

Academic dress

Full academic dress (*sub fusc*) should be worn at all formal University ceremonies including matriculation and degree ceremonies. Sub fusc should be worn beneath your academic gown and is also required when sitting examinations.

Your sub fusc

You are required to wear your preference from the following as sub fusc:

1. one of:
 - a. dark suit with dark socks, or
 - b. dark skirt with black tights or stockings, or
 - c. dark trousers with dark socks or dark hosiery

Socks, tights and stockings must cover the ankle entirely. Where socks or stockings are worn, there should be no gap between the bottom of the trouser leg or skirt and the top of the socks or stockings.

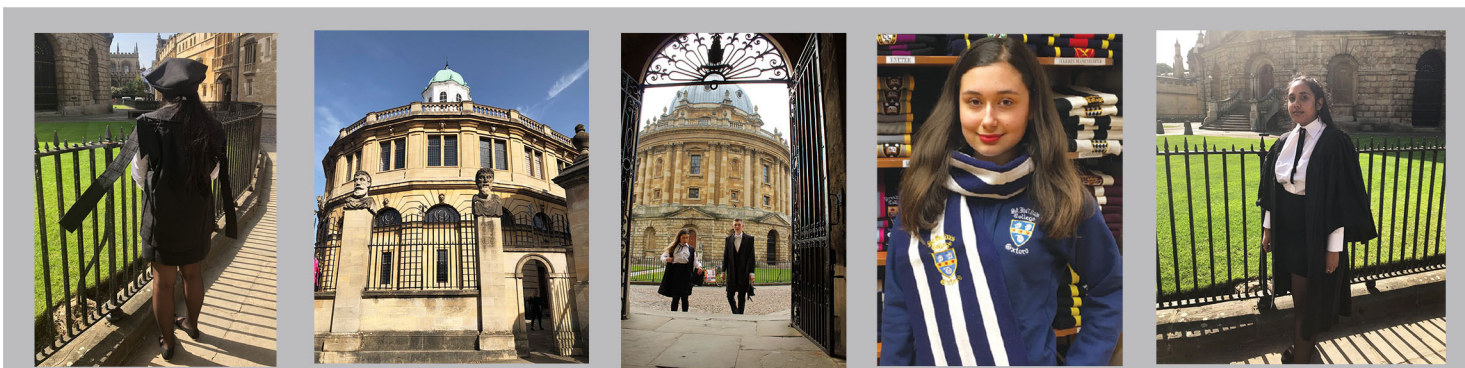
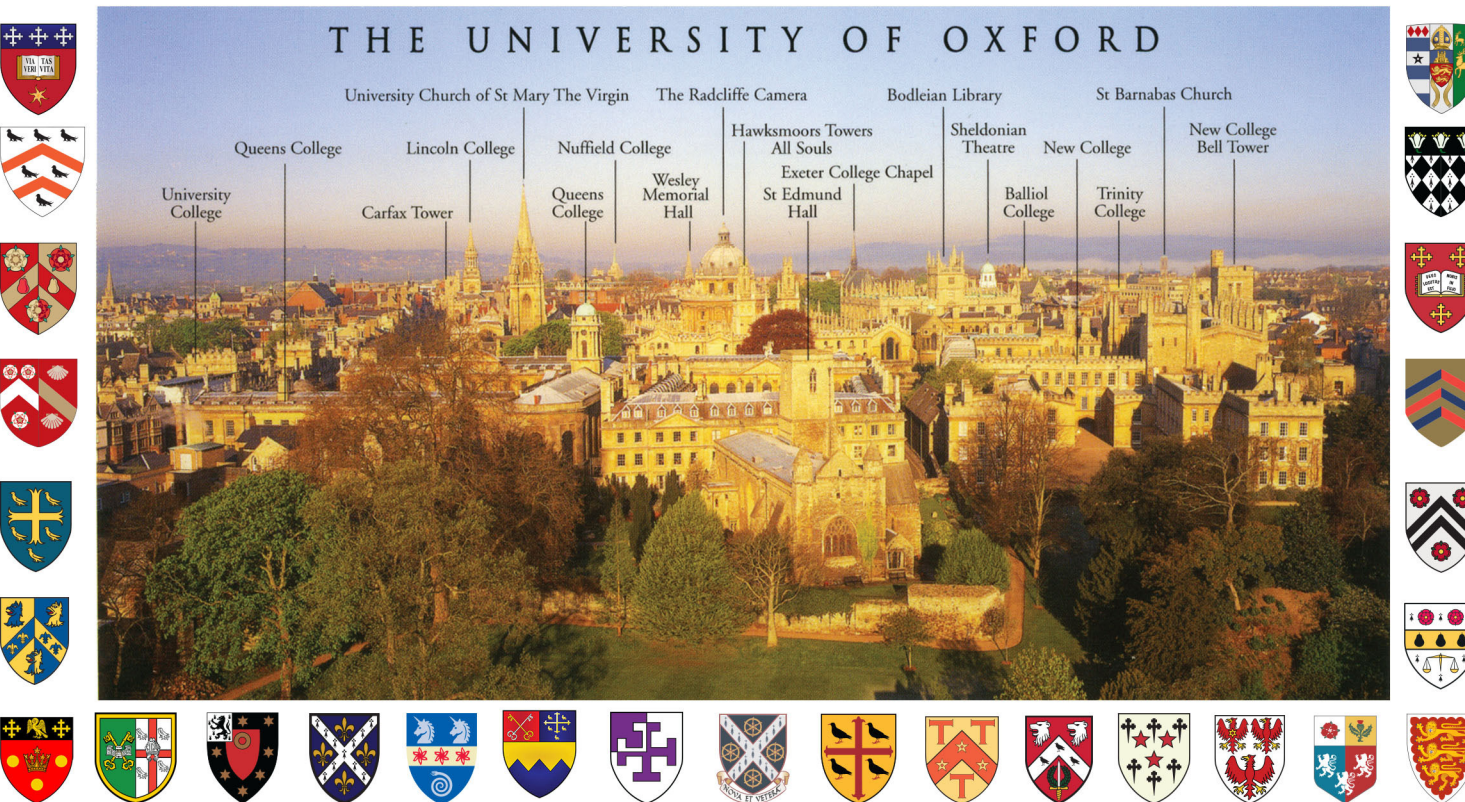
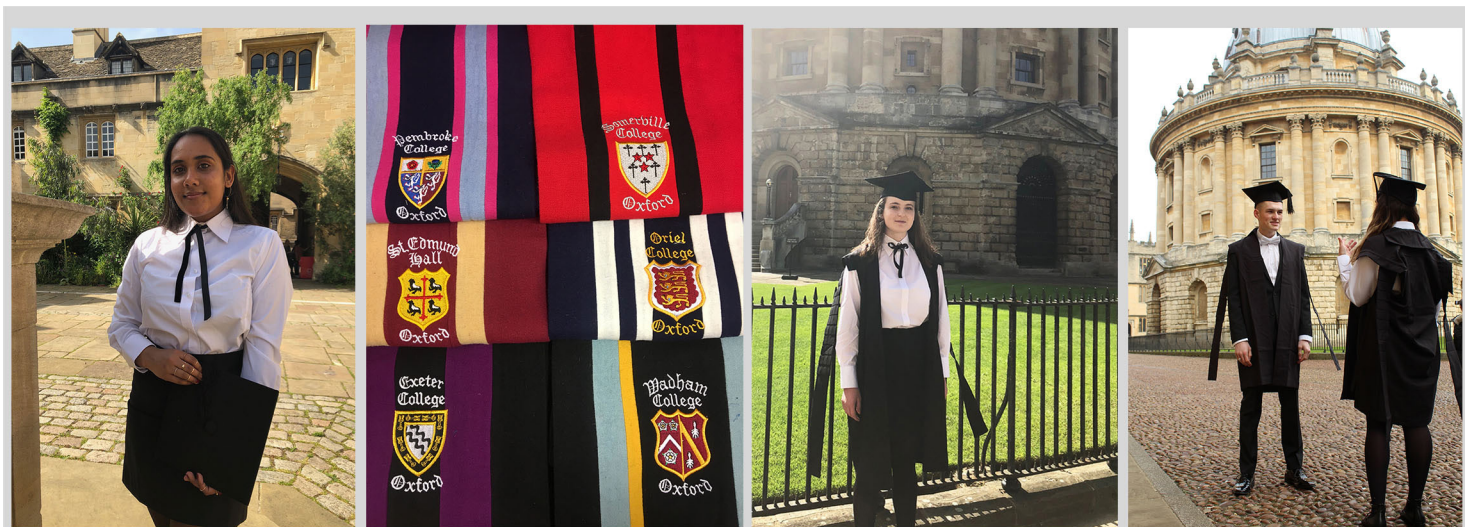
2. dark jacket, if required - worn underneath the gown
3. black shoes
4. plain white collared shirt or blouse
5. white bow tie, black bow tie, black full-length tie, or black ribbon.

