54. Awards and Prizes (SCC 4)

The following proposals were approved:

(a) Scholarships

| | |
|---------------------------|--|
| Jack Rodden | Biochemistry |
| Juliette Imbert | Biomedical Sciences |
| Alice McNelly | Chemistry |
| Hannah Warren | Chemistry |
| Thomas Wise | Chemistry (2 nd year) |
| Olivia Dunn | Classics and English |
| Danqing Luo | Earth Sciences |
| Natalie Stevenson | Earth Sciences |
| Akin Akinlabi | Economics and Management |
| Cory Evans | Economics and Management |
| Hasan Ali | Engineering |
| Yuxi Cai | Engineering |
| Jiaqi Li | Engineering |
| Runjia (Richard) Li | Engineering |
| Sabrina Coghlan-Jasiewicz | English Language and Literature |
| Leo Tidmarsh | European and Middle Eastern Languages |
| Cornelia Chen | Fine Art |
| David Collins | Fine Art |
| Lucas Jacobelli | History |
| Oliver Lavelle | History |
| Katy Nicol | History |
| Alan Sulaivany | History |
| Vanshika Goel | Human Sciences |
| Annie Liddell | Human Sciences |
| Vera Prokopieva | Human Sciences |
| Connor Fitchett | Mathematics |
| Sam Ketchell | Mathematics |
| Emmett Lam | Mathematics |
| Vlad Bercovici | Mathematics and Computer Science |
| Ciprian Florea | Mathematics and Computer Science |
| Dan Hayman | Mathematics and Computer Science |
| Blanca Huergo Munoz | Mathematics and Computer Science |
| Shariq Haidery | Philosophy, Politics and Economics |
| Isobel Loughton | Psychology |
| Jess Clucas | Psychology, Philosophy and Linguistics |
| Carolyn Dickson | Psychology, Philosophy and Linguistics |
| Luna Wang | Psychology, Philosophy and Linguistics |

(b) Exhibitions

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|----------------------|------------------------------------|
| Arun Hearn | Chemistry |
| Kate McAndrew | English |
| Daisy Simpson-Talmer | English |
| Will Robson | Philosophy, Politics and Economics |

(c) Other Awards and Prizes

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| <i>The Elizabeth Francis Prize (best 2nd year improvement in French)</i> French | Ella Khulusi |
| <i>The Lois Vernon Chemistry Prize (Part IA)</i> Chemistry | Man Yi Krystal Lee |
| <i>The John Morris Medical Award</i> | Ufuk Parildar |
| <i>The Jonathan Boulter Memorial Award</i> | Shared by: Iris-Mae Morse Ella Smith |
| <i>The Mary Lunt Prize in Practical Biochemistry</i> Biochemistry | Matthew Grant |
| <i>The Alison Sheppard Prize for Mathematics</i> Mathematics | Shared by: Chris Flach Letizia Issini and Jossy Russell |
| <i>The Katherine Lawrence Prize</i> | Sam Ketchell |
| <i>The Joseph and Nancy Burton FPE Prize</i> | Shariq Haidery |
| <i>The Hurry Prize (Most distinguished Finalist)</i> | Shared by: Wilfred Cheng and Tom Wates |
| <i>The Hilary Haworth Prize (Student in the second or penultimate year of a Mathematics or Sciences degree)</i> | Alex Goldie |

(d) Book Prize

Natalie Stevenson, for her work in the field.

55. University Prizes (SCC 4)

The following University Prizes were noted:

| | |
|----------------|---|
| Duncan Norton | George Ramsay Thesis Prize for the best thesis on Early Modern History; the thesis is the University's entry for the Scottish History Prize |
| Denis Lan | Congratulatory First |
| Denis Lan | Gibbs Prize: Best Overall Performance |
| Denis Lan | Joint winner: Best Library Dissertation prize (Psychology) |
| Lowrie Burgess | Joint winner: Best Library Dissertation prize (Psychology) |
| Leo Tidmarsh | Joint winner: Gibbs Prize: Best performance in Joint Schools with Modern Languages Prelims |
| Tom Wates | Gibbs Prize <i>proxime accedit</i> : Best overall performance |
| Tom Wates | Joint winner: Gibbs Prize: Best dissertation |

The Senior Tutor advised that he planned to publicise these prize-winners on the College website and social media, to emphasise how successful our students are.

