

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Trinity Term was held on
Thursday, 25 April 2019

Present:	The Principal (Chair)	Dr Perkins
	Professor Moore	Professor Martin
	Professor Garnett	Professor Capelli
	Dr Kuhn	Professor Perera
	Professor Chalker	Professor Leach
	Professor Plunkett	Professor Mann
	Professor Getzler	Dr Parkin (Secretary)
	Professor Stellardi	Professor Biro
	Professor Mitchell	Professor Doyle
	Professor McDonald	Professor Oberhauser
	Professor Westbrook	Professor McMahon
	Professor Grainger	Professor Cousins
	Professor Macnair	Professor Cont
	Professor Wilson	
In attendance:	Ms Carthew	Dr Atack
	Professor De Luca	Dr Zou
	Ms Aitken	

Ms O'Callaghan represented the JCR. She attended for items 309-325, 329, 335-336 and 338-343.

309. Apologies for Absence

Apologies were received from Professor Duncan, Professor Harnden, Mr Marshall, Professor Conway, Professor Baker, Dr Sanders, Ms Stott, Professor Eidenmüller, Professor Jérusalem, Professor Saupe, Dr Taylor, Professor Thompson, Professor Riddoch, Dr Hein and Ms Powell (Professor Wong, Mrs Vainker, Professor Stevens, Professor Rood, Professor Powell, Professor Marshall, Professor Loutzenhiser, Professor Husband and Professor Morisi on leave).

312. Gendered Intelligence – Workshop (Circ Bus 19.03.19)

It was noted that the Bursar had circulated information about a Gendered Intelligence course on Trans Awareness and inclusion. This would be co-ordinated by Conference of Colleges and run by Gendered Intelligence, possibly at St Hugh's.

313. Conference of Colleges Unconfirmed Minutes, 14 March 2019 (Circ Bus 22.03.19)

The unconfirmed Minutes of the meeting of Conference of Colleges held on 14 March 2019 had been circulated and were received.

314. Letter from the Principal (Circ Bus 26.03.19)

It was noted that the Bursar had advised Governing Body that the proposal to delay publication of the statement on the College website at the request of the family had been approved by circulation.

315. Gender Pay Gap Report (Circ Bus 27.03.19)

It was noted that the draft Gender Pay Gap Report for 2017-18 had been circulated for comment prior to its publication ahead of the 30 March 2019 deadline.

316. Recommendation from Academic Committee (Circ Bus 01.04.19)

It was noted that on the recommendation of Academic Committee, the proposal for Mrs Geneviève Adams' Stipendiary Lectureship to be increased to an eight-hour stint for Trinity Term 2019, while Professor Morisi is on leave, had been approved.

318. Welfare Committee Unconfirmed Minutes, 26 February 2019 (Circ Bus 10.04.19)

The unconfirmed Minutes of the Stated Meeting of Welfare Committee in Hilary Term held on 26 February 2019 had been circulated and were received.

319. The Minutes of the Third Stated Meeting in Hilary Term held on 6 March 2019 were approved and signed.

320. Conflicts of Interest

No conflicts were declared.

321. Principal's Report and Development Update

The Principal's Report and Development Update report had been circulated was received.

The Principal advised that:

- i. St Hugh's Elizabeth Wordsworth Society Hong Kong Launch, 19 March 2019
The Principal had hosted the Elizabeth Wordsworth Society Hong Kong Launch event at the Hong Kong Club together with the ceremony to induct Ms Li as an Elizabeth Wordsworth Fellow. Over 50 guests had attended the event, 17 of whom were Elizabeth Wordsworth Fellows. Professor Saupe and Professor McMahon were thanked for their involvement in the ceremonies. Separately, the Principal and the Director of Development had met with potential donors who are considering supporting both the Future Project as well as the scholarship programme.
- ii. Alumni Weekend in Tokyo, 22-24 March 2019
In addition to the main programme for the University-wide Alumni Weekend in Tokyo, the Principal and the Director of Development hosted a dinner for 14 College alumni in Tokyo. 20 alumni, including their guests, joined the gala dinner on the Saturday night with the Principal hosting two tables at the event. The Principal also hosted a private visit and talk at the Nezu Museum.
- iii. Alumni Relationship Activity in the United States, April 2019
Ms Catharine Rainsberry, Alumni Relations Manager, was in the USA from 4-16 April for a successful trip visiting alumni in San Francisco, Boston, New York and Washington DC: Professor de Luca was thanked for his outstanding talk at the Networking Breakfast event in New York.