PLUS:

1. the appropriate academic gown (see below; [Academic Gowns for Students](#))
2. mortar board or soft cap

Additional notes

- ‘Dark’ in this context means dark grey, dark blue or black. Clothing must be plain; pinstripes and similar patterns are not permitted.
- When wearing sub-fusc, your clothing must not leave any part of your legs, ankles, or feet uncovered.
- The mortar board may be worn out of doors but must be removed and carried indoors.
- Ministers of religion may wear clerical dress, with a gown over, when attending ceremonies.
- If you wear a head dress / scarf for religious reasons, a black scarf should be worn.
- Members of the armed forces may wear service dress under their gown, in place of sub fusc. This is only applicable to members of The British Armed Forces in the UK. Uniform caps should be removed when indoors.



Order online : www.shepherdandwoodward.co.uk

Shepherd & Woodward

109-113 High Street, Oxford OX1 4BT

Tel: 01865 249491 Fax: 01865 723631

enquiries@shepwood.co.uk



SUB-FUSC SPECIAL OFFER PACKAGES

UNDERGRADUATE

£24.99

Package includes Gown, Mortar Board / Soft Cap & Ribbon / Straight Tie or Black / White Bow Tie

POSTGRADUATE

£32.99

Package includes Gown, Mortar Board / Soft Cap & Ribbon / Straight Tie or Black / White Bow Tie

Ex-Hire Package
as above but with an
ex-hire poly / cotton

gown ... **£19.99**
whilst stocks lasts

Ex-Hire Package
as above but with an
ex-hire poly / cotton

gown ... **£27.99**
whilst stocks lasts

Have you got
your
Sub-Fusc?

Matriculation
2020



Order Online: www.shepherdandwoodward.co.uk



Dear Student.

Many congratulations on gaining a place at one of Oxford University’s most prestigious colleges.

We at Shepherd & Woodward are the largest supplier of Academic gowns to Oxford University students having been supplying Oxford Graduates and Undergraduates for over 160 years.

Academic Dress Requirements

Your Academic dress requirements will be:

All Undergraduates and Postgraduates are required to wear their appropriate gown and cap/mortar board, in the presence of the Chancellor, Vice Chancellor or other officers of the University in their official capacity, at examinations, matriculation, and formal college events. In addition ‘Sub-Fusc’ clothing must be worn under the gown at all of the events mentioned above.

Sub-Fusc Clothing

Underneath the gowns, students should wear either a dark suit, black trousers or a black skirt with a dark jacket if desired. Black socks and shoes are also required along with a white blouse or shirt, and a choice of the following neck wear - a black / white bow tie, straight black tie or black ribbon.

You can fax or email your requirements, or order online at www.shepherdandwoodward.co.uk. For that human touch: Email:enquiries@shepwood.co.uk, Fax: 01865 723631 or Phone 01865 249491

Name: _____
Home Address: _____
Postcode _____
Mobile _____ Tel _____
College _____
Email _____

Academic Wear	Price	Please Tick
New Undergraduate Offer (please tick options below)	£24.99	☐
Ex-Hire Offer (please tick options below)	£19.99	☐
Mortar Board ☐ or Soft Cap ☐		
White Bow ☐ Black Bow ☐ Long Tie ☐ Ribbon ☐		
New Postgraduate Offer (please tick options below)	£32.99	☐
Ex-Hire Offer (please tick options below)	£27.99	☐
Mortar Board ☐ or Soft Cap ☐		
White Bow ☐ Black Bow ☐ Long Tie ☐ Ribbon ☐		
White Shirt - Poly / Cotton (14"-18") Size _____	£24.99	☐
If purchased with package offer above - discounted price	£19.99	☐
White Blouse - Poly / Cotton (4-20) Size _____	£24.99	☐
If purchased with package offer above - discounted price	£19.99	☐
Black Skirt - Poly / Cotton (6-16) Size _____	£24.99	☐
If purchased with package offer above - discounted price	£19.99	☐
Mortar Board	£9.99	☐
Soft Cap	£9.99	☐
Black Ribbon	£1.99	☐
Ready Tied Satin Bow Tie : Black White	£9.99	☐
Self-Tied Adjustable Bow Tie: Black White	£14.99	☐
Scholar’s Gown	£49.99	☐

