

ST HUGH'S COLLEGE, OXFORD

The First Stated Meeting of the **GOVERNING BODY** in Michaelmas Term was held on  
Thursday, 5 October 2017

Present:	The Principal (Chair)	Professor Marshall
	Professor Moore	Professor Perera
	Professor Garnett	Professor Loutzenhiser
	Dr Kuhn	Professor Mann
	Professor Chalker	Dr Sanders
	Professor Plunkett	Ms Stott
	Professor Wong	Dr Parkin (Secretary)
	Professor Mitchell	Professor Husband
	Professor McDonald	Professor Biro
	Professor Duncan	Professor Doyle
	Professor Westbrook	Professor Sullivan
	Professor Grainger	Professor Jérusalem
	Professor Macnair	Professor Oberhauser
	Professor Wilson	Professor Saupe
	Professor Rood	Professor Llewellyn
	Professor Harnden	Professor Morisi
	Professor Martin	Professor McMahon
	Professor Capelli	
In attendance:	Professor Xiang	Ms Carthew
	Dr Jenkins	Dr Hein
	Professor Carvalho	Dr De Luca
	Dr Ohta	Dr Pavlova

Ms Walnicki represented the MCR and Ms Pavlova the JCR. They attended for items 1-29, 36-38 and 41-42.

Ms Finlay and Ms Orsetti from Heatherwick Studio, Mr Leigh from Ridge and Partners LLP, the Project Managers, and Mr Wybrow from Gardiner and Theobald LLP, the Quantity Surveyors for the St Hugh's Future Project, attended for item 28.

1. Apologies for Absence

Apologies were received from: Professor Getzler, Mrs Vainker, Mr Marshall, Professor Conway, Professor Ballentine, Professor Eidenmüller, Dr Large, Professor Thompson, Professor Cook, Dr Atack and Ms Sučević (Professor Stellardi, Professor Pašeta, Dr Perkins, Professor Lewis, Professor Leach, Professor Blunsom and Professor Baker on leave).

2. Office Cascades (Circ Bus 22.06.17)

It was noted that information about office cascades for 2017-18 had been circulated and received.

3. Donor Board Proposal (Circ Bus 30.06.17)

It was noted that a proposal for the installation of donor boards in Main Building had been circulated.

4. Welfare Committee Minutes, 6 June 2017 (Circ Bus 18.07.17)

The unconfirmed minutes of Welfare Committee in Trinity Term held on 6 June 2017 had been circulated and were received.

5. St Hugh's Future Project Update (Circ Bus 28.07.17)

It was noted that an update about the Future Project had been circulated and received.

6. Update for Members from USS (Circ Bus 31.07.17)

It was noted that a communiqué from the CEO of USS had been circulated and received.

7. Design Review Panel Meeting, 17 August (Circ Bus 01.08.17)

It was noted that information about the Design Review Panel meeting on 17 August with the potential architects had been circulated and received.

8. College Allocation of Places for Graduate Students (Circ Bus 11.08.17; GB 377 14.06.17)

It was noted that it had been agreed that College would accept three additional PGT graduate students from October 2017 in recognition of the extraordinary circumstances in which the University found itself.

9. Design Review Panel Recommendations (Circ Bus 17.08.17)

It was noted that the proposal for the potential Future Project architects to undertake five weeks of stakeholder consultations prior to the Governing Body meeting on 5 October had been agreed by circulation.

11. Teaching in History (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Professor Michael Bentley to a six-hour Stipendiary Lectureship in History for the 2017-18 academic year, following the resignation of Dr Stafford after year one of his two-year lectureship covering Professor Pařeta's buyouts.

12. Teaching in Italian (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Dr Alberica Bazzoni to a Non-Stipendiary Lectureship in Italian for Michaelmas Term 2017. Dr Bazzoni would cover first and second year teaching during Professor Stellardi's term of leave.

13. Teaching in Psychology (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Dr Thomas Fanshawe to a two-hour Stipendiary Lectureship in Psychology for the academic year 2017-18. The appointment would meet teaching needs in Statistics following Dr Popplewell's retirement.

14. Teaching in Spanish (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation for Wadham (where Dr Vázquez-Medina holds her Fellowship) to appoint Dr Alice Brooke to a six-hour Stipendiary Lectureship in Spanish for one term. Of the six-hour stint, St Hugh's teaching will make up two hours. The appointment is to cover Dr Vázquez-Medina's teaching during this period.

15. Teaching in Medicine (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Dr Angela Hamblin and Dr George Chapman to Non-Stipendiary Lectureships in Medicine for the coming academic year. Dr Hamblin would take on the Pathology teaching previously conducted by Dr Soilleux; Dr Chapman would provide further support through bedside and other tutorial teaching as our students prepare for examinations.

16. Teaching in English (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Dr Ayoush Lazikani to an eight-hour Stipendiary Lectureship in English for five terms from Michaelmas 2017 to cover teaching requirements during Dr Perkins' leave.

17. Teaching in Mathematics (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Mr Nicolaus Heuer and Mr Mikołaj Kasprzak to Non-Stipendiary Lectureships in Mathematics for the coming academic year. Mr Heuer would provide teaching in Algebra and Topology, Mr Kasprzak in Statistics.

