

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Hilary Term was held on
Thursday, 10 January 2019

Present:	The Principal (Chair)	Professor Leach
	Professor Moore	Professor Loutzenhiser
	Dr Kuhn	Professor Conway
	Professor Chalker	Dr Sanders
	Professor Plunkett	Ms Stott
	Professor Stellardi	Dr Parkin (Secretary)
	Professor Mitchell	Professor Doyle
	Professor Duncan	Professor Jérusalem
	Professor Westbrook	Professor Saupe
	Professor Grainger	Professor Morisi
	Professor Macnair	Professor McMahon
	Professor Wilson	Professor Cousins
	Professor Martin	Professor Cont
	Professor Capelli	Professor Kornmann
	Professor Perera	
In attendance:	Professor Thompson	Ms Aitken
	Professor Riddoch	Dr Chow
	Ms Carthew	Dr Atack
	Dr Hein	

Ms Powell represented the MCR and Ms O'Callaghan the JCR. They attended for items 178-187, 202-205 and 207-210.

178. Apologies for Absence

Apologies were received from Professor McDonald, Professor Harnden, Mr Marshall, Professor Baker, Professor Mann, Professor Sullivan, Professor Eidenmüller, Professor Oberhauser, Dr Taylor, Dr Large, Professor Cook, Professor De Luca, and Dr Zou (Professor Getzler, Professor Wong, Mrs Vainker, Professor Stevens, Professor Rood, Dr Perkins, Professor Powell, Professor Marshall, Professor Loutzenhiser and Professor Husband on leave).

Ms O'Callaghan was welcomed to her first Governing Body meeting as the new JCR President from 1 January 2019.

179. Trustee Training Course, 7 January 2019 (Circ Bus 11.12.18)

It was noted that information had been circulated about a training course provided for new Trustees within the University by Pennington Manches LLP.

180. Minutes of Conference of Colleges Meeting, 4 December 2018 (Circ Bus 17.12.18)

The unconfirmed minutes of the meeting of Conference of Colleges held on 4 December 2018 had been circulated and were received.

181. Admission of Fellows

The following made their Declarations and were admitted to the Fellowship:

a. Fellowship

Professor B Kornmann (Tutorial Fellow in Biochemistry)

b. Fellowship by Resolution

Ms G Aitken (University Registrar)

182. Companion of the Order of the Bath

Ms Aitken was congratulated on having been awarded the Companion of the Order of the Bath in the New Year's Honours List 2019 for services to taxpayers and social mobility.

183. The Minutes of the Third Stated Meeting in Michaelmas Term held on 28 November 2018 were approved and signed.

184. Conflicts of Interest

None were declared.

186. Principal's Report and Development Update

The Principal's Report and Development Update report had been circulated was received.

The Principal advised that:

- i. 'A.W. Pugin and the Gothic Interior', 7 December 2018
The Principal had hosted a very successful event at the Houses of Parliament to celebrate the life of Margaret Belcher (English, 1958), who recently left St Hugh's an endowment, to be used to support Visiting Fellows in Victorian Studies. The event had been attended by 100 alumni and guests. The Director of Development was thanked for her imaginative way of celebrating an alumna's life and for attracting so many alumni to an event.
- ii. Mrs Susan Wood 65th anniversary of election to the Fellowship Dinner, Saturday, 12 January 2019
The Principal will host a dinner to celebrate this milestone, with over 80 guests expected. Dame Helen Ghosh DCB, Honorary Fellow, will speak about Susan Wood's life and work.
- iii. College Burns Supper Formal Hall, Tuesday, 22 January
The Principal will host this Dinner.
- iv. Chinese New Year Hall, Tuesday, 5 February
The Principal will host this themed Hall dinner.
- v. Lunch followed by a Distinguished Friends of St Hugh's College Ceremony before Governing Body, Wednesday, 6 February
The Principal will host this lunch and presentation to Ms Dorothy Livingston and Dr Yvonne Winkler, new Distinguished Friends of St Hugh's College.

vi. Donors' Dinner, Saturday, 16 February

The Principal will host the annual Donors' Dinner. Fellows were strongly encouraged to attend this Dinner.