College Regalia	Normal Price	10% Discount	Please Tick
College Crest Tie (Silk)	£29.99	£26.99	☐
College Crest Tie (Poly)	£16.99	£15.29	☐
College Stripe Tie (Silk)	£26.99	£24.29	☐
College Stripe Tie (Poly)	£14.99	£13.49	☐
College Cufflinks (Bar)	£24.99	£22.49	☐
College Striped Scarf Crested	£44.99	£40.49	☐

College Crew Neck Navy	£26.99	£24.29	☐
Please select size:			
XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐			
College Hoody Navy	£29.99	£26.99	☐
Please select size:			
XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐			
Lab Coat 100% White Cotton	£29.99	£26.99	☐
Please select size:			
XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐			
Postage to U.K & N.Ireland will be charged at current class rate			

College Regalia Subtotal:

Grand Total:

Black 2 button, single breast suit	Price	Please Tick
	£199.99	☐
If purchased with package offer above - discounted price	£149.99	☐

Chest Size: _____
Waist Size: _____
Inside Leg: _____
Neck Size: _____ (for correct size of shirt & bow tie)
Height : _____ (for correct slength of gown)
Head Size : _____ (measure around head above the ears)

Please select Delivery / Collection Method:

Free delivery to college ☐
Please advise date required: __/__/__

Collect from store ☐

UK Postage £3.99 ☐

Academic Wear Subtotal:

Please select payment type:

Debit Card ☐ Mastercard ☐ Visa ☐ Amex ☐

Card No: _____

Start Date: _____ Expiry Date: _____

Sec Code: _____ Issue Number: _____

Tel: (Of cartholder for authorisation) _____

Date: ____/____/____

Signed: _____



If you do not wish for us to keep your details on record, please tick this box ☐

Special Offer Packages

Undergraduate

Pure Cotton Commoner’s Gown
(Undergraduate)
+
Mortar Board / Soft Cap
+
Black / White Bow Tie, / Ribbon
or Long Black Tie

£24.99

Ex-hire Package - Mixed Fibre Gown,
New Mortar Board & Neckwear

£19.99
(Whilst stocks last)

Postgraduate

Pure Cotton Graduate Gown
(Postgraduate)
+
Mortar Board / Soft Cap
+
Black / White Bow Tie, / Ribbon
or Long Black Tie

£32.99

Ex-hire Package - Mixed Fibre Gown,
New Mortar Board & Neckwear

£27.99
(Whilst stocks last)

All packages come with a free re-usable cotton bag.

Special Offer

(Don't forget yours)