iv. Forthcoming Events

- Friday, 10 May: Business Breakfast, “From Start-up to FTSE 100: Leadership lessons from Just Eat”. Adrian Blair (PPE 1994) will be the speaker.
- Saturday, 11 May: Afternoon Tea for Donors.
- Saturday, 15 June: Boston Garden Party, hosted by Mrs Claire Callewaert (Zoology, 1989) and her husband, Michael. Ms Ilse Kagan (Modern Languages, 1946) will be presented as a Distinguished Friend of St Hugh’s College at this event.
- Saturday, 29 June: St Hugh’s Garden Party.

Fellows were thanked for their continuing enthusiastic and committed participation in College events. It was noted that donors and potential donors very much appreciated the chance to meet Fellows and learn of the active research taking place in College.

322. Legacies and Donations

An update was received from the Principal.

323. Direct Mail Appeal (GB 286, 06.03.19)

An update was received from the Principal.

324. Annual Telethon Appeal (GB 287, 06.03.19)

The Principal advised that the Development Office had held its annual telethon appeal from 11-25 March 2019, to raise money for the College’s Discretionary Fund and increase engagement by calling approximately 2,000 alumni.

325. Baroness Warnock CH DBE

The Principal advised that the College had been saddened to learn of the death of Mary Warnock, the Baroness Warnock CH DBE, an Honorary Fellow of St Hugh’s, who died on 20 March 2019. The Vice-Principal advised that College was considering obtaining a photographic portrait of Baroness Warnock CH DBE for display in College.

326. St Hugh’s Future Project (GB 290, 06.03.19)

The Principal advised that she and the Director of Development had held a large number of meetings while in Hong Kong in March and that there was a very great amount of interest in the Future Project.

There was agreement that the Future Project had been designed not only to transform the student experience and the College’s buildings, but also to enhance the academic offering. It was noted that US alumni, met recently in New York, had been enthusiastic about the College’s academic research, especially the Brain Hub.

327. Refurbishment of Main Building (GB 227, 06.02.19)

The Principal advised that an Honorary Fellow had established a charitable foundation to provide Graduate Scholarships on an ongoing basis for St Hugh’s College. The foundation will provide scholarships to support graduate students from leading universities in South and East Asia in a variety of subjects. The foundation will cover the fees, living costs and travel expenses of up to eight students, and it was planned that students would, upon completion of their studies, spend six months working for an NGO as a way of giving back to society. The foundation planned to

give some of the funding immediately, so that the project can begin and potential candidates were already being identified to benefit under the scheme. There was great enthusiasm for the proposal, and it was suggested that priority might be given to DPhil students, rather than Masters' students, in line with the strategy to boost Postgraduate research.

The Honorary Fellow and his wife wished to make a further substantial donation to College by funding a major refurbishment of Main Building, including the SCR and the creation of a new, additional Common Room, and parts of the gardens.

328. Report of the Independent Investigation into Non-Recent Allegations (GB 267, 06.03.19)

The Principal advised that a statement had been published on the College website on 8 April 2019.

329. Portrait of the Principal (GB 298, 19.04.18)

The Vice-Principal advised that the portrait of the Principal commissioned by the College and painted by Mark Roscoe RP would be unveiled in the Mordan Hall before Formal Hall dinner on 30 April 2019.

330. Student Changes of Circumstances

Information about Student Changes of Circumstances at the beginning of Trinity Term 2019 had been circulated and was noted.

