



ST HUGH'S COLLEGE, OXFORD

The Belcher Visiting Fellowship in Victorian Studies 2024-2025

Further Particulars and Selection Criteria

The Principal and Fellows of St Hugh's College are pleased to invite applications for one or more Belcher Visiting Fellowships in Victorian Studies for the academic year 2024-2025. Applications are particularly encouraged for the full academic year, but applications for periods of one or two academic terms that year or for the calendar year 2025 will also be considered. These Fellowships were established through a legacy left to the College by the renowned Pugin scholar, Dr Margaret Belcher, who read English at St Hugh's in the late 1950s.

The Belcher Visiting Fellowships in Victorian Studies are offered for a period of no longer than twelve months. They are usually held by academics on paid research leave from another institution, but other arrangements are possible. The Fellows are not employees of St Hugh's and no salary is paid, but a grant and various allowances are made to cover expenses. If necessary to secure (additional) sabbatical leave from the Fellow's home institution, a further sum may be available to cover the cost of replacement teaching.

Visiting Fellows are encouraged to involve themselves with the academic life of the College, which has a reputation for friendliness as well as academic excellence. Previous Fellows have very much enjoyed and significantly benefited from membership of this community.

St Hugh's College

St Hugh's College was founded in 1886 as a women's college and became fully mixed in 1986. The College has some 440 undergraduates and around 550 graduates, a fellowship of 70, a further 70 college lecturers, and a non-academic staff of nearly 100. From its beautiful garden site, located in the city's North Oxford Victorian Suburb conservation area, St Hugh's promotes a lively culture of research and intellectual engagement. More information about St Hugh's College can be found at www.st-hughs.ox.ac.uk.

Victorian Studies at Oxford

Oxford University has a large and varied teaching and research community with active interests in Victorian Studies. Departmental websites can be consulted for details of current academic activity in the period. The University's Museums and Libraries frequently showcase their Victorian holdings. Through the College, the Belcher Visiting Fellow will have access to the Bodleian Library,

as well as College facilities. A section of the Bodleian Library (the K. B. Chen China Centre Library) is situated within the College site, so books may be ordered there instead of to the central city reading rooms.

Eligibility

The Visiting Fellowship is open to academics from any discipline who have obtained a doctorate and are working in the field of Victorian Studies, broadly defined. Visiting Fellows' areas of interest will be in or directly related to the Victorian era or its legacy in Britain, the US, and/or the wider world.

The primary purpose of the Visiting Fellowship is research. When applications are assessed, particular attention will be paid to the specific research project(s) proposed by candidates for the term of the Visiting Fellowship, although applicants' publications and career to date will also be considered. Previous Fellows, in addition to pursuing their own research projects, have convened an academic conference or workshop at St Hugh's or offered public lectures: new applicants may wish to propose something similar, but that is not essential.

It is the College's policy not to offer these Visiting Fellowships to persons holding posts in Oxford.

What the Fellowship Offers

The College's preference is to appoint a single Fellow for a whole academic or calendar year, although if excellent applications are received for shorter periods, we may consider more than one shorter-term Fellowship. The start date will be 1 October 2024 or 1 January 2025. The Fellow will not be an employee of the College: the generous grants and funds are to cover expenses.

For a full year's Fellowship, the Belcher Visiting Fellow will receive the following:

1. a grant of £16,000, paid directly to the Fellow in three termly instalments (this is intended to cover accommodation and living expenses but may otherwise be used at the Fellow's discretion);
2. research / research travel expenses of up to £4,500, paid upon submission of receipts;
3. a grant of up to £2,000 to cover in-College or public academic events;
4. a relocation grant of up to £3,500, paid upon submission of receipts for costs incurred.