187. Legacies and Donations

An update was received from the Principal.

190. Election to an Honorary Fellowship (GB 149, 28.11.18)

Ms Amal Clooney was elected to an Honorary Fellowship.

192. Policy on Prevention of Sexual Harassment (GB 165, 28.11.18)

The Principal advised that now that the finalised Policy on Prevention of Sexual Harassment was in place, training on disclosure would be provided later in the term. It was noted that the University had now taken over responsibility for investigating instances of sexual harassment but that disclosures were still more likely to be made to individual members of College.

193. Student Changes of Circumstances

Information about Student Changes of Circumstances at the beginning of Hilary Term 2019 had been circulated and was noted.

194. Withdrawals (SCC 1)

A list of withdrawals was noted.

195. Suspensions (SCC 1)

A list of students whose status is currently suspended was noted.

196. Undergraduates Returning to Study (SCC 1)

A list of students scheduled to return to study this term was noted.

197. Change of Course (SCC 1)

A list of students who had changed course was noted.

198. Organ Scholarships (SCC 2)

A list of Organ Scholarships currently held, with tutorial approval, was noted.

199. Book Prize (SCC 3)

It was agreed that on the strength of her Michaelmas Term Collections marks, Zhanna Kryukova (3rd year Biochemistry) be awarded a Book Prize.

200. Report and Recommendations from Nominations for Vacancies Committee

The Minutes of the Meeting of Nominations for Vacancies Committee held by circulation on 14 December 2018 had been circulated and were received.

201. Changes to College Officers (NVC 2.1)

On the recommendation of Nominations for Vacancies Committee, the following nomination was approved.

Position	Officer to MT18	Proposed Officer from HT19
Harassment Officer	Professor Loutzenhiser	Mr Marshall

202. Additional Research Expenses Fund (GB 98, 31.10.18)

The Senior Tutor advised that the funds had all been dispersed, but that a further donation from the same source had topped the fund up again so that a new round of applications could be invited later in this academic year.

203. Deputy Director of Development (GB 163, 28.11.18)

The Bursar advised that Mr Tom Williams, the newly-appointed Deputy Director of Development, had started work in the Development Office on 7 January 2019.

204. Building Maintenance Manager (GB 39, 04.10.18)

The Bursar advised that Mr Dave Imms had begun working as the interim Building Maintenance Manager in the Estates Team on 7 January 2019.

205. PREVENT Duty Annual Review (GB 164, 28.11.18)

The outcome of the pilot PREVENT Duty meeting for low-risk institutions, held on 28 November 2018 by the Office for Students and subsequent clarifying correspondence had been circulated and was received. The Bursar advised that College had been found to have “sufficient evidence of due regard to the Prevent duty”, which is the best outcome possible. The Bursar agreed to action the recommendations of the report, and it was hoped at this successful outcome would lead to less frequent audits of College in future.

206. Shared Equity Housing Scheme

The Bursar advised Governing Body of some issues relating to a Shared Equity house. Further recommendations for a solution were suggested and the Bursar agreed to consider these.

207. Admissions Business

The Senior Tutor advised that the admissions interviews had been completed successfully in December and the number of offers was slightly up on last year (136 this year, 134 last year), while the number of open offers had risen from 11 to 18.

208. JCR Bop

The Principal advised that the theme of the start-of-term JCR Bop in Hilary Term had been potentially offensive and had caused concerns that had led to adverse press coverage in the national press. Although the JCR President had subsequently apologised to the Principal and in the press for any inadvertent offence caused, it was noted that press coverage such as this might undermine the efforts of the College to enhance outreach, access and greater diversity. It was agreed that there was a need to advise each cohort of students about the dangers of unguarded remarks being reported, especially given the status of the University. It was noted that the Bursar had put a process in place for College to approve all Bop themes before they could be advertised.

209. Equality and Diversity Issues Arising

No issues were identified.

210. Date of Next Meeting

The Second Stated Meeting of the Governing Body in Hilary Term will be held on Wednesday, 6 February 2019 at 2.00pm in the Mordan Hall.

This ended the business of the meeting.

DR J PARKIN
Secretary