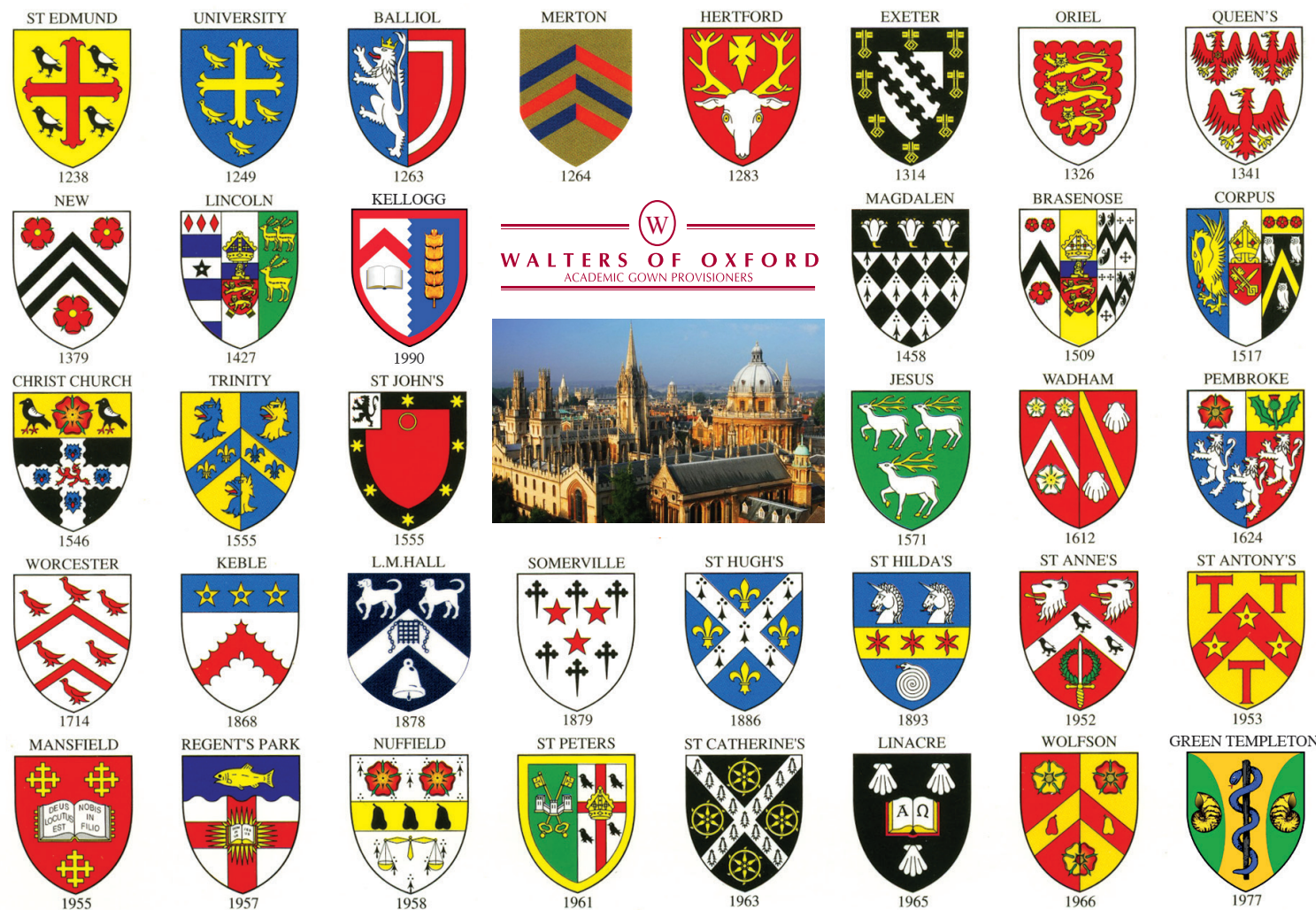
Lab Coat (white) Cotton only

£26.99

Retail Price £29.99



www.waltersinoxford.co.uk/undergraduate-offer/lab-coat-white-pure-cotton



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SUB-FUSC

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FRESHERS GOWNS

WITH FREE RE-USEABLE COTTON BOOK BAG

Minimise Your Carbon/Plastic Foot Print – Buy a Pure Cotton Gown

UNDER-GRADUATE OFFER walters-oxford.co.uk/undergraduate-offer

Gown, Soft Cap or Mortar Board.

FREE black or white bow tie, long black tie or black ribbon. While stocks last.

Pure Cotton £24.99

Ex-Hire £19.99

(Mixed Fibres)

POST-GRADUATE OFFER walters-oxford.co.uk/post-graduate-offer

Gown, Soft Cap or Mortar Board.

FREE black or white bow tie, long black tie or black ribbon. While stocks last.

Pure Cotton £32.99

Ex-Hire £27.99

(Mixed Fibres)

Dear Student
Many congratulations on gaining a place at one of Oxford University's most prestigious colleges.

We at Walters are the largest supplier of Academic gowns to Oxford University students having been supplying Oxford Undergraduates and Postgraduates for over 158 years, and with the permission of your college we would like to offer our services to you in this department in readiness for your matriculation.

ACADEMIC DRESS REQUIREMENT
Your academic dress requirements will be:

All Undergraduates and Post graduates are required to wear their appropriate gown and cap in the presence of the Chancellor, the Vice Chancellor or other officers of the University in their official capacity, at examinations, matriculation, and formal college events. Ladies and gentlemen have to wear the mortar board or soft cap. In addition “Sub-Fusc” clothing must be worn under the gown at all of the events mentioned above.

