

ST HUGH'S COLLEGE, OXFORD

The Third Stated Meeting of the **GOVERNING BODY** in Trinity
Term was held on Wednesday 16 June 2010

Present:	The Principal	Dr Paseta
	Professor Morris	Dr Macnair
	Dr Iles	Dr Wilson
	Professor Robertson	Dr Rood
	Mrs Clapinson	Ms Kerr
	Dr Kuhn	Dr Emerson
	Professor Chalker	Professor Gershuny
	Dr Kathirithamby	Dr Besson
	Dr Stellardi	Dr Lewis
	Professor Mitchell	Dr Perera
	Dr McDonald	Mr Loutzenhiser
	Professor Quah	Dr Conway
	Professor Burrows	Dr Hammond

Ms Moevius represented the MCR and Mr Dobbs the JCR. They attended for Items 229-234, 241, 244, 255 and 256.

224. Apologies for Absence

Apologies were received from Dr Wong, Mrs Vainker, Professor Duncan, Dr Harnden, Professor Marshall, Mr Marshall, Dr Healy, Dr Leach, Dr Friedman and Dr Blunsom (Dr Robertson, Dr Holland, Professor Moore, Dr Garnett, Dr Perkins, Professor Powell, Dr Martin and Dr Tarres on leave).

225. The Minutes of the Second Stated Meeting in Trinity Term held on 19 May 2010 were approved and signed.

226. Departmental Lectureship and Career Development Fellowship in Palaeoanthropology (Circ Bus 25.05.2010)

It was noted it had been agreed by circulation, on the recommendation of the Selection Committee, to appoint Dr Iain Morley to a Career Development Fellowship in Palaeoanthropology with effect from 1 October 2010.

227. Conference of Colleges (Circ Bus 08.06.2010)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 27 May 2010 had been circulated and were received.

228. Conflict of Interest

It was noted that all fellows had a potential conflict of interest in the discussion on the Remuneration Committee minutes.

229. Professor Morris, Dr Robertson, Mrs Clapinson and Professor Burrows

The Principal expressed Governing Body's thanks to Professor Morris, Dr Robertson, Mrs Clapinson and Professor Burrows in their last GB meeting for

their outstanding service to College over many years.

230. Report and Recommendations from Finance Committee

The Minutes of the Finance Committee held on 9 June 2010 had been circulated and were received.

231. Management Accounts (FC 4)

The Management Accounts show that the year to date operating result is £91k ahead of budget.

232. Draft Budget 2010/11 (FC 6)

On the recommendation of the Finance Committee, the draft budget was noted. A revised version will be circulated over the long vacation.

233. Estates Committee (FC 7)

The minutes of the Estates Committee held on 2 June 2010 had been circulated and were received.

234. Student Support Committee (FC 8)

On the recommendation of the Finance Committee, the amended Bursary Scheme was approved.

235. Investment Committee (FC 9)

On the recommendation of the Finance Committee, it was agreed to transfer some holdings currently in Gilts to the Oxford Endowment Fund to introduce diversification, which is likely to happen in January 2011. It was also agreed that the drawdown for 2010/11 should be £763k.

236. Library Stock Management and Security System (FC 10)

On the recommendation of the Finance committee, it was agreed to install the new Library Stock Management and Security System.

237. Rent Review (FC 11)

On the recommendation of the Finance Committee, it was agreed to implement a 4.25% increase in rents for 2011/12.

238. Remuneration Committee (FC 12)

On the recommendation of the Finance Committee, it was agreed to:

- change the membership of the committee to 3 external members and 2 Emeritus or Professorial members, with 2 tutorial members and the Principal and Bursar in attendance;
- increase with effect from 1 August 2010 the Entertainment Allowance by the amount of the CPI in July 2010;

- increase the Research Allowance by the amount of the CPI in July 2010;
- increase the Living out Allowance by the amount of the CPI in July 2010;
- retain the joint Equity Housing scheme at £150k;
- increase with effect from 1 October 2010 the Principal's salary by the amount of the CPI in July 2010; and
- increase with effect from 1 October 2010 the Bursar's salary by any nationally agreed percentage for academic staff.

The Principal and Bursar left the meeting while the last two items were discussed and the Vice-Principal therefore chaired these discussions.

