

ST HUGH'S COLLEGE, OXFORD
The Second Stated Meeting of the **GOVERNING BODY** in Michaelmas
Term was held on Wednesday 31 October 2012

Present:	Principal	Dr Lewis
	Dr Garnett	Dr Perera
	Professor Chalker	Dr Loutzenhiser
	Professor McDonald	Dr Conway
	Professor Westbrook	Dr Blunsom
	Dr Grainger	Dr Baker
	Dr Macnair	Dr Sanders
	Dr Rood	Ms Stott
	Dr Perkins	Dr Parkin
	Dr Emerson	Dr Husband
	Dr Capelli	Dr Thomas
	Professor Marshall	

Mr Liefelaender represented the MCR and Ms Polakova the JCR. They attended for Items 59-66, 75, 79, 87, 88, 93 and 94.

50. Apologies for Absence

Apologies were received from Dr Iles, Professor Watts, Dr Holland, Professor Moore, Professor Plunkett, Professor Giles, Professor Getzler, Dr Wong, Dr Wilson, Dr Harnden, Mr Ovenden, Professor Powell, Dr Tarres, Mr Marshall, Professor Leach, Dr Mann, Professor Riddoch and Professor Kim (Dr Kuhn, Dr Stellardi, Professor Mitchell, Mrs Vainker, Professor Duncan, Dr Paseto, Dr Martin, Dr Friedman and Dr Hammond on leave).

51. The Minutes of the First Stated Meeting in Michaelmas Term held on 4 October 2012 were approved and signed.

52. Non-Stipendiary Lectureship in Clinical Medicine (Circ Bus 05.10.12)

It was noted, on the recommendation of Academic Committee, it had been agreed by circulation to appoint Mr Alpesh Kothari to a Non-Stipendiary Lectureship in Clinical Medicine.

53. Lectureship in Psychology (Circ Bus 05.10.12)

It was noted, on the recommendation of Academic Committee, it had been agreed by circulation that Dr K Cohen Kadosh's appointment be to a one-hour Stipendiary Lectureship rather than the two-hours previously agreed.

54. Tutorial Fellowship in Politics (Circ Bus 19.10.2012)

It was noted, on the recommendation of Academic Committee, it had been agreed by circulation to make a joint appointment (with the Department of Politics and International Relations) to a University Lectureship in Politics from October 2013.

55. Career Development Fellowship in Chemistry (Circ Bus 19.10.2012)

It was noted, on the recommendation of Academic Committee, it had been agreed by circulation to create a Career Development Fellowship in Chemistry to be held from January 2013.

56. Stipendiary Lectureship in Law (Circ Bus 19.10.2012)

It was noted, on the recommendations of Academic Committee, it had been agreed by circulation to appoint a four-hour Stipendiary Lecturer in Law from January 2013 for one year.

57. Stipendiary Lectureship in Economics (Circ Bus 19.10.2012)

It was noted, on the recommendation of Academic Committee, it had been agreed by circulation to appoint Mr Salvatore Morelli to a two-hour Stipendiary Lectureship in Economics with immediate effect for the academic year 2012-13.

58. Conflict of Interest

None was declared.

59. Report and Recommendations from Finance Committee

The Minutes of the Finance Committee held on 17 October 2012 had been circulated and were received.

60. Report and Financial Statements for the Year Ended 31 July 2012 (FC 5)

On the recommendation of the Finance Committee, the Report and Financial Statements for the year ended 31 July 2012 were approved and signed.

61. Management Accounts Period 7 (FC 6)

The Management Accounts for Period 7 show a full year operating deficit of £12,169.

62. Accounts of the Permanent and Special Funds (FC 7)

The Accounts of the Permanent and Special Funds had been circulated and were received.

63. Budget 2012/13 (FC 8)

On the recommendation of the Finance Committee, the Budget for the 2012/13 year was approved.

64. Bank Accounts (FC 10 and GB 33)

On the recommendation of the Finance Committee, it was agreed to switch the short term deposit account to Nationwide.

65. Gatsby Charitable Foundation

The Principal advised that the College had received a donation of £5,000 from the Gatsby Charitable Foundation, as requested by a Senior Member.

66. Eileen Mary Challans (English 1925-28)

The Principal advised that, as Literary Executor of Eileen Mary Challans' estate, the College had entered into an agreement to digitise the books of Mary Renault, with a

value of approximately £20,000. The Literary Agent was also looking into deals for the film rights.

67. Governing Body Agenda

The Principal advised that, following her meetings with Fellows, it had become apparent that some wanted a degree of greater participation in the meetings but without returning to overly long discussions. The Principal would therefore set up a working party with a view to making recommendations to Governing Body later in the year.

68. Honorary Fellow (GB 22)

The Principal advised that Andrew Dilnot had accepted, with pleasure, his Honorary Fellowship.

69. Emeritus Fellow (GB 23)

The Principal advised that Professor David Robertson had accepted, with pleasure, his Emeritus Fellowship.

70. Ethel Herdman Will Trust

The Principal advised that the College had recently received £100,000 from the Ethel Herdman Will Trust. She studied Modern Languages so Finance and Academic Committees will consider how best to spend this money, alongside the Ottley legacy.

71. Chronicle College Editor

The Principal advised that it had been agreed to share the Editorship of the College Chronicle between an ASM and a College Editor. Members of Governing Body agreed to the recommendation that the same person who is the Governing Body's Rep to the ASM, namely Dr Emerson, take on this additional role.