“SUB-FUSC” = “OF SOBER HUE”
Clothing regulations as instructed by the Dean of Degrees:-

A dark suit with dark socks, or a dark skirt with black stockings or trousers with dark socks and an optional dark coat or jacket; black shoes; plain white collared shirt or blouse; a black or white bow tie, black long tie or black ribbon tie. Dress should be such as might be appropriate for formal occasions.

Candidates serving in the HM Forces are permitted to wear uniform together with the appropriate gown. The Uniform cap is worn in the street and carried indoors.

Wearing of Mortar Boards and Soft Caps?

Make sure its Oxford Uni style - NOT USA style with long tassles. Prior to graduation, Mortar boards may not be worn indoors, however they may be worn outdoors, soft caps can be worn in and outdoors, so it is important that they fit.



SPECIAL OFFERS

You will need one of these offers

UNDERGRADUATE

Commoner’s Gown
(Undergraduate)
+
Mortar Board or Soft Cap
with Free black or white bow tie,
black ribbon or black long tie.

Package Offer Price

Pure Cotton ‘Plastic Free’
£24.99

Ex-Hire (Mixed Fibres)
£19.99

While Stocks Last

POSTGRADUATE

Graduate Gown
(Postgraduate)
+
Mortar Board or Soft Cap
with Free black or white bow tie,
black ribbon or black long tie.

Package Offer Price

Pure Cotton ‘Plastic Free’
£32.99

Ex-Hire (Mixed Fibres)
£27.99

While Stocks Last

All with FREE Re-usable Cotton Book Bag

www.walters-oxford.co.uk

undergraduate-offer

www.walters-oxford.co.uk

post-graduate-offer

NAME

HOME ADDRESS

POST CODE

MOBILE

TEL

COLLEGE

E-MAIL

	PRICE	TICK BOX		PRICE	TICK BOX
Undergraduate Offer = With FREE Cotton Book Bag			Sub-Fusc Suits, Single breasted 2 button colour black £199.99		
Includes commoner's gown, mortar board or soft cap. Black or White bow tie, Black ribbon tie, Black long tie.			If purchased with gown package offer, buy at £149.99		
Pure Cotton “PLASTIC FREE” = £24.99			Chest size:		
Ex Hire “mixed fibres” = £19.99 while stocks last.			Waist size: Inside Leg		
Mortar Board Soft cap			Neck Size: (for correct size of shirt and bow tie)		
White bow tie Black bow tie Black long tie Black ribbon			Height: (for correct length of gown)		
			Head Size: (measure around head above the ears)		
Post Graduate Offer = With FREE Cotton Book Bag			Sub-Fusc White Blouse Poly/Cotton Size 4-20 £24.99		
Includes Graduate gown, mortar board or soft cap. Black or White bow tie, Black ribbon tie, Black long tie.			Size		
Pure Cotton “PLASTIC FREE” = £32.99			If purchased with a package offer buy at £19.99		
Ex Hire “mixed fibres” = £27.99 while stocks last.			Sub-Fusc Black Trousers Size 6-20 £38.99		
Mortar Board Soft cap White bow tie Black bow tie Black long tie Black ribbon			If purchased with gown package offer buy at £9.99		
Scholars Gown £49.99			Size short regular		
Soft Cap (Oxford University Style not USA) £9.99			Sub-Fusc Black Skirt Size 6-20 - Length short 19” £29.99		
Mortar Board (Oxford University Style not USA) £9.99			If purchased with a package offer above buy at £19.99		
Black or White Bow Tie - Self tie £19.99			Black Tie Ribbon £1.99		
If you request this bow tie as part of your package add £14.99			Black Socks 7 Pack Size 7-11 £9.99		
Sub-Fusc White Shirt Poly/Cotton 14½” – 18” size £24.99			SUB TOTAL		
If purchased with gown package offer buy at £19.99					

COLLEGE CLOTHING AND ACCESSORIES

	RETAIL	10% DISCOUNT	TICK BOX
College Scarf	£44.99	£39.99	
College Crested tie (silk)	£29.99	£26.99	
College Striped tie (silk)	£26.99	£24.29	
College Crested mug	£6.99	£6.29	
College Crested cuff links	£24.99	£22.49	
College Crested Hooded Sweat Shirt Oxford Navy Blue	£29.99	£26.99	
Tick Box XS S M L XL XXL			
Lab Coat, white, cotton	£29.99	£26.99	
Tick Box XS S M L XL XXL			