239. Margaret Beryl Chitty (Deceased): Rectification of Will

The Principal informed Governing Body that the rectification of Beryl Chitty's Will had been completed. It was agreed that the legacy should be used to partially fund two fellowships, in PPE and Modern Languages.

240. Colin Matthew Fund

The report and recommendations from the Colin Matthew Fund Committee had been circulated and were received.

241. Ann Smart's Memorial

The Principal reminded fellows that the Memorial Service for Ann Smart was to be held in the University Church at 11.00 am on Saturday 26 June 2010.

242. Assistant and Junior Deans

The Dean reported that Mr Patrick Alexander had been reappointed as Assistant Dean and Messrs Sebastian Stein, Gabriel Pereira and Alexander Rhodes as Junior Deans. Ms Lisa Moevius (1st year DPhil Theoretical Physics) had been appointed as the new Junior Dean with effect from 1 October 2010. Mr Michael Mentink has been appointed with effect from Trinity Term 2011. The Principal and Dean expressed Governing Body's thanks to Ms Natalja Deng, for her work as Junior Dean last year.

243. Business of the Computing/IT Fellow

The IT Fellow reported that the online booking of meals is in place for the MCR and will be put in place for the JCR and SCR over the next 12 months. The IT Fellow also reported that there will be a new section on the website where Fellows can submit items of news for inclusion and that there are plans to relocate the JCR and SCR computer rooms to make room for a new lift on the MGA building.

244. Critchleys Accountants

The Bursar reported that Critchleys had changed business status from a partnership to a Limited Liability Partnership. Governing Body therefore agreed to formally appoint Critchleys Accountants LLP as auditors for both the College and Conference Company.

245. Book Prizes

On the recommendation of the Education Committee, it was agreed to award a Book Prize to

- a. Paul Rosefield (2nd year History), for outstanding performance in his Further Subject collection
- b. Stephanie Crampin (1st year Mathematics and Philosophy), for outstanding performance in her Elements of Deductive Logic collection.

246. Report and Recommendations from Nominations for Vacancies

The recommendations of the Nominations for Vacancies Committee following its meeting on 25 May 2010 had been circulated and were received. The following nominations were agreed:

College Officers

The vacancies were considered and the following nominations were agreed:

	Vice	Nominated
Dean of Degrees	Mrs Clapinson	Dr Lewis Dr Rood
Dean	Prof Mitchell	Renew

College Committees

Permanent (By Rotation, Resignation or Leave of more than Two Terms)

	Vice	Nominated
Academic	Dr McDonald	Dr Macnair
	Prof Duncan	Prof Moore
	Prof Powell	Dr Garnett
	Dr Kuhn	Dr Grainger
Estates	Dr Kathirithamby	Dr Blunsom
	Dr Besson	Prof Plunkett
Finance	Dr McClymont	Dr Friedman
	Prof Westbrook	Dr Capelli
Library	Prof Robertson (sabbatical)	Dr Conway
	Dr Besson	Prof Chalker
	Dr Lewis	Dr Bullard
	Dr Capelli	Dr Paseta
Remuneration	Dr Healy	New Fellow in History
	Prof Burrows	Prof Giles
Stats & Bylaws	Mrs Clapinson	Dr Lunn
	Dr Iles	Dr Rood
Student Support	Dr Stellardi	Dr Getzler

247. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 2 June 2010 had been circulated

and were received.

248. Determination of Appointments (AC 4)

On the recommendation of the Academic Committee, the following reappointments were agreed for the length of time shown in brackets:

Professor A Watts	Tutorial Fellow in Biochemistry	(7 years from 1 Oct 2009)
Professor J T Chalker	Tutorial Fellow in Physics	(7 years)
Professor K R Plunkett	Tutorial Fellow in Experimental Psychology	(7 years)
Professor Duncan	Tutorial Fellow in Engineering	(7 years)
Dr J Martin	Tutorial Fellow in Statistics	(7 years)
Dr P Tarres	Tutorial Fellow in Mathematics	(7 years)
Dr R Baker	Tutorial Fellow in Mathematical Biology	(5 years from 1 Sept 2010)
Dr P G Fowler	Non-Stipendiary Lecturer in Classics	(1 year)
Dr L E Bird	Non-Stipendiary Lecturer in Biochemistry	(1 year)
Dr E Soilleux	Non-Stipendiary Lecturer in Pathology	(1 year)
Mrs G L Adams	Non-Stipendiary Lecturer in French	(1 year)
Dr F Thompson	Non-Stipendiary Lecturer in Clinical Medicine	(1 year)
Dr J Stanley	Non-Stipendiary Lecturer in Biochemistry	(1 year)
Dr R Morris	Non-Stipendiary Lecturer in Biological Sciences	(1 year)
Dr M Towers	12 hour Stipendiary Lecturer in Mathematics	(1 year)
Professor M Banks	Non-Stipendiary Lecturer in Anthropology	(1 year)
Mr N P Hale	Non-Stipendiary Lecturer in Mathematics	(1 year)
Mr A Fletcher	4 hour Stipendiary Lecturer in Applied Mathematics	(1 year)
Ms M Grasso	3 hour Stipendiary Lecturer in Politics	(1 year)
Dr M Tipping	Non-Stipendiary Lecturer in Surgery	(1 year)
Dr J P E Harper-Scott	Non-Stipendiary Lecturer in Music	(1 year from start of TT10)
Dr N V Rees	4 hour Stipendiary Lecturer in Chemistry	(1 year)
Mr P Luk	3 hour Stipendiary Lecturer in Economics	(1 year)
Dr D Mladenovic	Non-Stipendiary Lecturer in Archaeology	(1 year)
Dr D Jenkins	Non-Stipendiary Lecturer in Medicine	(1 year)
Dr R Palmer	Non-Stipendiary Lecturer in Medicine	(1 year)

The following appointments terminate on 30 September 2010 and will not be renewed:

Dr J De Bono	Non-Stipendiary Lecturer in Medicine
Ms C Jupp	Non-Stipendiary Lecturer in Mathematics
Mr G P Stevenson	Non-Stipendiary Lecturer in Mathematics
Mr C A Hallsworth	Non-Stipendiary Lecturer in Mathematics
Dr T MacFaul	3 hour Stipendiary Lecturer in English
Dr F Leneghan	3 hour Stipendiary Lecturer in English
Mr B Tarbush	1 hour Stipendiary Lecturer in Economics
Ms J Xing	1 hour Stipendiary Lecturer in Economics
Dr D O'Shaughnessy	2 hour Stipendiary Lecturer in English

249. Teaching in Mathematics (AC 5)

On the recommendation of the Academic Committee, it was agreed to appoint Mr James Schofield to a six-hour stipendiary lectureship in Applied Mathematics for one year from 1 October 2010.

250. Teaching in Politics (AC 6)

On the recommendation of the Academic Committee, it was agreed to appoint Dr Scot Peterson to a five-hour stipendiary lectureship in Politics for one year from 1 October 2010.

251. Non-Stipendiary Lectureship in Classics (AC 7)

On the recommendation of the Academic Committee, it was agreed to appoint Dr Alison Rosenblitt to a non-stipendiary lectureship in Classics for one year from 1 October 2010.

252. Maternity Leave (AC 8)

On the recommendation of the Academic Committee, it was agreed to appoint Dr Daniel Royston to a non-stipendiary lectureship in Pathology for one year from 1 October 2010 to cover maternity leave.

253. Professor Fiddian: Sabbatical Leave (AC 9)

On the recommendation of the Academic Committee, it was agreed to pay one third of the salary costs of the six-hour lecturer, Ms Naomi Walker, appointed by Wadham College to cover teaching needs during Professor Fiddian's sabbatical leave in Michaelmas Term 2010.

254. Sabbatical Leave (AC 10)

On the recommendation of the Academic Committee, it was agreed to grant sabbatical leave to

- a. Professor Plunkett for the academic year 2011/12
- b. Dr Smith for the academic year 2011/12.

255. Report and Recommendations from IT Committee

The Minutes of the IT Committee held on 14 June 2010 had been tabled and were received.

256. Report and Recommendations from Welfare Committee

The Minutes of the Welfare Committee held on 15 June 2010 had been tabled and were received.

257. Dean of Degrees

The Dean of Degrees advised that the main degree ceremonies will be held on 24

and 25 September 2010.

This ended the business of the meeting.