72. Lunch with Freshers and their Families

The Principal reminded members of Governing Body of the Lunch with Freshers and their families on Sunday 4 November and encouraged Fellows to attend.

73. Upcoming Formal Halls

The Principal reminded members of Governing Body of the unveiling of Andrew Dilnot's portrait, with drinks followed by Formal Hall on Tuesday 6 November; and of St Hugh's Night on Tuesday 13 November, and encouraged Fellows to attend.

74. Moritz-Heyman Scholarships

The Senior Tutor summarised the terms of the University's newly established Moritz-Heyman scholarship scheme for undergraduates from disadvantaged socio-economic backgrounds. She noted in particular the ongoing discussion in the Conference of Colleges about how college fundraising would contribute to the 'challenge' element of the University's campaign, and informed Governing Body that a paper would be circulated in due course giving further details so that the matter could be discussed at Governing Body in 8th week before the discussion at Conference scheduled for 9th week.

75. Dean's Business

The Dean advised that it had been a relatively quiet start to the year, although there had been a few problems with food going missing from communal fridges in the kitchens. The Dean was grateful to the JCR Committee for its support in dealing with this matter.

76. Electronic Signing in For Meals

The IT/Computing Fellow advised that a system for signing-in electronically for meals had been implemented and asked members of Governing Body to notify him of any suggested changes and/or improvements to the system.

77. Bursar's Business

The Bursar spoke briefly regarding two on-going issues, about which she would keep members of Governing Body updated.

78. Admissions Business

The Senior Tutor reminded tutors that in light of the revised interview timetable for undergraduate admissions, it had been agreed by the Conference of Colleges that no decisions would be communicated to candidates until 11 January 2013.

79. New Building Update

The Bursar advised that the piling works were due to finish at the end of next week; that a time lapse webcam is available on the Dickson Poon pages of the College website; that the Academic Registrar is currently liaising with students about the art competition to paint the hoardings; and that the College had booked, and would pay for, a 'Shaking All Over' ceilidh for after the Formal Hall on Burns Night (22 January 2013).

80. New Building Negotiations with the University

The Bursar advised that she had attended a Sub-Faculty Board meeting for East Asian Studies. She also advised that the full business plan would be sent to members of Governing Body once OS and SIAS were in a position to confirm their operating costs, which they were currently not able to do.

81. Report and Recommendations from Academic Committee

The Minutes of the Academic Committee held on 17 October 2012 had been circulated and were received.

82. Tutorial Fellowship in Biological Sciences (AC 4)

On the recommendation of Academic Committee, it was agreed to make a proleptic joint appointment to a University Lectureship and Tutorial Fellowship in Biology from October 2013.

83. Teach First Scheme (AC 11.2)

On the recommendation of Academic Committee, it was agreed to continue with the St Hugh's Teach First Bursary Scheme.

84. Dorothea Gray Fellowship in Classics

On the recommendation of Academic Committee, it was agreed to name Dr Rood's Fellowship the Dorothea Gray Fellowship in Classics.

85. Maison Française

On the recommendation of Academic Committee, it was agreed to formalise the arrangements for the lecture series with a Memorandum of Understanding agreement between St Hugh's and the Maison Française.

86. Membership of Academic Committee

On the recommendation of Academic Committee, it was agreed that Statutes and Bylaws Committee would be asked to amend the Bylaws so that the Bursar is made a member of the Committee *ex officio*.

87. Report and Recommendations from Library Committee

The Minutes of the Library Committee held on 24 October 2012 had been circulated and were received.

88. Report and Recommendations from Risk Committee

The Bursar advised that the Risk Committee was to review the way by College is currently monitoring risk. The Committee will meet more regularly and a copy of the revised risk matrix would be brought to Governing Body after the next meeting.

89. Report and Recommendations from Nominations for Vacancies

On the recommendation of the Nominations for Vacancies Committee the following nominations were agreed:

College Officers

	Vice	Nominated
Library Fellow	Dr Perkins	Dr Garnett
Archive Fellow	Dr Paseta	Professor Riddoch

90. Book Prizes

On the recommendation of Education Committee, it was agreed to award Book Prizes to:

Lois Gulliford (4th year Modern Languages) in recognition of the first class quality of the two long essays written during her year abroad;
Thomas Moynihan (3rd year English) for the best vacation essay written by a current third year English student; and
Alex Dickinson (2nd year English) for the best vacation essay written by a current second year English student.

91. University Prize

It was noted that Gabriel Pinos (2nd year English) had been awarded the University's Mrs

Claude Beddington English Literature Prize for his performance in Moderations.

92. Foundation Fellowships

It was agreed to award Foundation Fellowships, to be named Elizabeth Wordsworth Fellowships, to Nancy Lee, William Louey, Marie Christine Louey, Norman Ho and Yvette Ho. It was further agreed that a proposal to elect previous donors, who satisfied the selection criteria would be considered by Governing Body.

93. MCR Business

The MCR President advised that elections to appoint a new MCR Committee were taking place in 6th week and that the Committee was looking at making changes to the current Constitution.

94. JCR Business

The JCR President advised that elections to appoint a new JCR Committee were taking place in 5th week and that the Committee was also looking at making changes to the current Constitution. The Dean reminded the President that anybody wishing to stand for election required tutorial permission.

95. Said Business School Post-Graduate Diploma Students: Associate Membership of College

It was agreed in principle that College would form an association with the students and alumni of the Diploma in Financial Strategy. Academic Committee was asked to consider the details of such an association and to make recommendations to Governing Body.

This ended the business of the meeting.