

ST HUGH'S COLLEGE, OXFORD
The First Stated Meeting of the **GOVERNING BODY** in Hilary
Term was held on Thursday 15 January 2015

Present:	Principal	Professor Marshall
	Professor Watts	Professor Perera
	Dr Holland	Professor Loutzenhiser
	Professor Moore	Professor Conway
	Professor Garnett	Professor Friedman
	Dr Kuhn	Professor Mann
	Professor Chalker	Dr Sanders
	Professor Plunkett	Professor Kim
	Professor Getzler	Ms Stott
	Professor Stellardi	Dr Parkin
	Professor Mitchell	Professor Husband
	Professor Quah	Professor Biro
	Mrs Vainker	Professor Doyle
	Professor Macnair	Professor Sullivan
	Professor Wilson	

Mr Flint represented the MCR and Miss Harvey the JCR. They attended for items 138, 147, 148, 150-154, 162, 163 and 166-168.

138. Apologies for Absence

Apologies were received from Professor Wong, Professor Duncan, Professor Grainger, Professor Harnden, Dr Perkins, Professor Powell, Mr Marshall, Professor Leach, and Professor Eidenmüller (Professor McDonald, Dr Paseta, Professor Stevens, Professor Rood, Professor Martin, Professor Capelli and Professor Blunsom on leave).

139. Senior Tutor Further Particulars and Sabbatical Leave (Circ Bus 05.12.14)

It was noted an email from Professor Plunkett about the Senior Tutor Further Particulars and entitlement to sabbatical leave had been circulated and was received.

140. Associate Professorship in Mathematics (Circ Bus 12.12.14)

It was noted it had been agreed by circulation on the recommendation of Academic Committee to advertise the post from 15 December or as soon as possible thereafter.

141. Stipendiary Lectureship in Management (Circ Bus 12.12.14)

It was noted it had been agreed by circulation on the recommendation of Academic Committee to appoint Dr Gillian Brooks to a three hour Stipendiary Lectureship in Management from 1 January 2015 for two terms.

142. Stipendiary Lectureship in Law (Circ Bus 19.12.14)

It was noted it had been agreed by circulation on the recommendation of Academic Committee to appoint Ms Natalie Mrockova to a three hour Stipendiary Lectureship in Law for the academic year 2015-16.

143. Conference of Colleges (Circ Bus 08.01.15)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 9 December

2014 had been circulated and were received.

144. Recommendation from Nominations for Vacancies Committee (Circ Bus 08.01.15)

It was noted it had been agreed by circulation on the recommendation of the Nominations for Vacancies Committee to appoint Professor Stellardi and Professor Leach to the Disciplinary Committee for the remainder of the Academic year.

145. College Officers (Circ Bus 08.01.15)

It was noted it had been agreed by circulation on the recommendation of Remuneration Committee that the stipend for both the Vice Principal and Dean be pensionable.

146. Acting Senior Tutor (Circ Bus 08.01.15)

It was noted it had been agreed by circulation on the recommendation of Remuneration Committee to pay an honorarium to Professor Mitchell while he is Acting Senior Tutor.

147. The Minutes of the Third Stated Meeting in Michaelmas Term held on 3 December 2014 were approved and signed.

148. Conflict of Interest

None was declared.

149. Emeritus Fellowship

It was agreed unanimously to elect Professor Roy Westbrook to an Emeritus Fellowship.

150. Friends of College

It was agreed that Governing Body would consider a proposal at a future meeting to create a category 'Distinguished Friends of St Hugh's College', particularly with reference to the newly created Elizabeth Wordsworth Fellowship.

151. Update on Development

The Principal provided an update on her recent visit to Hong Kong and Beijing, together with advising that Dickson Poon and David Verey were both awarded knighthoods in the New Year's Honours List. Dickson, who is an Elizabeth Wordsworth Fellow, for services to business and to charity, particularly higher education and David, who is an Honorary Fellow, for services to arts philanthropy as Principal of the Art Fund.

152. Recruitment of a Replacement Senior Tutor

The Principal advised that the deadline for receipt of applications is midday on 19 January, with shortlisting taking place on 23 January and interviews scheduled for 13 February. We have received 19 applications to date.

153. Proposal for Creation Theatre at St Hugh's College

A proposal to allow Creation Theatre to carry out an adaptation of Lewis Carroll's *Alice in Wonderland* over the summer months had been circulated and was received. Governing Body agreed to support this production within the College.

154. LGBTQ Flag Outside College

It was agreed that the JCR could fly the LGBTQ flag outside College during 1st week when the JCR was hosting a 'Queer Week' and also during LGBTQ month in February.

155. Burns Suppers

The Principal reminded Fellows that there were two Burns Suppers this year; one to which members of the College are invited and which will be celebrated during the weekly Formal Hall on 27 January; the other to which Alumni and selected guests, including Alasdair Darling, have been invited and which will be celebrated on Saturday 24 January. Fellows were welcome to attend either or both events.

156. Report and Recommendations from Education Committee

The Minutes of Education Committee had been circulated and were received.

157. Withdrawals

A list of students who had withdrawn permanently from their studies had been circulated and was received.

158. Suspensions

A list of students who status was currently suspended had been circulated and was received.

159. Returns

A list of students who were scheduled to return had been circulated and was received.

160. Change of Course

A list of students who had changed course had been circulated and was received.

161. Associate Professorship in Palaeoanthropology

On the recommendation of Academic Committee, it was agreed to advertise this post as an APNTF in association with a Stipendiary Lectureship at St Hugh's College.

162. New Building Update

The Bursar advised that negotiations are still ongoing with reference to the claim for liquidated damages.

163. National Student Survey

The Acting Senior Tutor advised that he would be liaising with the JCR President following receipt of the National Student Survey.

164. Student Collections

The Acting Senior Tutor advised that the Senior Tutors' Committee recommended strongly that Collections be marked and returned to students by the end of 4th week each term.

165. Tier 4 Visas

The Acting Senior Tutor reminded Fellows of the requirements under Home Office Right to Work legislation to check proof of eligibility to work in the UK of out tutors prior to commissioning any teaching.

166. Recruitment of a Senior Accountant

The Bursar advised that the deadline for receipt of applications was 5 January. We have received 14 applications and the Selection Panel is currently in the process of shortlisting with a view to interviewing soon.

167. Governing Body Representative to the Alumni Association

The Bursar advised that following Dr Emerson's resignation last term, there is now a vacancy for the role of Governing Body Representative to the Alumni Association and asked that Fellows wishing to act in this capacity contact her.

168. Admissions Business

The Acting Senior Tutor advised that the University would be publishing statistics on this year's admissions round in 6th week and these would then be brought to the meeting of Governing Body in 8th week.

This ended the business of the meeting.