

ST HUGH'S COLLEGE, OXFORD

The Second Stated Meeting of the **GOVERNING BODY** in Hilary
Term was held on Wednesday 9 February 2011

Present:	The Principal	Dr Wilson
	Dr Iles	Dr Rood
	Professor Moore	Dr Perkins
	Dr Garnett	Dr Emerson
	Professor Chalker	Dr Capelli
	Dr Kathirithamby	Dr Perera
	Dr Getzler	Mr Marshall
	Dr Stellardi	Dr Leach
	Professor Mitchell	Dr Loutzenhiser
	Dr McDonald	Dr Baker
	Mrs Vainker	Dr Gazzard
	Professor Duncan	Dr Pattenden
	Dr Paseta	Dr Mann
	Dr Macnair	

Mr Pomerantz represented the MCR and Mr Greenstreet the JCR. They attended for Items 141–5, 149, 155–7.

138. Apologies for Absence

Apologies were received from Professor Giles, Dr Wong, Dr Grainger, Dr Harnden, Ms Kerr, Professor Gershuny, Dr Conway, Dr Friedman and Dr Blunsom (Professor Robertson, Dr Holland, Dr Stevens, Dr Martin, Dr Tarres, Dr Lewis and Dr Hammond on leave).

139. The Minutes of the First Stated Meeting in Hilary Term held on 13 January 2011 were approved and signed.

140. Conflict of Interest

Discussion of the College policy on expenses and gifts took place in the light of potential conflicts of interest.

141. Report and Recommendations from Finance Committee

The Minutes of the Finance Committee held on 26 January 2011 had been circulated and were received.

142. Management Accounts (FC 4)

The Management Accounts for Period 2 show the year to date operating surplus as £18k behind budget; income £23k behind budget and expenditure £16k over budget.

143. Expenses Policy (FC 5)

On the recommendation of the Finance Committee, the Expenses Policy was agreed. It was also agreed to make the fellows' handbook available on the College website, so that the academic staff could have quick access to an up-to-date copy.

144. Formal Hall, 4 March 2011

The Principal advised that the Vice Chancellor, Professor Andrew Hamilton, will be attending the Formal Hall on Friday 4 March.

145. Small Subjects

Dr Iles reported that Conference of Colleges was considering proposals to concentrate provision for small subjects in certain colleges. This would mainly affect undergraduate students, and in due course proposals would be circulated.

146. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 26 January 2011 had been circulated and were received.

147. OxCORT Online Tutorial Reporting System (AC 3)

On the recommendation of the Academic Committee, it was agreed that any reports for a given term that have not been released to students by Organising Tutors by Friday of 9th week be released to students by the Senior Tutor after that date.

148. Admissions Matters (AC 4)

On the recommendation of the Academic Committee, it was agreed that, at its first meeting in Hilary Term, Academic Committee considers a more detailed report on the Michaelmas Term admissions round and that the report and any conclusions and/or recommendations resulting from it should then be circulated to Education Committee prior to being considered at the 4th week meeting of Governing Body.

149. Undergraduate Prospectus (AC 4)

On the recommendation of the Academic Committee, it was agreed that the printed prospectus would not be produced again. A smaller brochure and bookmark would be produced for distribution at Open Days.

150. Divisional Linked Scholarship 2011-12 (AC 5)

On the recommendation of the Academic Committee, it was agreed that this award be linked to the selection process for Wellcome Trust studentships in Neuroscience, specifically in the area of Electrophysiology.

151. Rawnsley Graduate Scholarship (AC 5)

On the recommendation of the Academic Committee, it was agreed that for the academic year 2011-12 this award be offered to a broader field of applicants, to include Czech, Slovak or Polish nationals working in the field of English.

152. Teaching in Mathematics (AC 6)

On the recommendation of the Academic Committee, it was agreed to advertise a 12-hour stipendiary lecturer in Pure Mathematics from September 2011 for two years.

153. AHRC Co-Funded Studentships (AC 7)

On the recommendation of the Academic Committee, it was agreed not to enter into co-funding arrangements with the Humanities Division for the forthcoming academic year, but instead to follow the agreed cycle of divisional linked awards.

154. Sabbatical Leave (AC 8)

On the recommendation of the Academic Committee, it was agreed to grant sabbatical leave to Professor Fiddian for Hilary Term 2012.

155. Report and Recommendations from Library Committee

The Minutes of the Library Committee held on 2 February 2011 had been tabled and were received.

156. Library Graduate Trainee (Library Committee 4)

The proposal to recruit a graduate trainee for the Library was approved.

157. New Library Catalogue System

Dr Stellardi informed Governing Body that in Summer 2011 a new library management system is due to be implemented, replacing OLIS. There will be a period of about a week in mid-July when the system is suspended in order to enable the handover. The changes will also make it difficult to accession books during the Summer months. Members of Governing Body are therefore advised to make recommendations for new books to the Librarian during the Easter vacation.

158. Recommendation from Education Committee

On the recommendation of the Education Committee, it was agreed to award a book prize to Samuel Power (1st year Mathematics), for outstanding performance in his Hilary Term Collections.

159. New Building

It was agreed that at its next meeting, the Steering Committee for the new building should consider how to keep Governing Body informed of progress on the project, and how members can feed back comments and questions about the plans.

This ended the business of the meeting.