POSTAGE AND PACKING UK £3.99

Europe £6.50 Rest of World £15.95

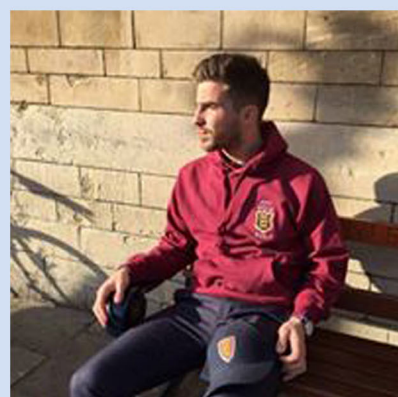
TO BE COLLECTED IN STORE - Please Tick

FREE DELIVERY TO COLLEGE (GIVE DATE FOR DELIVERY) REQUIRED

GRAND TOTAL

College Scarves + Hoodies

Both Undergraduates and Postgraduates are required to wear their appropriate cap and gown along with their sub-fusc in the presence of the Chancellor, Vice Chancellor and other officers of the University for Matriculation, Examinations and formal College events.



Sub-Fusc is instructed as follows; a dark suit with dark socks or a dark skirt with black tights worn with a white collared shirt/blouse and black shoes. A choice of a black/white bow tie, black straight tie or black ribbon should also be worn.

Gowns should be fitted to the correct length and Mortar boards/Soft caps should also be fitted correctly. Our staff will ensure this is the case and will be happy to help with any issues.

The Varsity Shop

13 Broad Street, Oxford OX1 3AS

01865 244000

shop@varsityshop.co.uk

www.varsityshop.co.uk

01865 201500

Get ready for Matriculation October 2020

Undergraduate Offer

£24.99

Postgraduate Offer

£32.99

Ex-Hire Poly/Cotton Gown packages also available:
Undergraduate £19.99
Postgraduate £27.99
whilst stocks last

PLASTIC FREE
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to receive 15% discount on college wear online.



Ethically sourced
sub-fusc

Sub-Fusc Offers & Individual College Items...

Gowns supplied by 'The Oxford Gown Company'





Congratulations on gaining your place at Oxford University!

Here at the Varsity Shop we have been selling gowns for over 165 years and happy to help with all your Gown and College wear needs. We have put together some packages to give you the best offers and make your lives easier...
Simply scan, email, post or fax this order sheet to us or give us a call.



Undergraduate Packages

Package A:

- * Undergraduate Gown
- * Mortar Board
- * Neckwear

£24.99

Package B:

- * Undergraduate Gown
- * Mortar Board
- * Neckwear

+ Individual College Hooded Sweatshirt

£49.99

Package C:

- * Undergraduate Gown
- * Mortar Board
- * Neckwear

+ Individual College Crew Neck Sweatshirt

£46.99



All packages come packed in a free re-usable cotton bag

Postgraduate Packages

Package D:

- * Graduate Gown
- * Mortar Board
- * Neckwear

£32.99

Package E:

- * Graduate Gown
- * Mortar Board
- * Neckwear

+ Individual College Hooded Sweatshirt

£57.99

Package F:

- * Graduate Gown
- * Mortar Board
- * Neckwear

+ Individual College Crew Neck Sweatshirt

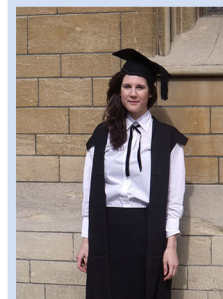
£54.99

Neckwear - choose from a Black/White Bow tie, Straight black tie or Black Ribbon

Order Form

Name: _____ College: _____
Contact Number: _____ Email Address: _____
Address: _____
Postcode: _____

Please tick appropriate box : 1) Collect in Store ☐ 2) Deliver to College ☐ preferred delivery date ___/___/___
3) Post to my home address (UK ONLY) £3.99 ☐ Post to Europe £6.50 ☐ Post to ROW £15.95 ☐



Select package : A ☐ B ☐ C ☐ D ☐ E ☐ F ☐

Package options: (choose one from each section)

