



ST. HUGH'S COLLEGE, OXFORD

**REGULATIONS FOR THE USE OF COLLEGE PREMISES AND GROUNDS BY ALUMNI AND VISITORS**

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# Regulations for the Use of College Premises and Grounds by Alumni and Visitors

## REGULATIONS FOR THE USE OF COLLEGE PREMISES AND GROUNDS

### I. BY STUDENT MEMBERS

### II. BY ALUMNI AND VISITORS TO COLLEGE

1. For the purposes of this policy, an alumna/alumnus is considered to be a person who has been awarded a degree or who has been given leave to supplicate after studying at St Hugh's College (whether or not they have collected their degree in a graduation ceremony) or is a person who matriculated or registered at St Hugh's but did not then complete their degree at the College. A visitor is someone who accesses College premises without any formal affiliation.
2. Alumni and visitors must respect the following conditions whilst they are on the College site:
  - a. Smoking is prohibited in all the common areas of college and inside all buildings. The Porters can direct alumni and visitors to designated smoking areas if required.
  - b. Vehicles must not be brought onto the College site or parked without the express permission of the Dean ([dean@st-hughs.ox.ac.uk](mailto:dean@st-hughs.ox.ac.uk)), which must be sought in advance.
  - c. Except for registered assistance animals, no animal may be brought into College.
  - d. College is a place of work and noise should be kept to a minimum.
  - e. At all times, alumni and visitors must be respectful of staff, students, and other visitors to College. Improper behaviour on the part of an alumna/alumnus or visitor whilst on College property or at a College event should be reported to the Dean ([dean@st-hughs.ox.ac.uk](mailto:dean@st-hughs.ox.ac.uk)).
  - f. Any person accessing college premises and grounds may be subject to CCTV recording for the purposes of safety and security.
3. The Dean will investigate complaints made about the behaviour or actions of alumni or visitors whilst on College premises or in attendance at College functions. The Dean will determine if, on the balance of probabilities, the complaint is sound and whether to uphold it.

4. If a complaint is upheld, the Dean will determine a suitable course of action, which may include exclusion from the College site or College functions for a specified period or in perpetuity. The Dean will report their determination to Governing Body.
5. Alumni wishing to appeal against the determination of the Dean should do so in writing to Governing Body via the Vice-Principal ([vice.principal@st-hughs.ox.ac.uk](mailto:vice.principal@st-hughs.ox.ac.uk)). Governing Body's decision on the matter will be final.