The Principal advised that she hoped to recognise outstanding contributions to College life by students with a book token and publicity, so that such students gain recognition before they leave College.

56. Graduate and Undergraduate Results by Subject (SCC 4)

Lists of Graduate and Undergraduate results by subject had been circulated and were noted.

57. New Graduate Scholars, Michaelmas Term 2021 (SCC 4)

The following new Graduate Scholarships were noted:

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|---|--|
| <i>The Shepherd Family Graduate Scholarship</i> | Ujaan Ganguly MSt World Literatures in English, One year |
| <i>The Richmond Graduate Scholarship</i> | Caroline Taylor DPhil English (Medieval), One year |
| <i>The St Hugh's Ademola Graduate Scholarship</i> | Ndume Ibrahimu MSt Linguistics, One year |
| <i>The Cockshoot Halstead Scholarship (MSt/MPhil)</i> | Yilmaz Bilge Nur MSt Music Performance, One year |
| <i>The Rawnsley Graduate Studentship</i> | Ola Sidorkiewicz DPhil Modern Languages, 1 st of 3 years |
| <i>The Flora Welch St Hugh's AHRC Scholarship</i> | Isabel Parkinson DPhil Modern Languages (G), 1 st of 3 years |
| <i>The St Hugh's Hansas History AHRC</i> | Helena Rutkowska DPhil History, 1 st of 3 years |

59. Report and Recommendations from Academic Committee

The unconfirmed Minutes of the meeting of the Academic Committee held by circulation on 5 October 2021 had been circulated and were received.

60. Teaching in Psychology (AC 1)

On the recommendation of the Academic Committee, it was agreed to appoint Dr Lucy McDermott to a Non-Stipendiary Lectureship in Psychology for the 2021-22 academic year, in order to secure teaching in Neurophysiology.

61. Teaching in Linguistics (AC 2)

On the recommendation of the Academic Committee, it was agreed to appoint Dr Hilary Wynne to a three-hour Stipendiary Lectureship in Linguistics for Michaelmas and Hilary Terms 2021-22; Dr Wynne's appointment would meet teaching needs occasioned by Professor Husband's Faculty buyout.

63. The Senior Tutor

The Senior Tutor thanked the Principal, the Academic Registrar and the outgoing Senior Tutor, Professor Westbrook, for their outstanding support in making the transition to the role as smooth as possible.

The Senior Tutor thanked the College Office and the Accommodation Office for their work leading up to the start of the new term to ensure a smooth and successful beginning to Michaelmas Term. The College Office was also thanked for all its work running three very large and successful Graduation ceremonies in September.

64. Report and Recommendations from Student Disciplinary Committee

The Report from the Meeting of the Student Disciplinary Committee held on 15 September 2021 had been circulated and was received.

65. Welfare Review (GB 480, 16.06.21)

The Senior Tutor advised that he was liaising with the Senior Tutor at Lady Margaret Hall concerning the Welfare Review. Some good progress had been made a report will be presented to the Academic Committee and the Governing Body in due course.

66. Dean's Report 2020-21

A report from the Dean summarising Decanal business during the 2020-21 academic year had been circulated and was received.

67. Decanal Team

The new Decanal Team was noted for 2020-21. The new Dean, Dr Jenkins, would be supported by Eri Ichijo, who was now Assistant Dean, and four Junior Deans, Joana Bessa, Yana Lishkova, Yurim Park and Marin Vukšić.

68. Tutor for Equality, Diversity and Inclusion

The Principal advised that Professor Cousins had agreed to become the new Tutor for Equality, Diversity and Inclusion, starting with immediate effect. This was approved by the Governing Body.