331. Withdrawals (SCC 1)

A list of withdrawals was noted.

332. Suspensions (SCC 1)

A list of students whose status is currently suspended was noted.

333. Undergraduates Returning to Study (SCC 1)

A list of students scheduled to return to study this term was noted.

334. Change of Course (SCC 1)

A list of students who had changed course was noted.

335. Deputy Catering Manager (GB 243, 06.02.19)

The Principal advised that Mr Antonio Montaruli had been promoted to the post of Deputy Catering Manager – SCR and Principal, with immediate effect.

336. PREVENT Duty Annual Review (GB 205, 10.01.19)

The response from the Bursar to the Head of Prevent of 22 March 2019, outlining the College's response to the recommendations of the pilot PREVENT Duty meeting for low-risk institutions, held on 28 November 2018 by the Office for Students, and the letter of 17 April 2019 from the Head of Prevent, confirming that the College demonstrated due regard to the Prevent Duty and

that the College is not at higher risk of non-compliance with Prevent, had been circulated and were received.

337. Changes to the University Maternity Pay Policy and Associated Policies

Information about changes to the University maternity pay policy and associated policies had been circulated and was received.

338. Admissions

The paper with Annual Admissions Statistical Report Briefing Points, a Supplementary Analysis of Admissions Data and the Annual Admissions Statistical Report 2019 had been circulated and were received. The Senior Tutor advised that while over the past three years, College admissions statistics were respectable, the past year's figures, on their own, were disappointing.

It was noted that College was doing more, better, to improve the level of representation from students with different protected characteristics, but that the effects of these interventions would take time to convert into positive results. The Principal advised that the Offer Holder Day held for the first time in April 2019 had been beneficial in helping to build the relationship with offer holders and hopefully reduce attrition rates, although it was recognised that this was only one intervention and that more should be done.

The Tutor for Equality and Diversity advised that the UNIQ Summer School provided an opportunity to discover from potential applicants what more College could do to help them to apply to and succeed at College.

The difficulties for BME students where they might be one of only a few BME students in an institution were noted. The Riot Squad discussion group in Michaelmas Term 2018 had discussed this and had been very positive about the efforts that College was making, although there was more to be done.

The Open Offer scheme was praised in departments that ran the scheme, and it was noted that some Colleges accepted a greater number of applicants, but then reduced student numbers on the basis of academic performance at College. While it was considered that this approach might help increase diversity, the process was seen as running counter to the ethos that College had adopted of supporting students in all situations.

339. Conference of Colleges (GB 282, 06.03.19)

The Principal advised that Conference of Colleges was considering the revised College Contribution Scheme, but that College, currently, would be categorised more as a donor college than a receiver college for the Scheme. The Principal had attended a meeting of some of the poorer colleges in which there had been discussion of the need for the University to 'tax' richer colleges to help poorer ones, and that issues of parity between colleges in terms of the remuneration packages that could be offered to Fellows were of concern.

340. MCR Feedback Survey Report (GB 305, 06.03.19)

The MCR Feedback Survey Report had been circulated and was received. In the absence of an MCR representative, it had been agreed prior to the meeting that consideration of this item should be deferred to the 4th Week meeting of Governing Body.

341. Tutor for Equality and Diversity (GB 66, 31.10.19)

The Senior Tutor advised that the Tutor for Equality and Diversity would be demitting office at the end of the academic year, the end of her term as a Junior Research Fellow. Dr Atack was thanked for the considerable amount of work and impact that she had made in a short time in the role. Expressions of interest in the officership were sought, to take up appointment from October 2019.

342. Equality and Diversity Issues Arising

No issues were identified.

343. Date of Next Meeting

The Second Stated Meeting of the Governing Body in Trinity Term will be held on Wednesday, 22 May 2019 (4th Week) at 2.00pm in the Mordan Hall.

This ended the business of the meeting.

DR J PARKIN
Secretary