Option 1: Black Ribbon ☐ White Bow Tie ☐ Black Bow Tie ☐ Straight Black Tie ☐

Option 2: Mortar Board ☐ Soft Cap ☐

Option 3: Hoody/Sweatshirt Colour (applicable for packages B,C,E,F)

Size: XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐
Colour: Navy ☐ Black ☐ Maroon ☐ Grey ☐ Bottle ☐ White ☐ Charcoal ☐

Measurements

Height (for correct length of gown) : _____
Head Size (measure around head above ears) : _____
Neck Size (for Men's Shirt) : _____
Skirt Size (4 - 16) : _____
Blouse Size (4 - 20) : _____
Chest & Waist (if suit required) : _____

Extra Academic Items with package

Sub-Fusc White Shirt £24.99 £19.99 ☐
Sub-Fusc White Blouse £24.99 £19.99 ☐
Sub-Fusc Black Skirt £24.99 £19.99 ☐
Gents Sub-Fusc Suit £199.99 £149.99 ☐
(Tailored Fit, Single breasted, 2 button, dark charcoal)
Black Tights (pack of 2) £9.99 ☐
Mortar Board £9.99 ☐
Soft Cap £9.99 ☐
Commoner's Gown £19.99 ☐
Graduate Gown £24.99 ☐
Scholar's Gown £44.99 ☐
Black ribbon £1.99 ☐
White Bow Tie ready tied satin £9.99 ☐
Black Bow Tie ready tied satin £9.99 ☐
White Bow Tie self tie marcella £16.99 ☐
Lab Coat (sizes XS - XXL) £24.99 ☐
Black Socks (pack of 5) £9.99 ☐
Ex-Hire Poly/Cotton Undergraduate Package 19.99 ☐
Ex-Hire Poly/Cotton Postgraduate Package £27.99 ☐

Extra College Items 10% discount

College scarf striped with crest £44.99 £40.49 ☐
College Crested Tie - silk £29.99 £26.99 ☐
College Crested Tie - polyester £16.99 £15.29 ☐
College Striped Tie - silk £26.99 £24.29 ☐
College Striped Tie - polyester £14.99 £13.49 ☐
Bow Tie - silk crest £29.99 £29.69 ☐
Bow Tie - silk stripe £29.99 £26.99 ☐
College Cufflinks - chain £26.99 £24.29 ☐
College Cufflinks - bar £24.99 £22.49 ☐
Lapel Pin £3.99 £3.59 ☐
College Coffee mug £6.99 £6.29 ☐
College Baseball Cap £9.99 £8.99 ☐
College Keyring £4.99 £4.49 ☐
College Crest Hoodies £29.99 £26.99 ☐
Size: XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐
Colour: Navy ☐ Black ☐ Maroon ☐ Grey ☐ Bottle ☐ White ☐ Charcoal ☐
College Crest Sweatshirts £26.99 £24.29 ☐
Size: XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐
Colour: Navy ☐ Black ☐ Maroon ☐ Grey ☐ Bottle ☐ White ☐ Charcoal ☐
College Crest Bags £29.99 £26.99 ☐
Style: Messenger ☐ Colour: Black ☐ Navy/Sky ☐ Navy ☐
Style: Backpack ☐ Colour: Black ☐ Light Grey ☐ Navy ☐
College Crest T-Shirt £19.99 £17.99 ☐
Size: XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐
Colour: Navy ☐ Black ☐ Maroon ☐ Grey ☐ Bottle ☐ White ☐ Charcoal ☐
College Crest Puffer Jacket £79.99 £71.99 ☐
Size: XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL ☐
Colour: Navy ☐ Black ☐ Frost Grey ☐

You can simply scan, email, post or fax this order sheet to us. You can also order online at www.varsityshop.co.uk

Sub- totals : Package Price £ _____ Extra's £ _____ Postage if applicable £ _____ Grand Total £ _____

Payment Details: please tick your chosen form of payment Maestro ☐ Debit Card ☐ Visa ☐ Mastercard ☐ Amex ☐

Card No: _____ Start date: ___/___ Expiry date: ___/___ Issue No _____ Sec code: _____

Daytime contact number of card holder: _____ Signed: _____ Date: ___/___/___

If you do not wish for us to keep your details on record please tick this box ☐