St Hugh's may also make available some funds to cover replacement teaching at the Fellow's home institution for all or part of the duration of the Fellowship if research/sabbatical leave arrangements there require such cover. The total sum available for this purpose will not exceed £20,000 for a full year; this sum will be reduced *pro rata* for Fellowships of fewer than three terms. The successful candidate will need to supply written confirmation (from a Faculty Dean or equivalent) of the internal requirement for these funds, ideally supported by a copy of the home institution's leave policy, before appointment to the Fellowship is confirmed.

The personal grant and the research / research travel allowances are also made *pro rata* for those holding the Fellowship for fewer than three terms. The events and relocation expenses are available to all Fellows regardless of the length of the Fellowship. Relocation expenses are only paid in respect of actual relocation to Oxford (including St Hugh's accommodation) during the

tenure of the Belcher Fellowship: if the Fellow does not relocate but chooses to commute, this grant is not paid. Any tax liability is the responsibility of the Fellow: the College cannot give advice on these matters.

Office space in College will be made available to Visiting Fellows, but if more than one Fellow is appointed concurrently, this may be shared.

Belcher Visiting Fellows will not be members of the Governing Body of St Hugh's, but will be members of the Senior Common Room (SCR), for which there is a modest annual charge, which may be settled from the grant. They have full dining rights, viz. breakfast, lunch, brunch, and/or dinner each day free of charge when the College kitchens are open (n.b. there is a Christmas closure period during which dining is not available).

The College has a number of single-occupancy flats on site that are suitable for academics, and one of these may be available to rent.

Selection Procedure

Applications for this Fellowship will be considered by a selection committee of College members with an interest in the period, with expert external advice sought on an *ad hoc* basis if needed. At the conclusion of the recruitment process, the selection committee will make a recommendation to the Governing Body. No offer of appointment will be valid unless and until the recommendation has been approved by the Governing Body and a written offer has been made.

The formal selection criteria for the Fellowship are as follows:

1. The quality, originality, and interest of the research proposal.
2. A proven record of ability to produce work of international standing within the candidate's field of research.
3. An established publication history commensurate with the applicant's career stage.

The qualities that we are seeking include:

1. The ability to bring advanced research projects to fruition; excellent presentation skills; the ability to contribute to a research community.
2. Sympathy with the nature and aims of St Hugh's College and the University of Oxford and willingness to participate in the life of the College.

Application Procedure

Applications should be sent by email to the Academic Administrator, Miss Adams (college.office@st-hughs.ox.ac.uk), by **9 a.m. on 25 March 2024**. Applications should be in the form of a single PDF comprising:

1. a covering letter, including proposed dates of tenure;
2. a full *curriculum vitae*, including principal publications;
3. a proposal of research to be conducted during the tenure of the Visiting Fellowship (not more than one A4 side);
4. the names and contact details of two referees.

The covering letter should indicate if accommodation in College is requested and whether replacement teaching costs are sought, and if so, at approximately what level. This information is for convenience and does not affect selection. No confirmation from the home institution is needed at application stage.

References will normally be requested for the successful candidate(s) only; a Fellowship offer is conditional upon the receipt of two satisfactory letters of recommendation.

Candidates are also asked to complete a copy of an equal opportunities form and return it to hr@st-hughs.ox.ac.uk. This form is used for monitoring purposes only and will not be seen by any member of the selection committee.

In some cases, a visa may be required to travel to the UK. You should make yourself aware of the requirements before accepting the Fellowship invitation and ideally before making an application. Please consult the University's [webpages for international visiting researchers for guidance](#), and check the UK government website. You are responsible for securing the appropriate UK visa.

Equal Opportunities

The policy and practice of St Hugh's College require are such that an offer of a Visiting Fellowship is determined only by personal merit and the application criteria. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of gender, marital or civil partnership status, sexual orientation, religion or belief, racial group, age, or disability. In all cases, academic suitability for the Fellowship will be the primary consideration.

Inquiries

Inquiries about the Fellowship and the application process should be addressed in the first instance to the Senior Tutor, Professor Robert Vilain (senior-tutor@st-hughs.ox.ac.uk).