It was also noted that on the recommendation of Academic Committee it had been agreed by circulation to appoint Dr Tom Crawford to a Stipendiary Lectureship in Mathematics for the 2017-18 academic year to meet teaching needs while Professor Baker is on leave. It had also been agreed by circulation that Dr Crawford's appointment should be increased from an eight-hour to a nine-hour Stipendiary Lectureship in order that he might contribute to the College's outreach programme on a regular basis.

18. Teaching in Management (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Dr Duncan Robertson to a three-hour Stipendiary Lectureship in Management for the 2017-18 academic year.

19. Teaching in Biochemistry (Circ Bus 19.09.17; GB 360 14.06.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation that Dr John Stanley's Stipendiary Lectureship be increased to six hours for 2017-18, in acknowledgement of the additional teaching, organisation, and administration he has agreed to undertake, following the preferred candidate for the Tutorial Fellowship in Biochemistry (*vice* Watts) declining the post.

20. Non-Stipendiary JRF in Oceanography (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Dr Ali Mashayek as a Non-Stipendiary Junior Research Fellow for the

academic years 2017-2022 during the period of his NERC Independent Research Fellowship. Dr Mashayek will be based with Professor Marshall in the Department of Atmospheric, Oceanic, and Planetary Physics.

21. CDF in Psychology (Circ Bus 19.09.17)

On the recommendation of Academic Committee it was noted that it had been agreed by circulation to appoint Ms Jelena Sučević as a fixed-term Career Development Fellow for six months from 25 September to take over Dr Chow's research at the BabyLab.

22. Fellowships for Renewal (Circ Bus 19.09.17)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation to renew the following Fellowships from the end of September 2017:

Professor Baker (*for seven years*)

Professor Chalker (*for seven years*)

Professor Duncan (*for seven years*)

Professor Husband (*for seven years*)

Professor Martin (*for seven years*)

Dr Parkin (*for seven years*)

Professor Plunkett (*to retirement*)

Dr Sanders (*for seven years from 2016*).

23. Oxford Pathways Steering Group (Circ Bus 19.09.17)

On the recommendation of Academic Committee, it was noted that it had been agreed by circulation that the College should join other contributing colleges to secure the Oxford Pathways Steering Group's Programme's future for 2017-18. It had been noted that College support was being sought by Pathways, a college-run programme of outreach to areas of low participation in higher education, as previous funding had been withdrawn.

24. Painting at Entrance of Main Building (Circ Bus 26.09.17)

It was noted that a proposal for the re-siting of the painting at the entrance of Main Building had been agreed by circulation.

25. Admission of Fellows

The following made his Declaration and was admitted to his Fellowship:

Prof M McMahon (Tutor in Economics).

26. The Minutes of the Third Stated Meeting in Trinity Term held on 14 June 2017 were received.

27. Conflicts of Interest

None were declared.

28. St Hugh's Future Project

The proposal for the proposed architects to proceed with completing the Future Project Stage 1 Design through to completion and the presentation of a finalised design stage report in December 2017 was approved.

29. Launch of the Women in the Humanities Centre

The Principal advised that the Women in Humanities Centre would be launched on 27 November.

30. Formal Halls and SCR Meals

The Principal reminded Fellows to sign in for Formal Hall by no later than noon on the day before each dinner. An e-mail reminder will be sent to Fellows one working day before each deadline.

31. Domus Dinner

The Principal reminded Fellows of the Domus Dinner on Friday, 27 October.

33. Emeritus Fellowship

It was agreed to elect Professor Anthony Watts to an Emeritus Fellowship.

34. Membership of Portrait Committee

It was agreed that College Bylaw II P should be suspended to allow for Professor Watts' additional membership of the Portrait Committee.

35. Tutorial Fellowship in Biochemistry (GB 360 14.06.17)

The Senior Tutor advised that the preferred candidate for the Tutorial Fellowship in Biochemistry (*vice* Watts), had declined the post and that alternative arrangements had been made to cover this teaching, organisation, and administration while a replacement was sought.

36. Dean's Report 2015-16

A report from the Dean summarising decanal business during the 2016-17 academic year had been circulated and was received.

37. Development Office

The Bursar advised that Ms Catharine Rainsberry had been appointed to the position of Alumni Relations Manager and had begun working in the Development Office on 16 September.

38. Building Maintenance Manager

The Bursar advised that Mr Will Barton was leaving College on Friday, 6 October after nearly 13 years of service to College. Mr Paul Blake, the Electrician, will take on the role of Interim Building Maintenance Manager.

41. Equality and Diversity Issues Arising

No issues were identified.

42. Date of Next Meeting

The Second Stated Meeting of the Governing Body in Michaelmas Term will be held on Wednesday, 1 November 2017 at 2.00pm in the Mordan Hall.

A Special Meeting of the Governing Body will be held at 1.45pm on the same day in the Mordan Hall for Scholars and Exhibitioners to make their declarations and be admitted. This will be preceded by the Scholars' Lunch at 12.30pm.

This ended the business of the meeting.

DR J PARKIN  
Secretary