

ST HUGH'S COLLEGE, OXFORD
The First Stated Meeting of the **GOVERNING BODY** in Trinity
Term was held on Thursday 18 April 2013

Present:	Principal	Dr Martin
	Professor Moore	Dr Emerson
	Dr Garnett	Dr Capelli
	Professor Getzler	Dr Loutzenhiser
	Dr Wong	Dr Blunsom
	Dr Stellardi	Dr Baker
	Professor Duncan	Dr Sanders
	Professor Westbrook	Ms Stott
	Dr Rood	Dr Husband
	Dr Perkins	Professor Jin

245. Apologies for Absence

Apologies were received from Dr Holland, Dr Kuhn, Professor Chalker, Professor Plunkett, Dr Grainger, Dr Wilson, Dr Harnden, Mr Ovenden, Dr Tarres, Dr Lewis, Dr Perera, Mr Marshall, Dr Friedman, Dr Mann, Professor Riddoch, Dr Parkin and Dr Thomas (Dr Iles, Professor Giles, Professor Mitchell, Professor McDonald, Dr Paseta, Dr Macnair, Professor Powell, Professor Marshall, Professor Leach, Dr Conway and Dr Hammond on leave).

246. Admission of Fellow

The following made his declaration and was admitted to his Fellowship

Professor Li Jin (Professorial Fellowship in Finance)

247. The Minutes of the Third Stated Meeting in Hilary Term held on 6 March 2013 were approved and signed.

248. Selection Report for the Librarianship (Circ Bus 08.03.13)

A report from the Selection Committee for the Librarian had been circulated and was received.

249. Conference of Colleges (Circ Bus 21.03.13)

Unconfirmed Minutes of the Meeting of Conference of Colleges held on 14 March 2013 had been circulated and were received.

250. Merit Pay and Titles (Circ Bus 16.04.13) (GB 236)

A copy of the draft response to the consultation had been circulated and was received. It was agreed that a College response would be sent by the Senior Tutor, outlining the conflicting arguments both for and against the proposed changes.

251. Conflict of Interest

None was declared.

252. Recent Litigation

The Principal thanked members of the MCR for their understanding and assistance following the recent litigation.

253. Varsity Boat Race

The Principal congratulated the three crew members from St Hugh's College, Benjamin French (MSc History of Science, Medicine and Technology), Laurence Harvey (1st year Physics) and Oskar Zorrilla (MPhil Economics) who took part in the Varsity Boat Races in March.

254. Resignation of Dr Sanders

The Principal advised that Dr Sanders had tendered his resignation with effect from 30 September and wished him well with his new post in Cambridge.

255. College Contribution Fund

The Principal advised that the grant application to the College Contribution Fund had been submitted and that she and the Bursar would be interviewed by the Panel later this term.

256. Review of Financial Guarantee

The Principal advised that the review of the financial guarantee had commenced and she hoped it will lead to substantial changes to the policy going forward. It was agreed that this matter would be put on the agenda for the next meeting of Governing Body in 4th week.

257. Lectureship in German

On the recommendation of the Selection Committee, it was agreed to appoint Dr Kirstin Gwyer to a Four-Hour Stipendiary Lectureship in German for three years from 1 October 2013.

258. Entertainment Ban

The Dean advised that the Entertainment Ban would come into force on Sunday 12 May, to keep College quiet and calm during the exam period.

259. Decanal Team

The Dean advised he would be recruiting two/three new Junior Deans, including an Assistant Dean, since a number of the current team are due to finish their studies this term.

260. Further Litigation

The Bursar advised that a candidate who had applied to read graduate entry medicine to another college had indicated they were soon to sue St Hugh's for failing to make reasonable adjustments under the Disability Discrimination Act. Insurers had been notified accordingly.

261. Staff Satisfaction Survey

The Bursar advised that this year's staff satisfaction survey would also be sent out to all academics, for the first time, partly because it was also going to ask for data required under Equality legislation. The Bursar realised that a number of the sections would not apply to members of Governing Body or other academics and asked for Fellows' forgiveness for being called 'staff'. The Bursar asked that members of Governing Body engage with the process.

262. Conference Office Personnel

The Bursar advised that she was actively recruiting for a replacement Conference and Events Manager, a new Accommodation Manager and new Conference and Events Coordinator, interviews for which were all to take place in the next 10 days.

263. New Building Update

The Bursar provided an update on the current works, which are still behind schedule following the recent cold weather. The Bursar advised that members of Governing Body should contact Neil Baker, Estates Manager, if they would like to tour the site. The Bursar further advised that a proposal would be submitted to Finance Committee in 2nd week, with reference to potential loans.

264. Report and Recommendations from Education Committee

The Minutes of the Education Committee held by circulation had been tabled and were received.

265. Withdrawals

A list of students who had withdrawn permanently from their studies had been circulated and was received.

266. Suspensions

A list of students whose status was currently suspended had been circulated and was received.

267. Returns

A list of students who were scheduled to return had been circulated and was received.

268. Change of Course

A list of students who had changed course had been circulated and was received.

269. Governing Body Agenda Reform

A paper proposing changes to the structure of the Governing Body agenda to enable Fellows to become more involved in items of substance had been circulated and was received. It was agreed to implement this revised structure for a trial period. It was further agreed to continue asking members to advise if they had a conflict of interest at

the start of each committee meeting.

270. MCR Constitution

A draft amended MCR Constitution had been circulated and was received. It was agreed that the Bursar would seek clarification on a number of items from the MCR President before members of Governing Body considered the revised draft at its meeting in 4th week.

This ended the business of the meeting.