The outgoing Tutor for Equality and Diversity, Dr Taylor, was thanked for all his work in the role over the past two years, and this was strongly endorsed by the MCR and JCR Presidents. It was agreed that his work had been outstanding and hugely beneficial to the student body and to the College in general during a difficult and challenging time. Dr Taylor was also thanked for agreeing to help Professor Cousins to settle into his new role.

69. The Library

The Library and Archive Fellow advised that the College Librarian, Ms Nora Khayi, would be starting her maternity leave on 18 October and that Ms Marjory Szurko had now returned to the College as acting Librarian in her absence.

The Library remains open 24 hours a day every day. This had been made possible by putting in

place a number of measures, including the requirement for all users to wear a face mask in the Library. The number of seated places had been increased to 67 and this was being kept under regular review.

The acting Librarian was encouraging Fellows to let her know about suggestions for new acquisitions by the Library.

70. College Audit 2020-21: Economy, Efficiency and Effectiveness Letter

The Economy, Efficiency and Effectiveness Letter to the University had been circulated and was approved. The Bursar advised that this letter formed part of the formal outcomes of the annual Audit of the College's finances.

The Governing Body of St Hugh's College has considered the processes in place during the financial year ended 31 July 2021 and is satisfied that, with regard to public and publicly accountable funds received from the University of Oxford (out of grants from Office for Students and student fees) for the year ended 31 July 2021, the arrangements for achieving economy, efficiency and effectiveness were appropriate. In making this confirmation, members of the Governing Body are cognisant of their obligations as Charity Trustees to ensure that funds are correctly applied, in line with the objects of the College.

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71. College Audit 2020-21: Letter of Representation

The Letter of Representation from the College to the Auditors, Critchleys Audit LLP, concerning the use of public funds and student fees by the College had been circulated and was approved. The Bursar advised that this letter also formed part of the formal outcomes of the annual Audit of the College's finances.

The Bursar further advised that these two letters were required to be approved more urgently than the other audit documents which would be considered by the Finance Committee in 2nd Week and the Governing Body in 4th Week.

73. Admissions Business

The Senior Tutor advised that online training was available and all admitting Tutors were encouraged to undertake training, even if it was as a refresher. It was confirmed that anyone involved in admissions from outside of the College must also have undertaken this online training.

74. Conference of Colleges (GB 369, 22.04.21)

The Principal advised that progress was being made towards an agreement for cases of serious sexual offences in the University to be considered by an expert panel. It was expected that a proposal would be put to Conference later this term.

75. University Turing Fellows

The Senior Tutor advised that Professors Perera and Abate had been appointed to prestigious Turing Fellowships at the Alan Turing Institute. Both were congratulated on this outstanding achievement.

76. Maplethorpe Building Refurbishment Project (GB 437, 16.06.21)

Professor McDonald advised that Mr Colin Bailey, the Head of Estates, had undertaken excellent work managing the Maplethorpe Building Refurbishment Project over the summer. The Governing Body noted the extraordinary amount of work Mr Bailey had undertaken with his Team, and acknowledged his effective role in keeping costs down and ensuring that the Project was completed to the agreed timescales. It was agreed that the Principal would write to thank Mr Bailey on behalf of the Governing Body.

77. Equality and Diversity Issues Arising

No equality and diversity issues were identified, other than those discussed during the meeting, particularly concerning the appointment of a new Tutor for Equality, Diversity and Inclusion (see Minute 68, above) and cases of serious sexual offences (see Minute 74, above).

78. Environmental Issues Arising

No environmental issues were identified, other than those discussed during the meeting, particularly with regard to the Maplethorpe Building which had been refurbished to the highest environmental standards (see Minute 76, above) and the holding of Governing Body and its sub-committee meetings virtually in Microsoft *Teams* rather than in-person in Michaelmas Term, which had an environmental saving (see Minute 20, above).

79. Date of Next Meeting

The Second Stated Meeting of the Governing Body in Michaelmas Term will be held on Wednesday, 3 November 2021 (4th Week) at 2.00pm in Microsoft *Teams*.

This ended the business of the meeting.

DR T SANDERS
Acting Secretary